

International Admissions	
Where do I Find?	Navigation
Application Information	
Application Query	$Main\;Menu\toReporting\;Tools\to\!Query\toQuery\;Viewer$
Entering an Application Manually	Main Menu→ Student Admissions→Application Entry→ Add Application
Viewing/Updating/Matriculating Applications	Main Menu→ Student Admissions→ Application Maintenance→ Maintain Applications
High School or Prior College Data	$\mbox{Main Menu} \rightarrow \mbox{Student Admissions} \rightarrow \mbox{Application Entry} \rightarrow \mbox{Academic Information} \rightarrow \mbox{Education}$
Residency Data	Main Menu → Student Admissions→ Application Entry → Personal Information→Residency
Student Groups	Main Menu→ Records and Enrollment→ Career and Program Information→ Student Groups
Checklists	Main Menu→ Campus Community → Checklists→ Person Checklists→ Checklist Management - Person
Adding Dependent Personal Information	$\mbox{Main Menu} \rightarrow \mbox{Campus Community} \rightarrow \mbox{Personal Information} \rightarrow \mbox{Add/Update a Person}$
Dependent Information	$\mbox{Main Menu} \rightarrow \mbox{Campus Community} \rightarrow \mbox{Personal Information} \rightarrow \mbox{Biographical} \rightarrow \mbox{Relationships} \rightarrow \mbox{Relationships}$
SEVIS	
Citizenship/Passport Information	$\mbox{Main Menu} \rightarrow \mbox{Campus Community} \rightarrow \mbox{SEVIS} \rightarrow \mbox{Personal Information} \rightarrow \mbox{Citizenship/Passport Data}$
Visa/Permit Data	${\sf Main\ Menu} \to {\sf Campus\ Community} \to {\sf SEVIS} \to {\sf Personal\ Information} \to {\sf Visa/Permit\ Data}$
I-20 Form	Main Menu → Campus Community → SEVIS → I-20 Form → I-20 Form
Processing SEVIS alerts	$\mbox{Main Menu} \rightarrow \mbox{Campus Community} \rightarrow \mbox{SEVIS} \rightarrow \mbox{F/M Alerts} \rightarrow \mbox{Process SEVIS F/M Alerts} - \mbox{F/M}$
View SEVIS alerts	$\mbox{Main Menu} \rightarrow \mbox{Campus Community} \rightarrow \mbox{SEVIS} \rightarrow \mbox{F/M Alerts} \rightarrow \mbox{Select Alerts to Report} - \mbox{F/M}$
Exporting SEVIS Evenets-F/M	$\mbox{Main Menu} \rightarrow \mbox{Campus Community} \rightarrow \mbox{SEVIS} \rightarrow \mbox{F/M Alerts} \rightarrow \mbox{Export SEVIS Events-F/M}$

Uploading/Downloading Files	Main Menu → PeopleTools → CTC Custom → Extensions → Upload/Download Files
Importing SEVIS Data	$\mbox{Main Menu} \rightarrow \mbox{Campus Community} \rightarrow \mbox{SEVIS} \rightarrow \mbox{SEVIS Import} \rightarrow \mbox{Import Process}$
Viewing SEVIS Import Results	$\mbox{Main Menu} \rightarrow \mbox{Campus Community} \rightarrow \mbox{SEVIS} \rightarrow \mbox{SEVIS Import} \rightarrow \mbox{Import Results}$