

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 13-06-33

A resolution relating to the Board's delegation of authority to the Executive Director.

WHEREAS, the State Board has the statutory responsibility to "establish guidelines for the disbursement of funds; and receive and disburse such funds for adult education and maintenance and operation and capital support of the college districts in conformance with the state and district budgets, and in conformance with chapter 43.88 RCW" (RCW 28B.50.090(2)); and

WHEREAS, RCW 28B.50.060 authorizes the Board to delegate to the Executive Director any of the powers and duties vested in or imposed upon it by RCW 28B.50; and

WHEREAS, such delegated powers and duties may be exercised by the Executive Director in the name of the Board;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates to the Executive Director the following authorities:

- A. To negotiate and execute contracts and agreements necessary for the performance of the Board's or the Executive Director's statutory duties, provided that funds are available for payment of such contracts and agreements and the initial obligation for the expenditure of funds does not exceed \$500,000 for Information Technology expenditures and \$250,000 for all other expenditures.
- B. To make application for and accept federal and private funds available for educational purposes or to aid educational institutions or boards. Acceptance of such funds is subject to conditions attached thereto, the laws of the State of Washington, and State Board policies and rules.
- C. To regulate districts' sale, exchange, and conveyance of community or technical college personal property pursuant to RCW 28B.50.090(2).
- D. To approve or disapprove applications for professional-technical programs submitted in accordance with State Board policies and procedures governing these programs.
- E. To set guidelines and receive and disburse funds for capital support, maintenance, and operation of community and technical college districts in conformance with state and district budgets and RCW 43.88. This authority includes:
 - I. Distributing funds for project preplanning and master planning as appropriated and according to criteria reviewed and approved by the Board.
 - II. Approving expenditures of local capital funds for projects up to one million dollars (\$1,000,000). At each Board meeting, the Executive Director will provide a summary of projects approved since the prior Board meeting.
 - III. Approving transfer of title to real property to a public agency.
 - IV. Approving easements to public agencies or utility companies.
 - V. Approving the rental or lease of facilities by a community or technical college district that will have 24-hour control of such facilities.

- VI. Approving the rental or lease of community and technical college facilities to a lessee that will have 24-hour control.
- VII. Approving or authorizing local boards to approve the rental or lease of facilities by a community or technical college district that will not have 24-hour control.
- VIII. Executing documents required for Certificates of Participation and ground leases previously approved by the State Board in the capital budget.
- F. To appoint a designee for the duration of an absence.
- G. To approve employee travel to Hawaii and foreign countries, consistent with the provisions of the State Administrative and Accounting Manual.
- H. To delegate signature authority to the SBCTC Division Directors and to other employees.

APPROVED AND ADOPTED on June 20, 2013.



Sharon Fairchild, Chair

ATTEST:



Marty Brown, Secretary