Legacy Transcript Project

**Report Date**: May 25, 2020 **Overall Project Health:**

# Timelines

Project duration – May 8 – Sept 23, 2020

Test Websites: Students <https://devapps.sbctc.edu/LegacyTranscripts>

Staff <https://devapps.sbctc.edu/LegacyTranscriptsStaff>

| Phases/Milestones | Start | End | % Complete |
| --- | --- | --- | --- |
| Sprint 1 – Setup and Student accounts | 4/20/20 | 5/6/20 | 100% |
| Sprint 2 – Staff portal and search | 5/7/20 | 5/22/20 | 100% |
| Sprint 3 – Transcript basic grid display | 5/26/20 | 6/9/20 | 10% |
| Sprint 4 – Staff edit and unofficial transcript | 6/10/20 | 7/1/20 | 0% |
| Sprint 5 – Transcript transmittal process | 7/2/20 | 7/23/20 | 0% |
| Sprint 6 – Official transcript printing | 7/24/20 | 8/14/20 | 0% |
| User Acceptance Testing (UAT) | 8/17/20 | 9/7/20 | 0% |
| Deployment Prep | 9/8/20 | 9/23/20 | 0% |

# Accomplishments

* Sprint 2 Completed.
	+ Basic staff login and portal page created
	+ Search for student functionality created
	+ Security interface to ctcLink development
	+ Administrator maintenance page
	+ Student display/edit page
	+ Initial transcript print research (PDF)

# Current Activities

* Sprint 3 work underway
	+ Transcript block maintenance (privacy & punitive)
	+ Basic transcript screen display grid with sorting
	+ PDF printing prototyping
	+ Staff user validation against ctcLink, checking if active
	+ Determining if student is in ctcLink now
* Initial Workgroup meeting

# Outstanding Items

* New legislation for suppressing transcripts for punitive actions
	+ If continues, discuss which actions prevent which transcript output
* Wording for not found student search – Next Steps
* Students with multiple SIDs in same school, search failures
* Junk records – (missing names or marked with \*\*, etc)
* Explain Merge/Deduplicate (split?) and functionality needed
* Privacy block – simple yes/no? What is the restrictions?
* Allow any editing of SSN? Student and/or staff.
* Which address should print on transcript? Student’s account or that in the transcript data?
* Additional fields needed? Advisor ID, Branch, Transcript Tracking.
* Address 2 field?

# Risks

* None reported at this time.

# Issues

* None reported at this time.

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