# pROFESSONAL/TECHNICAL cOMMON COURSE aPPLICATION SCORING RUBRIC

| **Application Categories** | **Meets Criteria** | **Below Criteria** |
| --- | --- | --- |
| CNN for PT protocol followed according to guidelines. | All steps outlined in the guidelines completed with accuracy. | Omitted or insufficient steps as required in guidelines. |
| Evidence of course need provided. | Appropriate documentation of course need and colleges in partnership for PTCCN. | Missing or insufficient evidence of course need. |
| Course description | Brief summary of course content and how it relates to the profession/discipline or how course meets the requirements of accrediting agency. Some general examples of skills addressed and/or topics included. | Course description lacks basic information about content, or relationship to the profession/ discipline, or has no examples of skills addressed and/or topics included. |
| Course Learning Outcomes (CLOs) | CLOs are designed appropriately:   * Observable * Measurable * Use specific action verbs * Can be demonstrated   CLOs align with the course level e.g. 100 level courses focus on introductory, exploratory and foundational learning, 200 level requires some sequential learning/prerequisites, work-based learning, special topics, etc. | CLOs are lacking one or more components:   * Observable * Measurable * Use specific action verbs * Can be demonstrated   Course level (100-200) does not align with CLOs. |

**RESOURCES**

SBCTC PTCCN Rules [Common Course Rules](https://www.sbctc.edu/colleges-staff/programs-services/common-course-numbering/ptccn-rules.aspx)

Blooms Taxonomy (revised 2001) [Blooms Taxonomy](https://cft.vanderbilt.edu/guides-sub-pages/blooms-taxonomy/#2001)

**Examples of Course Learning Objectives**

For 100 level courses:

BUSINESS 100 – Introduction to Business

* Define the function and components of a business plan.

WELDING 100 – Introduction to Welding

* Identify the use and applications of specific welding equipment

PHLEBOTOMY 100 – Introduction to Phlebotomy

* Describe the universal precautions as outlined by the CDC.

For 200 level courses:

MEDICAL ASSISTING 200 level Clinical

* Evaluate and perform specific diagnostic testing using externship protocol and clinical materials.

CHEMICAL DEPENDENCY 200 level Crisis Management for Substance Abuse

* Apply protocols and procedures for handling crises and ensuring the safety of staff and clients.

CLOs align with 300 and 400 course level focus of advanced college-level difficulty for majors intending to pursue specific content in depth, do research, use the concepts and language of the field, assimilate and apply relevant information.

For 300 level courses:

BUSINESS 305 – International Regulatory Environment

* Locate and navigate resources related to the international regulatory environment (including HTSUS, BIS, DOC, WTO) for the purpose of finding answers to specific compliance questions.

COMPUTER SCIENCE 310 – Database Installation & Configuration Management

* Apply information assurance policies to database LOG-INS, personally identifiable information and confidential information.

For 400 level courses:

HUMAN SERVICES 446 – Final Capstone Youth Development

* Develop comprehensive responses to a capstone questionnaire that includes the following 1) potential solutions for anticipated workplace challenges, 2) final thoughts on the development of individual and agency cultural competence, and 3) essential elements and the importance of professionalism.

RESPIRATORY CARE 405 – Advanced Neonatal-Pediatric Respiratory Care

* Locate, analyze and critique case studies and scientific literature relative to neonatal and pediatric respiratory care.