



# **OctcLink**

## Human Capital Management Images 39-41 Overview

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## Introduction

The Image/Upgrade Overview Document is intended to provide ctcLink users with a summary of the changes that will be made in the system as a result of the upcoming image or PeopleTools upgrade implementation. Oracle releases multiple PeopleSoft updates, called images, for each pillar every year. Each Image contains bug fixes and features that are important for PeopleSoft to work well. PeopleTools upgrades update the underlying framework of the system. There are minimal changes that are noticeable to the end users. Below is an overview of the changes that you can expect to see as part of this upgrade.

## **Shared Components**

#### **HCM Encryption Framework**

A new HCM Encryption Framework has been delivered to encrypt and mask the bank account numbers stored in the database for direct deposit, garnishment, vendor and source bank account numbers. Depending on the patches applied and various table settings, the account numbers can be masked or unmasked on some pages and reports in Employee Self-Service and Administrative functionalities. The HCM Encryption Framework is a Shared Component and is used in processes for other products. SBCTC will not be implementing this framework at this time.

#### **Updated ESS Tiles**

The images displayed on Fluid Tiles have changed in Employee Self-Service.

Prior to the modifications, the pictures on the tiles were slightly different.

#### Navigation

Home > Employee Self-Service

#### Image: Employee Self-Service



QRG Employee Self-Service Tile Overview

#### **Updated MSS Tiles**

The images displayed on Fluid Tiles have changed in Manager Self-Service.

Prior to the modifications, the pictures on the tiles were slightly different.

#### Navigation

Home > Manager Self-Service

#### Image: Manager Self-Service



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Manager Self-Service Tile Overview

#### **Updated Workforce Administrator Tiles**

The images displayed on Fluid Tiles have changed in Workforce Administrator.

Prior to the modifications, the pictures on the tiles were slightly different.

#### Navigation

Home > Workforce Administrator

#### Image: Workforce Administrator

| ØctcLink                | ▼ Workforce A               | A Q № : Ø              |                      |  |  |  |  |  |
|-------------------------|-----------------------------|------------------------|----------------------|--|--|--|--|--|
| Absence Administration  | Compensation Administration | HR Administration      | New Hire Tasks       |  |  |  |  |  |
|                         |                             | 2<br>2*2               | 20                   |  |  |  |  |  |
| Position Management     | U.S. Payroll WorkCenter     | Payroll Administration | Maintain EE Pay Data |  |  |  |  |  |
| rên<br>V <sub>ê</sub> v |                             |                        |                      |  |  |  |  |  |
| Time & Labor Admin      | Benefits Admin              |                        |                      |  |  |  |  |  |
|                         |                             |                        |                      |  |  |  |  |  |
| 000                     |                             |                        |                      |  |  |  |  |  |

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Workforce Administrator Tiles Overview

### **Payroll**

#### **Presheet Audit Report Changes**

The process type changed to PSJob JPAY034 and now PAY034 is the first process within the main job instance. The 2nd process is not applicable/used in our environment.

Prior to this modification the process type for PAY034 Presheet Audit Report was SQR Report.

#### Navigation

NavBar > Navigator > Payroll for North America > Payroll Processing USA > Create and Load Paysheets > Presheet Audit Report

#### Image: Presheet Audit Report

| Proce           | ss List     | Server List |                          | 2                                  |  |                          |                |            |          |
|-----------------|-------------|-------------|--------------------------|------------------------------------|--|--------------------------|----------------|------------|----------|
| View Pro        | ocess Reque | est For     | Туре                     | ✓ Last                             | ~  | 20 Days                  | ∽ Refresh      |            |          |
| Servi<br>Run St | er          | ~           | Name Distribution Status |                                    | nce From   | Instance To              | Report Manager |            |          |
| Process L       |             |             |                          |                                    |  |                          | 14 4           | 1-1 of 1 v | View All |
| Select          | Instance    | Seq.        | Process Type             | Process<br>Name User Run Date/Time |  | Run Statu                | Distribution   | Details    |          |
|                 | 487162      |             | PSJob                    | JPAY034                            |  | 07/18/2022 4:17:19PM PD1 | r Success      | Posted     | Details  |
|                 |             |             | [                        |                                    |  | Process De               | tail           |            | ×        |
|                 |             |             |                          | Help Process Name JPAY034 Refresh  |  |                          |                |            | · .      |
|                 |             |             |                          | Main Job Instance 487162           |  |                          |                |            |          |
|                 |             |             |                          | 487163 -                           | AY034 Success<br>PAY034 Success<br>PYKB_EXC_AUD Su | ccess                    |                |            |          |

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Running the Presheet Audit Report

#### **Precalculation Audit Report Changes**

The process type has been changed to PSJob JPAY035 and now PAY035 is the first process within the main job instance. The 2nd process is not applicable/used in our environment.

Prior to this modification the process type for PAY035 Precalculation Audit Report was SQR Report.

#### Navigation

NavBar > Navigator > Payroll for North America > Payroll Processing USA > Produce Payroll > Precalculation Audit Report

|   | View All |  |  |  |  |  |  |
|---|----------|--|--|--|--|--|--|
|   | Details  |  |  |  |  |  |  |
|   | Details  |  |  |  |  |  |  |
|   |          |  |  |  |  |  |  |
| ×   |          |  |  |  |  |  |  |
| ^   |          |  |  |  |  |  |  |
|   |          |  |  |  |  |  |  |
| Main Job Instance 487019                                  |          |  |  |  |  |  |  |
| eft Right   |          |  |  |  |  |  |  |
|   |          |  |  |  |  |  |  |
| 487020 - PAY035 Success     487021 - PYKB_EXC_AUD Success |          |  |  |  |  |  |  |
|   | ution    |  |  |  |  |  |  |

#### Image: Precalculation Audit Report

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Running the Precalculation Audit Report

#### **Preconfirm Audit Report Changes**

The process type changed to PSJob JPAY036 and now PAY036 is the first process within the main job instance. The 2nd process is not applicable/used in our environment.

Prior to this modification the process type for PAY036 Preconfirm Audit Report was SQR Report.

#### Navigation

NavBar > Navigator > Payroll for North America > Payroll Processing USA > Produce Payroll > Preconfirm Audit Report

#### Image: Preconfirm Audit Report

| Employee Self Service |           |             |   |                            | Process Monitor     |                           |                |                        |       | :      | Ø |
|-----------------------|-----------|-------------|---|----------------------------|---------------------|---------------------------|----------------|------------------------|-------|--------|---|
| Proce                 | ss List   | Server List |   |                            |                     |                           |                |                        |       |        |   |
| View Pr               | ocess Req | uest For    |   |                            |                     |                           |                |                        |       |        |   |
| User                  | ID        | Q           | Type PSJob  | <ul> <li>✓ Last</li> </ul> | ~                   | 20 Days ~                 | Refresh        |                        |       |        |   |
| Serv                  | /er       | ~           | Name JPAY036  | Q. Instance                | e From              | Instance To               | Report Manager |                        |       |        |   |
| Run S                 | status    | ~           | Distribution Status   |                            | ✓ Save On Ref       | resh                      |                |                        |       |        |   |
|                       |           |             |   |                            |                     |                           |                |                        |       |        |   |
| Process               | List      |             |   |                            |                     |                           |                |                        |       |        |   |
| ≣; C                  | ξ         |             |   |                            |                     |                           | 1-2            | of 2 🗸                 | Vi    | ew All |   |
| Select                | Instance  | Seq.        | Process Type  | Process Name               | User                | Run Date/Time             | Run Status     | Distribution<br>Status | Detai | ls     |   |
|                       | 487032    |             | PSJob   | JPAY036                    |                     | 07/12/2022 11:11:47AM PDT | Success        | Posted                 | Detai | s      |   |
|                       |           |             |   |                            |                     |                           |                |                        | _     |        |   |
|                       |           |             |   |                            |                     | Process Detail            |                | ×                      |       |        |   |
|                       |           |             |   |                            |                     |                           |                | Help                   |       |        |   |
|                       |           |             |   | Proc                       | ess Name JPAY036    |                           |                | Refresh                |       |        |   |
|                       |           |             |   | Main Job                   | Instance 487032     |                           |                |                        |       |        |   |
|                       |           |             |   |                            |                     |                           |                |                        |       |        |   |
|                       |           |             | <ul> <li>487032 - JPAY036 Success</li> <li>487033 - PAY036 Success</li> </ul> |                            |                     |                           |                |                        |       |        |   |
|                       |           |             |   | 48                         | 7034 - PYKB_EXC_AUD | Success                   |                |                        |       |        |   |

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9.2 Running the Preconfirm Audit Report





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Washington State Board for Community and Technical Colleges