

TO: Student Services Commission and Councils
FROM: Washington State Board for Community and Technical Colleges, Student Services
RE: 2022 Fall Student Services State Board Report

Staff Updates – Meet our new Program Administrators



Becky Wood, Program Administrator, WorkFirst

Becky Wood has transitioned from the Program Administrator for Worker Retraining in the Workforce Education department at SBCTC. Becky previously worked at Skagit Valley College as a Workforce Navigator supporting WorkFirst. In that role, she provided grant program management, fostered community and partner collaboration, and led program development and implementation on Skagit's multiple campuses. Becky is a first-generation college graduate, earning her Associate degree from Skagit Valley College and both a Bachelor's in Psychology and Master's in Experimental Psychology from Western Washington University. She has a passion for equitable educational programming and utilizes a collaborative and inclusive approach to working with others. Becky is your contact for questions regarding administration of the WorkFirst Program.



Laura Coghlan, Program Administrator, Supporting Students

Experiencing Homelessness (SSEH)

Laura joined the SBCTC from Evergreen State College where she served in a variety of roles for the last 22 years, with her most recent position being the Executive Associate to the Vice President of Finance and Operations. She has a Master's in Public Administration. Laura brings with her skills and talents that include designing and conducting research and assessment activities, determining outcomes and performance measures, working with complex data to inform decision-makers, and managing grant and fiscal projects. Laura is committed to EDI efforts and has experience working with committees on organizational change, policy development, and implementation planning.

Meet our Graduate Intern

SBCTC is fortunate to have a graduate intern this year, in both Student Services and Equity and Diversity and Inclusion Offices. Christopher Carter, a doctoral student at Oregon State University and current academic dean at Renton Technical College, is spending fall term with us in Student Services.



Christopher Carter, Student Services Graduate Intern

Born in Los Angeles, California Christopher Carter is a graduate of California State University, Long Beach with degrees in Black Studies and Speech Communication, Charles Drew University of Medicine and Science with a degree in Health Information Technology, he is a lifetime member of the American Health Information Management Association earning the RHIT and RHIA certification, Argosy University; Master's degree in Educational Leadership and ABD/Ed. D in Educational Leadership. Currently Enrolled at Oregon State University completing an Ed. D in Adult Higher Education. Dissertation title: "The Impact of Mentorship Initiatives on Black Male Community College Students Persistence and Completion."

Christopher's professional background is in health information technology and began his career in 1989 working for several health networks including Blue Cross, Healthnet and Blue Shield. Christopher started his career in higher education in 2000 as a curriculum developer and program director at United Education Institute, where he served an underrepresented, low socio-economic student population for 10 years. For 9 years, he continued his journey in higher education as a program chair and associate dean of allied health for Charter College. In 2015, Christopher was hired by President Kevin McCarthy as the dean of allied health at Renton Technical College, which recently changed to dean of health and human services. He loves working with faculty and staff and helping students to meet and exceed their personal and professional goals.

Christopher's hobbies include cooking, baking, reading, and listening to music. Christopher has been married for 11 years and has two children.

SBCTC 2022 Legislative Intern Application Deadline Extended

The SBCTC 2022 Legislative Internship application is now open!

Please share broadly to students who you believe would be a wonderful representative of our sector. The pay is \$16 per hour, and we anticipate that at least one of the two internship positions will be primarily virtual.

To submit an application, please visit the [SBCTC Jobs website](#). Students must submit their applications on-line by October 28, 2022.

Student Support Programs Updates

Governor's Poverty Reduction Work Group: Human Centered Poverty Reduction Design Team

The Human Centered Poverty Reduction Design Team (also known as HCPR) is responsible for creating a human-centered upward mobility system that coordinates the work of our agencies, empowers people experiencing poverty, treats them as customers, and measurably and equitably reduces poverty.

This goal is based on Strategy 6 of the Governor's Poverty Reduction Workgroup Strategic Plan, Reducing Poverty and Inequality in Washington State, a 10-year Plan for the Future: Build an integrated human service continuum of care that addresses the holistic needs of children, adults, and families. There are 6 focus areas of Strategy 6: Shared Outcomes, Updating Standard of Need,

Universal Intake, Increasing Cash Assistance, Smooth On and Off Ramps, and Instilling Hope and Resilience.

Committees have finalized their work and a final summary report was sent to the Sponsors that outline the current state mapping, gap analysis, future state action plan, and recommendations for implementation. The Sponsors will be working on connecting with the Governor's new sub-cabinet on Intergenerational Poverty Reduction to present and handover the completed work of the HCPR.

Integrations

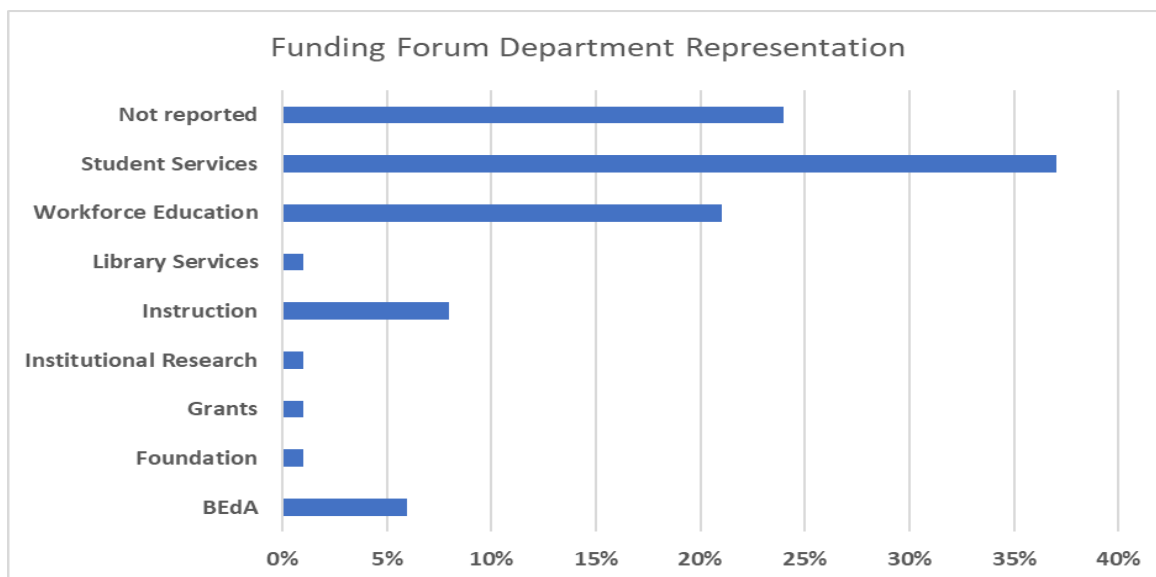
The Student Support Programs (SSP) Team continues its efforts to integrate across programs, within Student Services, and across the Education Division. Our latest connection was with Corrections Navigation where we were able to share about the different student support programs and learn how we might best support the world of corrections. We're pleased to be exploring a winter opportunity for collaboration across the system related to relationship building and closing knowledge gaps between SSP and Corrections.

Washington Secure Email Portal (SEP)

The State of Washington Secure Email Portal (SEP) will sunset as of December 29, 2022. For handling the transmission of confidential information, the SBCTC will transition to using encrypted email through Microsoft Office 365 as of October 1, 2022. CTCs must connect with their institution's IT teams to ensure knowledge and capacity for sending encrypted emails.

Supporting Pathways: A Student-Centered Approach Forum Review

The Supporting Pathways forum was a virtual professional development series held over four Tuesday mornings in August 2022 that focused on the role of funding a student's pathway. Centering students and advancing racial equity, this event provided practical information to staff and administrators to support the development of funding plans that prioritize state and federal financial aid, including utilizing Ability to Benefit and braiding multiple streams of available funding. More information about each session can be found in the [Supporting Pathways - High-Level Agenda](#). The forum saw robust system participation, with over 430 unique participants across the four sessions. The Supporting Pathways forum was a cross-department collaboration of staff at SBCTC, and saw similar cross-department representation across system attendees:



Attendee feedback was overwhelmingly positive, and requests for additional similar professional development were repeatedly requested. In particular, attendees valued critical and diverse student

panelists sharing their perspectives. For example, one panelist shared: “we can do a better job of pulling people up through resources rather than having them seek them. So, I challenge everybody on the calls, to think about how you can pull people up, rather than wait for them to reach for you.” - *Melissa Littleton, Tacoma Community College, BAS in Project Management Graduate*

Canvas Community Reminder

The Student Support Programs Canvas Community is your resource hub for WorkFirst, BFET, SSEH, SEAG, Opportunity Grant, and WRT. Important program information, updates, and reminders are communicated solely via this Canvas Community. Take care to enable course notifications in your Canvas account to ensure you are getting the most up-to-date information for your programs! Utilize the Student Supports Canvas Community for:

- Grant Announcements
- Funding Surveys
- Notifications from DSHS
- Program Information
- Recorded Trainings
- Helpful Forms and Links

Katelynn Orellana (korellana@sbctc.edu) can provide technical assistance and manages enrollment in the community.

Student Emergency Assistance (SEAG) Program

The Student Emergency Assistance Grant (SEAG) Program, administered by the SBCTC allows our colleges to provide low-barrier monetary assistance to students experiencing emergencies that affect their ability to attend classes. Currently, there are 26 colleges who administer the SEAG Program.

The SEAG report to the Legislature is due December 1, 2022. Recently, SEAG colleges received their SEAG annual snapshot data to confirm FY22 SEAG data and expenditures pulled from the quarterly reports they submitted. These data points are important to help describe to the Legislatures the trends of needs happening across the system.

In FY22, preliminary data shows 4.7 million was allocated across the system and the system spent 4.5 million in SEAG funds on student emergent needs. The following graphic indicates how colleges reported SEAG category expenditures.

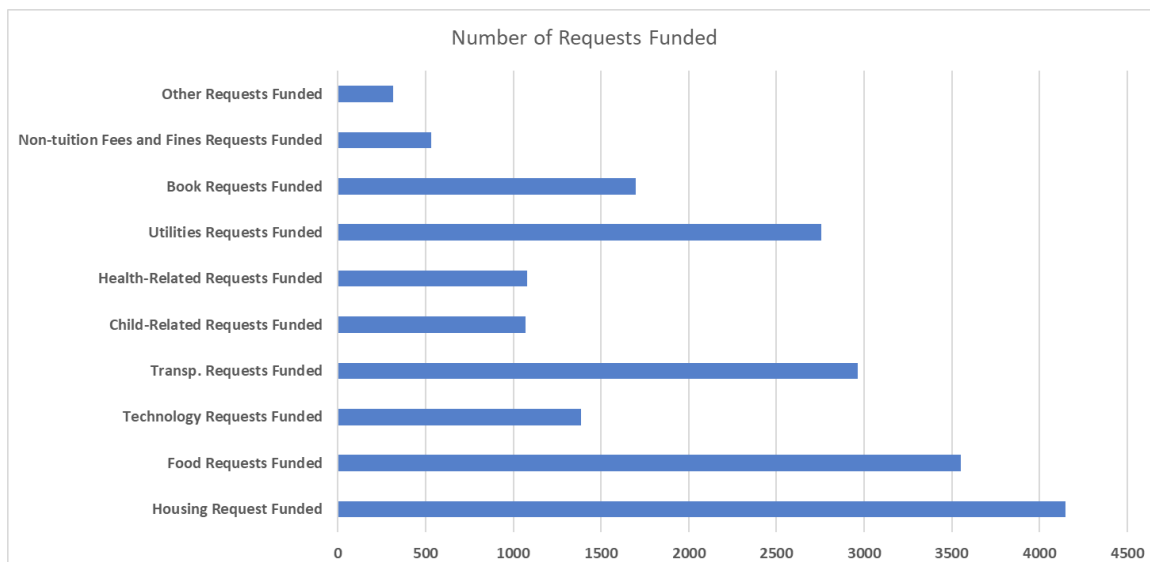


Chart illustration shows 10 bars on a pivot table chart depicting the types of supports requested and number of requested supports funded.

Supports for Students Experiencing Homelessness (SSEH) Pilot

On April 16th, 2021, Governor Inslee signed into law [HB1166](#) which increased the number of colleges participating in a pilot to provide accommodations to students experiencing homelessness or were in foster care at the time of high school graduation. For FY23, the SSEH pilot program has expanded to 26 community and technical colleges, including the original four pilot sites: Edmonds College, South Puget Sound Community College, Walla Walla Community College, Yakima Valley College.

Recently, SSEH colleges received their annual snapshot data to confirm FY22 SSEH data and expenditures from the quarterly reports they submitted. These data points are important to help describe the trends of student needs across the system to the legislature.

The SSP Canvas Community has new content on the horizon! Canvas modules for the Supporting Students Experiencing Homelessness (SSEH) Pilot Program as well as Program and Fiscal Monitoring are in design phases with an anticipated fall release. Do you see updates that need to be made, or have ideas for additional content or opportunities for interaction? Send feedback to korellana@sbctc.edu.

Basic Food Employment and Training (BFET)

The Basic Food Employment and Training Program will be piloting a Work-Based Learning program in FFY23. Lower Columbia College is representing the CTC's in this pilot.

The Education Division has approved a new policy for setting up the administrative costs for BFET leveraging in ctcLink. This new policy was presented to the ctcLink working group and approved on 9/21/22. A ctcLink training will be held at the end of September and the policy will be effective beginning October 1, 2022. Final billing for FFY22 is October 30, 2022. This new process will not impact your final billing.

All CTC's will participate in Fiscal and Program monitoring this year and we appreciate the cooperation of the Business Offices as this is a requirement of our contract.

Numbers have been down in most BFET programs across the state and the SBCTC hopes with some common marketing from DSHS and Community Partners will see an increase this year. In addition, starting in January DSHS expects that approximately nine counties will lose their Able-Bodied Adults without Dependents (ABAWD) waivers which could increase enrollment. As soon as information about which counties will be affected, we will let colleges know.

The SBCTC continues to advocate for SNAP benefits to be usable on campuses, and BFET and Student Supports Staff continue to research ways to help students meet basic needs while participating in college programs.

WorkFirst Program

Several colleges have volunteered to pilot an improved WorkFirst attendance form during Fall quarter, with anticipated system adoption for Spring 2023. All colleges have been invited to provide feedback on the form instructions.

WorkFirst will begin incorporating fiscal monitoring along with program monitoring in FY23. We appreciate the cooperation of the Business Offices as this is a requirement of our contract.

Take Back Policy correspondence was sent to community and technical college presidents and chancellors in August announcing continuing the delayed implementation of FY23 Take Back application due to the continuation of impacts from the pandemic. Student Support Programs staff will continue to work with colleges who would otherwise fall within the Take Back Policy application

to mitigate further implications of the Funding Policies as well as help with budget spending, planning, and forecasting. FY24 will be the first year that Take Back will be applied.

The Fall Funding Survey is scheduled to release November 7 and is due November 19.

Opportunity Grant Health Care Allocations

In the Supplemental Budget, [ESSB 5693](#), the Opportunity Grant program received additional funds allocated specifically for students enrolled in health care programs. This is a \$12,000,000 allocation for the 23-25 biennium. In the 2022-23 fiscal year \$8,000,000 was allocated to the colleges and \$4,000,000 will be allocated for 2023-24 fiscal year. The campus allocations for this have been dispersed to campuses already. You will find in the program guidelines FTE targets. This includes both AA/Associate and BAS/Bachelor level FTE targets.

Sector Wide Health Programs Approval

All health-based programs including mental, behavioral, and social health have been added to the eligible programs. Campuses did not have to request or provide any documentation for approval of health programs. BAS Health Programs have been included in this approval.

Dual Credit Updates

College in the High School (CiHS) & Running Start Pilot 2022-2023

That state has appropriated 500,000 to administer a pilot program to subsidize costs to students that qualify for a low-income waiver and are pursuing College in the High School and/or Running Start this upcoming year. Funds will cover additional fees and books outside of what the waiver covers, in addition to all CiHS fees. OSPI will be working with previous summer 2021 pilot colleges, Yakima Valley College, South Puget Sound Community College, and Skagit Valley College, to allocate out the 500,000 for 2022-2023 academic year to qualifying students.

Running Start Elementary and Secondary Schools Emergency Relief Funds (ESSER) Grant 2022-2023

32 community and technical colleges applied for and received federal funds to cover tuition costs, fees, books, and materials that are not currently covered by the Running Start program for summer, fall, winter, and spring of the 2022-2023 academic year.

SUMMER 2022

All Running Start students were able to enroll in courses tuition free at 32 of our community and technical colleges.

FALL, WINTER, AND SPRING 2022-2023

Students pursuing professional technical education will receive funds to cover tuition expenses, fees, books, and materials that are currently not covered by the Running Start program.

Running Start State Support for Summer 2022

Previously enrolled Running Start students were eligible to earn up to 15 college credits in the summer quarter, pursuant to [ESB 5693, Section 522\(46\)](#), the legislature's investment is intended to support those. Pursuant to [ESB 5693, Section 522\(46\)](#), the content of this bulletin is to provide a review of the legislature's investment of \$3,000,000 to support additional Running Start enrollment in the 2022 summer term for students who have exceeded the maximum Running Start enrollment during the 2021-22 school year, including Class of 2022 high school graduates who are 15 or fewer credits from earning an associate's degree through any of the state's community and technical colleges as defined in [RCW 28B.50.030](#).

Upcoming Dual Credit Events

Join state education leaders to learn more about each dual credit program in Washington. Each session will provide participants with information focused on a specific dual credit program(s) tailored to the program. Sessions will include updates with program providers, state agencies and the opportunity to connect with peers.

EVENT SCHEDULE


- *AP/IB/CAMBRIDGE*
Wednesday, September 28, 2022
3:00 – 5:00 p.m.
[Zoom Meeting Invite](#)
Meeting ID: 861 4191 1853
Phone: 253-215-8782
- *RUNNING START*
Wednesday, October 12, 2022
9:00 a.m. – 12:00 p.m.
[Zoom Meeting Invite](#)
Meeting ID: 819 0403 9053
Passcode: 786637
Phone: 253-215-8782
- *CTE DUAL CREDIT*
Wednesday, October 26
2:00 – 5:00 p.m.
[Zoom Meeting Invite](#)
Meeting ID: 834 8374 6557
Passcode: 302234
Phone: 253-215-8782
- *COLLEGE IN THE HIGH SCHOOL*
Tuesday, December 6, 2022
9:00 a.m. – 2:00 p.m.
[Zoom Meeting Invite](#)
Meeting ID: 816 8747 9850
Passcode: 815285
Phone: 253-215-8782

Mental Health Counseling and Services Pilot Program

The four pilot colleges (Grays Harbor College, Lake Washington Institute of Technology, North Seattle College, and Wenatchee Valley College) are finishing their first year of the grant. The pilot colleges experienced success in expanding access to mental health counseling to students, including historically underserved student populations, while also overcoming challenges in staffing a diverse counseling department. Preliminary data from the first year is being gathered and the pilot colleges are interested in sharing their early successes with the community and technical college system. For more information, contact [Christine McMullin](#).

Health Insurance Outreach Proviso

In the FY 2023 operating budget, SBCTC received \$80,000 to fund a small pilot program to help students, including those enrolled in state registered apprenticeship programs, connect with health coverage. Yakima Valley College and South Puget Sound Community College are the two pilot schools for our sector.



The Washington Student Achievement Council also received funding to pilot with two public baccalaureate institutions to do similar work and the Office of Financial Management will conduct a statewide survey related to student access to healthcare and insurance.

Promising Practices Exchange and Webinar Series 2022-23

The Promising Practices Exchange provides an opportunity to share some of the best of “what’s working” within our system. We want to hear from our colleges as to their latest innovation and strategies to make a difference for students. Please visit the [Promising Practices Exchange](#) to view past promising practices and to submit current practices for consideration. Upcoming webinar topics and dates for 2022-23 will be identified soon.

Guided Pathways Update

Peer and Professional Learning Agenda

The Peer and Professional Learning Agenda for fall quarter is now available on our [SBCTC website](#):

EVENTS THIS FALL INCLUDE:

- What Next? Math Pathways in Washington State, October 19th from 3:30 p.m. to 5:00 p.m. (virtual)
- Guided Pathways Fall Institute Wednesday, November 9th from 8:15 a.m. to 3:00 p.m. (virtual)
- Professional Developers Community of Practice, Third Tuesday of Every month
 - Tuesday, October 18
 - Tuesday November 15
- Guided Pathways Community of Practice launches December 1, 2022 (virtual)
- Monthly Lunch and Learn Series (virtual)
 - Faculty Role in Guided Pathways: Overview - October 24, 2022
 - Progress Monitoring: Using learning outcomes data - November 14
 - Student Engagement (Part 1): Building a sense of belonging and connection - December 5
 - Student Engagement (Part 2): Designing student exploratory experiences - December 14
- Guided Pathways Winter Retreat for College Spark Washington cohort colleges January 26-27 (in-person; Spokane, WA)