



CTE Dual Credit Teacher Course Assurances 2020-2021

The annual assurance process provides high schools and Columbia Basin College the opportunity to identify and agree upon instructor responsibilities and expectations for teaching courses approved for CTE Dual Credit. In addition, providing copies of instructor certifications provides evidence of professional expertise and content knowledge for college-level rigor and curriculum.

1. High school instructors teaching courses designated for CTE Dual Credit will teach the competencies or curriculum prescribed by the signed articulation agreement.
2. High school instructors and college instructors will meet as necessary or requested to review and align their respective courses and curriculum competencies. They will specify in which secondary courses students may earn college-equivalent credit or meet college competencies.
3. High school instructors teaching courses designated for CTE Dual Credit will only award credit to those students who have achieved those competencies outlined in the signed articulation agreement.
4. High school instructors and career counselors/specialists will support students in the registration process for CTE Dual Credit using the web-based online registration system at <https://www.ctesers.org>.
5. High school instructors will inform students their participation in the CTE Dual Credit program is voluntary. High school students registered in the Student Enrollment Reporting System (SERS) for CTE Dual Credit will follow CBC student policies for transcription of credit. Credit and/or grades will not be removed once they have been transcribed.
6. High school instructors will inform students of, and adhere to the following CTE Dual Credit deadlines for the 2019-2020 academic year:

Last day for students to register:	April 30, 2021
Student registration forms due:	May 14, 2021
Instructor grades due online:	June 15, 2021



7. Columbia Basin College will accept agreed upon CTE Dual Credits from eligible students coming from consortium high schools and grades will be transcribed by **August 31, 2021**.
8. High school instructors and career counselors/specialists along with Columbia Basin College will inform students of CTE Dual Credit options available to them.
9. High school instructors will attach copies of teaching certificate to the assurance form.



Please complete the following page and return by:
OCTOBER 18, 2020

For information contact: Keeley Gant | (509) 542-4559 | kgant@columbiabasin.edu

HIGH SCHOOL CTE DUAL CREDIT INSTRUCTORS:

By signing below, you agree to adhere to the Teacher Assurance guidelines provided and will teach in accordance to CTE Dual Credit rules and regulations.

Teacher Name: _____ Signature: _____

Teaching Certificate #: _____ Issuing State: _____

(Be sure to attach a copy of your certificate to this form!)

What High School Class(es) Do You Teach This Year?

1: _____

2: _____

3: _____

High School: _____

Work Phone: _____

Other Phone: _____

Email: _____

Please check the following box(es) for which CBC class(es) your high school course(s) articulate:

Agricultural Technology	Computer Science	Early Childhood Education Continued.....	Manufacturing Technology
<input type="checkbox"/> AG 102 Animal Science (5)	<input type="checkbox"/> CS 107 Intermediate Word Processing (2)	<input type="checkbox"/> ECED 118 Skills Training (3)	<input type="checkbox"/> MT 102 Solid Works for Machine Technology (5)
<input type="checkbox"/> HORT 202 Horticulture (5)	<input type="checkbox"/> CS 108 Intermediate Spreadsheets (2)	<input type="checkbox"/> ECED 124 Children's Literature (3)	Welding Technology
Automotive Technology	<input type="checkbox"/> CS 123 PC Hardware (5)	<input type="checkbox"/> ECED 151 Supervised Practicum (3)	<input type="checkbox"/> WT 101 Oxy-Acetylene Process (1)
<input type="checkbox"/> AMT 104 Diesel Engine Theory (2)	<input type="checkbox"/> CS 127 Windows Configuration (5)	<input type="checkbox"/> ECED 152 Supervised Practicum (1)	<input type="checkbox"/> WT 111 Oxy-Acetylene Process Lab (3)
<input type="checkbox"/> AMT 107 Parts, Systems, and Components (4)	<input type="checkbox"/> CS 150 Computer Security (5)	Industrial Technology	Other & Write In
<input type="checkbox"/> AMT 109 Tools & Hardware (3)	<input type="checkbox"/> CS 262 Game Programming Design (5)	<input type="checkbox"/> INT 101 Forklift Operations Certification (Pass/Fail)	<input type="checkbox"/> ART 209 Graphic Design (5)
<input type="checkbox"/> AMT 113 Maintenance Publications and Records (2)	Engineering Technology	<input type="checkbox"/> IHT 100 OSHA-10 Safety Certification (Pass/Fail)	<input type="checkbox"/> _____
<input type="checkbox"/> AMT 114 Preventative Maintenance (5)	<input type="checkbox"/> ENT 267 AutoCAD I (3)	Fire Science	Please complete and return by: October 18, 2020! Email forms to: kgant@columbiabasin.edu Mail forms to: Columbia Basin College Attn: Keeley Gant 2600 N 20 th Ave Pasco, WA 99301 Contact: (509) 542-4559
Business Administration	Early Childhood Education	<input type="checkbox"/> FS 100 Introduction to Fire Science (1)	
<input type="checkbox"/> BUS 103 Intro to Sales (5)	<input type="checkbox"/> ECED& 100 Child Care Basics (3)	<input type="checkbox"/> FS 193 Fire Science Independent Study (7)	
<input type="checkbox"/> BUS 120 Personal Finance (5)	<input type="checkbox"/> ECED& 105 Introduction to Early Childhood Education (5)	<input type="checkbox"/> FS 293 Fire Science Independent Study (7)	
<input type="checkbox"/> BUS 262 Management Principles (5)	<input type="checkbox"/> ECED& 107 Health, Safety and Nutrition (4)	Health Care/Pre-Nursing	
<input type="checkbox"/> BUS 265 Marketing Principles (5)	<input type="checkbox"/> EDUC& 130 Guiding Behavior (3)	<input type="checkbox"/> HSCI 147 Medical Terminology (5)	
<input type="checkbox"/> BUS 267 Marketing Special Projects (3/5)	<input type="checkbox"/> EDUC 101 Introduction to Education (4)	<input type="checkbox"/> NA 100 Nursing Assistant (4)	
<input type="checkbox"/> BUS 272 Organizational Development (3)	<input type="checkbox"/> ECED 120 Practicum (2)	<input type="checkbox"/> NA 102 Nursing Assistant Lab (4)	