



**Human Capital Management
Image 43
Supplemental Accessibility
Information**

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Introduction

This document is intended to supplement the Image/Upgrade Overview Document and provide ctcLink users with a more detailed summary of the accessibility changes that will be made in the system as a result of the upcoming HCM image 43. Oracle releases multiple updates every year that often include improvements to PeopleSoft's accessibility. Below is an overview of the accessibility enhancements that you can expect to see as part of HCM image 42-43.

External Candidate Gateway

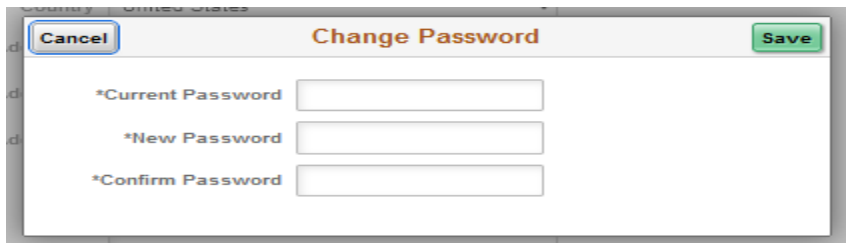
PeopleSoft for North America supports the display of pages in accessibility mode in External Candidate Gateway. By providing accessibility configured pages, it allows self-service users to access information when they log on to the PeopleSoft system with screen reader mode enabled.

Bug: 33762015- Accessibility: WCAG Issue in My Account Software changes done to add input purpose attribute to City field and required field legend to My Account Information, Change Password, Add Email and Add Phone Number pages Navigation

Navigation

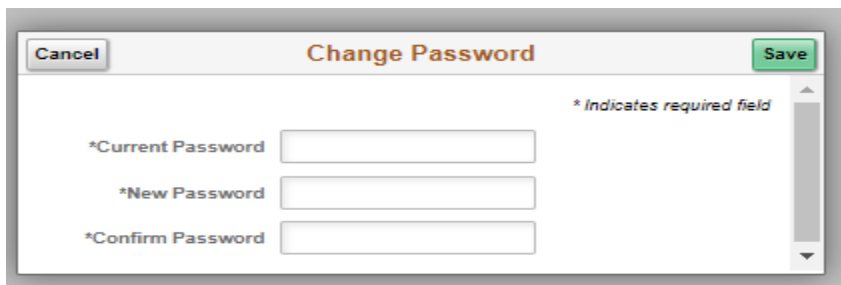
My Account Information > Change Password

Image (before): Change Password



The screenshot shows a web form titled "Change Password". At the top left is a "Cancel" button and at the top right is a "Save" button. Below the title are three input fields, each preceded by an asterisk: "*Current Password", "*New Password", and "*Confirm Password". The asterisks are not visually associated with the fields, and there is no legend explaining their meaning.

Image (after): Change Password



The screenshot shows the same "Change Password" form as above, but with accessibility improvements. A legend at the top right states "* Indicates required field". The asterisks are now visually associated with the input fields: "*Current Password", "*New Password", and "*Confirm Password".

Bug: 34025036 - ACCESSIBILITY: PAYABLE TIME PAGE

Resolution has accessibility changes for Payable Time page.

Navigation

Fluid Structure Content > Fluid Pages > Employee Self Service > Enter Time

Fluid Structure Content > Fluid Pages > Manager Self Service > Enter Time

Fluid Structure Content > Fluid Pages > Employee Self Service > Payable Time

Fluid Structure Content > Fluid Pages > Manager Self Service > Payable Time

Manager Self Service > Time Management > Report Time > Search - Timesheet

Image (before): Payable Time

Employee Self Service Payable Time

*From: 06/01/2022

*Through: 09/30/2022

Payable Time Details

Summary Detail

Payable Time Details

Date	Time Reporting Code	Quantity (Hours)	Payable Status
06/01/2022	Regular	8.00	Closed
06/02/2022	Regular	8.00	Closed
06/03/2022	Regular	8.00	Closed
06/06/2022	Regular	8.00	Closed

Image (after): Payable Time

Time Payable Time

*From: 06/01/2022

*Through: 09/15/2022

Apply

Payable Time Details

Summary Detail

Payable Time Details

Date	Time Reporting Code	Quantity (Hours)	Payable Status
06/01/2022	Regular	8.00	Closed
06/02/2022	Regular	8.00	Closed
06/03/2022	Regular	8.00	Closed
06/06/2022	Regular	8.00	Closed
06/07/2022	Regular	8.00	Closed

Navigation

My Account Information > Add Email > Add Phone Number pages

Image (before): Phone Number Pages

Email (Required)

Email	Type	Primary
████@sbcto.edu	Home	Yes

Phone (Required)

Phone Number	Extension	Type	Primary
205-████		Home	Yes

Image (after): Phone Number Pages

Email (Required)

Email	Type	Primary Email	Edit
████@sbcto.edu	Home	Yes	<input type="button" value="Edit"/>

Phone (Required)

Phone Number	Extension	Type	Primary Phone	Edit
205-████		Home	Yes	<input type="button" value="Edit"/>

Bug: 33741378 – ACCESSIBILITY: DIRECT DEPOSIT PAGE TITLE ISSUE

Patch 33741378 updates properties for Employee Self Service > Payroll > Direct Deposit component. Component description is displayed as a title in the page tab and after the update it matches the title displayed in the page banner. Prior to fix, page tab title and page banner title displayed different wording for Employee Self Service > Payroll > Direct Deposit page.

Navigation

Employee Self Service > Payroll > Direct Deposit

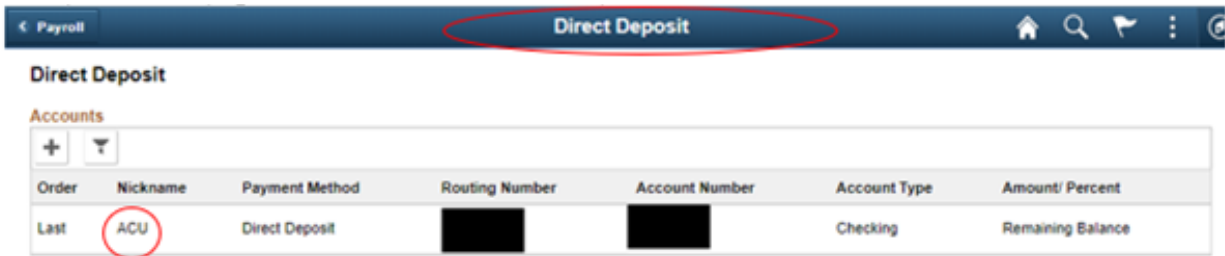
Image (before): Direct Deposit

Payroll Direct Deposit

Accounts

Order	Nickname	Payment Method	Routing Number	Account Number	Account Type	Amount/ Percent
1	CU	Direct Deposit	████	████	Savings	████
Last	WF	Direct Deposit	████	████	Checking	Remaining Balance

Image (after): Direct Deposit – Tab thru the page and it announces the ACU link.



The screenshot shows a web interface for Direct Deposit. At the top, a dark blue header contains a back arrow, the word 'Payroll', and the text 'Direct Deposit' which is circled in red. Below the header, the title 'Direct Deposit' is displayed. Underneath, there is a section for 'Accounts' with a plus sign and a dropdown arrow. A table lists account information with columns: Order, Nickname, Payment Method, Routing Number, Account Number, Account Type, and Amount/ Percent. The first row shows 'Last' in the Order column, 'ACU' in the Nickname column (circled in red), 'Direct Deposit' in the Payment Method column, and 'Checking' in the Account Type column. The Amount/ Percent column shows 'Remaining Balance'.

Order	Nickname	Payment Method	Routing Number	Account Number	Account Type	Amount/ Percent
Last	ACU	Direct Deposit	[REDACTED]	[REDACTED]	Checking	Remaining Balance

Fluid Candidate Gateway

Bug: 33762058– Accessibility: WCAG Issues in “VIEW JOB” in Fluid Candidate Gateway

Software changes done in Careers – Apply for jobs page to make job title heading 2, announce when a job is marked favorite or removed from favorite job listing and announce job title when the user navigates to previous or next jobs.

Navigation

Careers > View All Jobs > select a job > click “Next Job” or “Previous Job”

Image: Job Description Page



The screenshot shows a job description page for 'Housing Resource Specialist'. The header includes a back arrow, 'Search Jobs', and the job title 'Job Description'. Below the header, there are navigation links: '< Previous Job' (circled in red) and 'Next Job >' (circled in red). A green 'Apply for Job' button is visible. The job details include Job ID 11792, Location North Seattle College, and Full/Part Time Full-Time. A red circle highlights the '★ Remove from Favorite Jobs' link. Below the job details, there is an 'Opportunity Description' section with text about the college district and the role.

Bug: 34184453– External Candidate Gateway Accessibility – Site Setup Modifications

Software changes have been made to allow configuration of accessibility help in external candidate gateway.

Navigation

Set Up HCM > Product Related > Recruiting > Candidate Gateway > Site > Site Setup

New feature

Turn ON Accessibility Help Link

Image: Careers Site Setup

Site Setup

Site

① Site ID: 1
Description: Default Site
Short Description: Default
*Resume Template: 2007 SBCTC Resume Template
Applicant Type: External Applicant
Country: United States
*OFCCP Self-Identify: Disability and Veteran Simplified Veteran Page
Default Extractor:
Default Set ID: WA000
External ERP Site: Default Site

Internal Careers Setup

① Portal: EMPLOYEE
Node: HRMS

External Careers Setup

① Portal: EMPLOYEE
Node: HRMS

Candidate Gateway

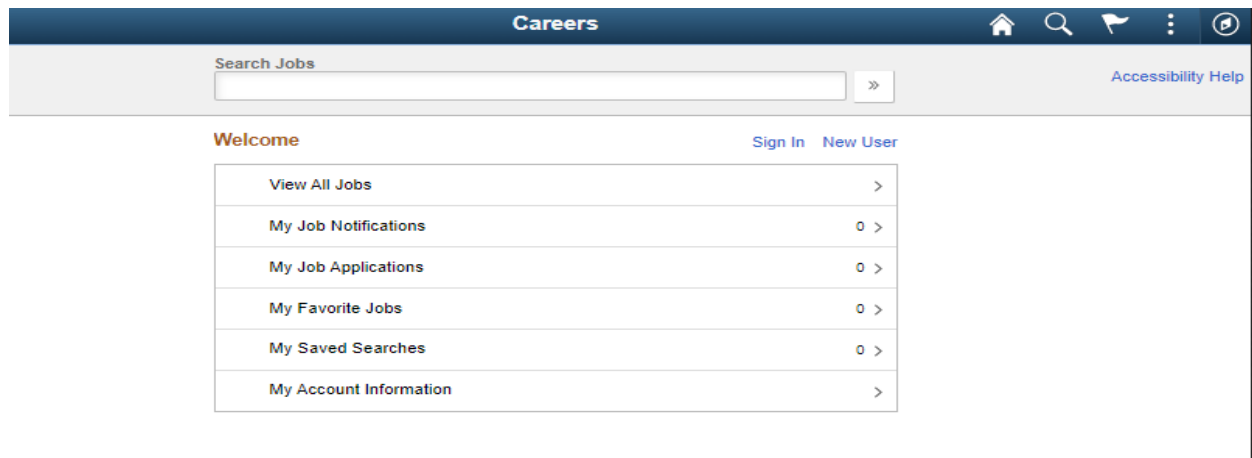
① Display Welcome Page? [Edit Welcome Page](#)
 Display Name Format
 Do Not Allow Multiple Applications for the Same Job Opening Do Not Allow Email a Friend
 Do Not Allow Refer a Friend
 Display Accessibility Help Link (Applies to External Candidate Gateway)
Display Alternate Character Fields: None

Note: The check box needs to be turned on for each Site ID

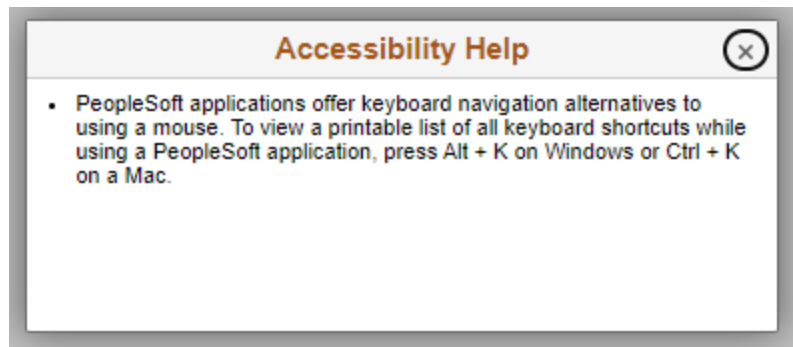
Navigation

External Candidate Gateway > Careers

Image: Careers Page



Click “Accessibility Help”



See Doc ID 2895382.1 - Accessibility Enhancements to Fluid Candidate Gateway

Goal

How to incorporate Accessibility enhancements related to the candidate gateway feature which has an 'Accessibility Help' link that opens a modal window with keyboard navigation instructions and how to set screen reader mode preferences?

Solution

1. Set Up HCM > Product Related > Recruiting >Candidate Gateway> Site Set Up (Careers), select the site
2. Under the 'Candidate Gateway' section, check the boxes:
 - Allow Dynamic Screen Reader Layout
 - Display Accessibility Help Link (Applies to External Candidate Gateway)

Knowledge

https://support.oracle.com/knowledge/PeopleSoft%20Enterprise/2895382_1.html

https://docs.oracle.com/cd/F58024_01/hcm92pbr43/eng/hcm/hert/SettingUpSites-067fff.html

Paychecks

Bug: 33741391 - ACCESSIBILITY: HEADING ISSUES IN SCREEN READER MODE WITH PAYCHECKS PAGE

Patch 33741391 delivers following changes to Employee Self Service Paychecks / Paycheques page.

Navigations

Fluid Structure Content > Fluid Pages > Employee Self Service > Pay

Fluid Structure Content > Fluid Pages > Employee Self Service > Paychecks

Fluid Structure Content > Fluid Pages > Employee Self Service > Paycheques

Root > Self Service > PNA Fluid Components > Pay

Image (before): Paychecks - Click the "i" in the blue circle

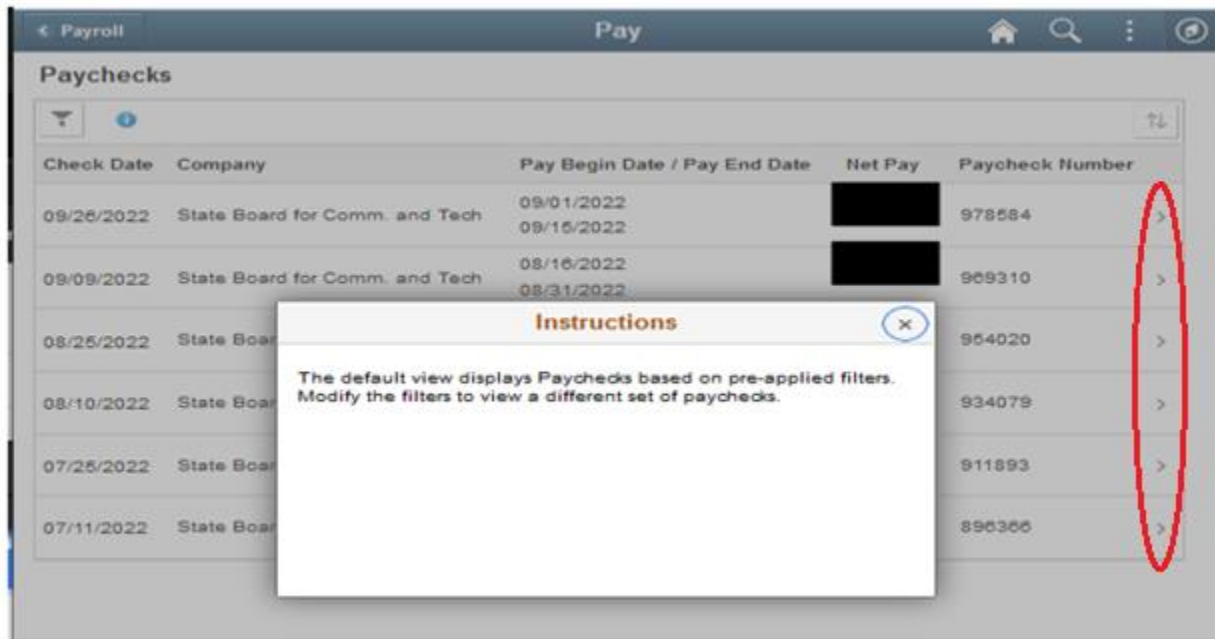


Image (after): Message window pops up automatically before entering the Paychecks page

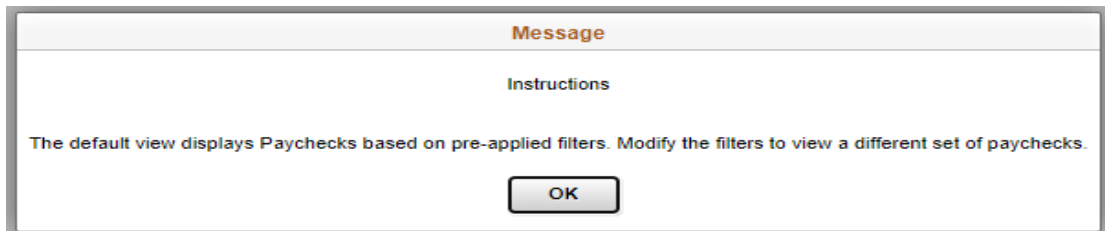
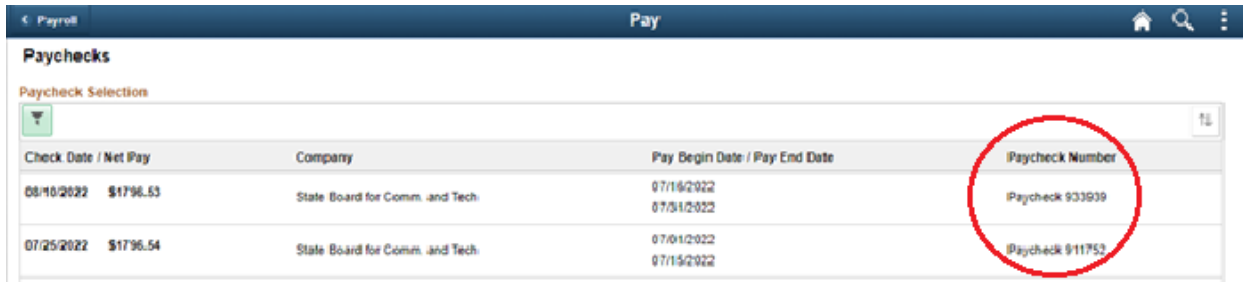


Image (after): Paychecks - After clicking OK, the tab can be used to move to the link under Paycheck Number which can be selected to View the pay check.



Check Date / Net Pay	Company	Pay Begin Date / Pay End Date	Paycheck Number
08/10/2022 \$1796.53	State Board for Comm. and Tech	07/19/2022 07/31/2022	Paycheck 933939
07/25/2022 \$1796.54	State Board for Comm. and Tech	07/01/2022 07/15/2022	Paycheck 911752

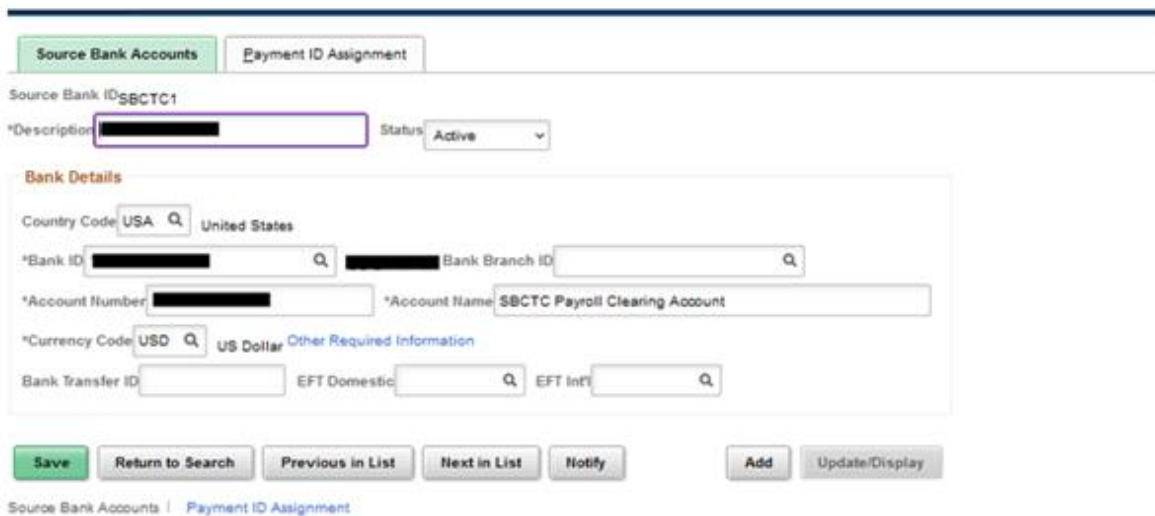
Banking

BUG 33609185 - TAB ORDER INCORRECT ON US BANK ADDITIONAL DATA SUBPAGE

Navigation

Set Up HCM > Common Definitions > Banking > Source Bank Accounts

Image (before): Source Bank Accounts



Source Bank Accounts | Payment ID Assignment

Source Bank ID: SBCTC1

*Description: [Redacted] Status: Active

Bank Details

Country Code: USA United States

*Bank ID: [Redacted] Bank Branch ID: [Redacted]

*Account Number: [Redacted] *Account Name: SBCTC Payroll Clearing Account

*Currency Code: USD US Dollar Other Required Information

Bank Transfer ID: [Redacted] EFT Domestic: [Redacted] EFT Int'l: [Redacted]

Save Return to Search Previous in List Next in List Notify Add Update/Display

Source Bank Accounts | Payment ID Assignment

Image (after): Source Bank Accounts

[New Window](#) | [Help](#) | [Pers](#)

Source Bank Accounts | [Payment ID Assignment](#)

Source Bank ID: SBCTC1
*Description: [REDACTED] Status: Active

Bank Details

Country Code: USA United States
*Bank ID: [REDACTED]
Bank Branch ID: [REDACTED]
*Account Number: [REDACTED]
*Account Name: SBCTC Payroll Clearing Account
*Currency Code: USD US Dollar
Other Required Information
Bank Transfer ID: [REDACTED]
EFT Domestic: [REDACTED]
EFT Int'l: [REDACTED]

[Save](#) [Return to Search](#) [Previous in List](#) [Next in List](#) [Notify](#) [Add](#) [Update/Display](#)

[Source Bank Accounts](#) | [Payment ID Assignment](#)

Update Employee Tax Data

BUG 33685364: HIDE DESCRIPTION NEXT TO A DROP DOWN LIST ON TAX DATA PAGE

Navigation

Payroll for North America > Employee Pay Data USA > Tax Information > Update Employee Tax Data

Payroll for North America > Employee Pay Data USF > Tax Information > Update Employee Tax Data

Root > Payroll Interface > Update Payroll Information > Employee Tax Data USA

Image (before): Update Employee Tax Data

Employee Self Service | Update Employee Tax Data | New Window

Federal Tax Data | State Tax Data | Local Tax Data

Person ID: [REDACTED]

Tax Data

Company: 890 | State Board for Comm. and Tech

*Effective Date: 01/16/2022

Updated By: Emp Sf Svc | Date Last Updated: 01/31/2022

Federal Form Version: W-4 - 2020 or Later

Federal Withholding Elements

*Special Withholding Tax Status: None

*Tax Status: **Single**

Multiple Jobs or Spouse Works

Dependent Amount: \$0.00

Other Income: \$0.00

Deductions: \$0.00

Extra Withholding: \$0.00

Federal Unemployment Tax

W-4 Processing Status

Lock-In Letter Details

Letter Received

Image (after): Update Employee Tax Data

View W-2/W-2c Forms | Update Employee Tax Data | New Window

Federal Tax Data | State Tax Data | Local Tax Data

Person ID: [REDACTED]

Tax Data

Company: 890 | State Board for Comm. and Tech

*Effective Date: 01/16/2022

Updated By: Emp Sf Svc | Date Last Updated: 01/31/2022

Federal Form Version: W-4 - 2020 or Later

Federal Withholding Elements

*Special Withholding Tax Status: None

*Tax Status: None

Multiple Jobs or Spouse Works

Dependent Amount: \$0.00

Other Income: \$0.00

Deductions: \$0.00

Extra Withholding: \$0.00

Federal Unemployment Tax

W-4 Processing Status

Lock-In Letter Details

Letter Received

Time Summary

Bug: 34024979 - ACCESSIBILITY ISSUES IN TIME SUMMARY PAGE

Navigation

Fluid Structure Content > Fluid Pages > Employee Self Service > Enter Time

Fluid Structure Content > Fluid Pages > Manager Self Service > Enter Time

Fluid Structure Content > Fluid Pages > Employee Self Service > Time Summary

Fluid Structure Content > Fluid Pages > Manager Self Service > Time Summary

Image: Time Summary

Time Summary 16 September - 30 September 2022

Job Title: Application Support Manager

*View By: Period Apply

Date: 09/16/2022
Scheduled 88.00 | Reported 0.00 Hours

Reported Time Payable Time

Reported Time Summary

Date	Scheduled	Unit	Action	Remarks	View Details
09/16/2022	8.0	Hours	⊕	No Data Exist for this Day	No Details for 2022-09-16 >
09/17/2022			⊕	No Data Exist for this Day	No Details for 2022-09-17 >
09/18/2022			⊕	No Data Exist for this Day	No Details for 2022-09-18 >
09/19/2022	8.0	Hours	⊕	No Data Exist for this Day	No Details for 2022-09-19 >



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Washington State Board for Community and Technical Colleges