



Campus Solutions Image 26

Overview

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Introduction

The Image/Upgrade Overview Document is intended to provide ctcLink users with a summary of the changes that will be made in the system as a result of the upcoming image or PeopleTools upgrade implementation. Oracle releases multiple PeopleSoft updates, called images, for each pillar every year. Each Image contains bug fixes and features that are important for PeopleSoft to work well. PeopleTools upgrades update the underlying framework of the system. There are minimal changes that are noticeable to the end users. Below is an overview of the changes that you can expect to see as part of this upgrade.

Financial Aid

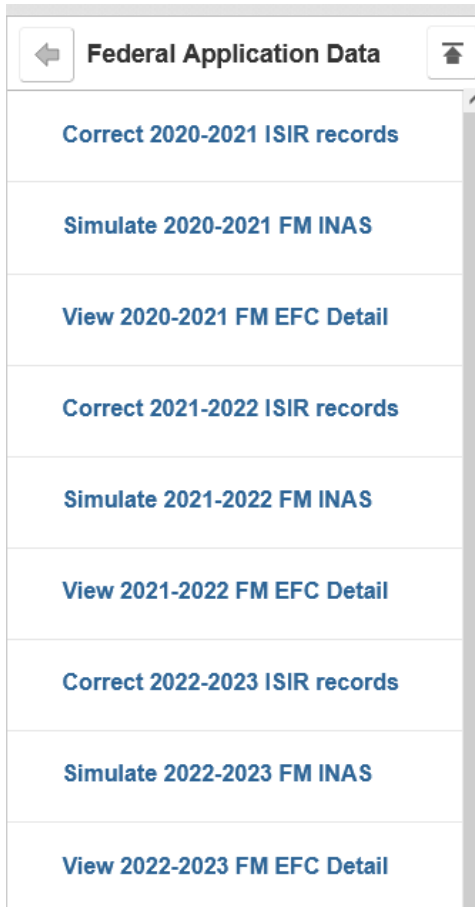
Move 2019-2020 ISIR Components to Financial Aid History

2019-2020 ISIR components moved from Federal Application Data to Financial Aid History

Navigation

Main Menu > Financial Aid > Federal Application Data

Image: Federal Application Data Menu



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[9.2 FA Business Flow](#)

Simulate 2022-2023 FM INAS

Modified the PeopleCode behind the 'GET Federal Data' button to populate Student/Parent 'Tax Form Field' values on Simulate 2022-2023 FM INAS page

Navigation

Main Menu > Financial Aid > Federal Application Data > Simulate 2022-2023 FM INAS

Image: Simulate 2022-2023 FM INAS page

[ctcLink CS Staff Homepage](#) **Simulate 2022-2023 FM INAS**

[Student Income/Assets](#) [Student Information](#) [Parent Income/Assets](#) [Parent Information](#) [Overrides](#)

Aid Year	2023	2022-2023 Financial Aid Year	ID	Institution
Get Federal Data		Federal Extension		Formula Type 4 Simplified: Dependent
INAS		Need Summary		Primary EFC 0
Use Simulated Data		Monthly EFC		Prorated EFC 0

Marital Status Divorced/Separated	Adjusted Gross Income 21,023
Marital Status Date	U.S. Taxes Paid 0
Legal Res State WA	Parent 1 Income
Legal Res Date	Parent 2 Income 24,565
In Family 02	Cash Savings 4,500
In College 1	Investment Net Worth 0
Resident prior to 2017 Yes	Business Net Worth 0
Tax Form IRS 1040	Tax Deferred Pension 0
Tax Return Filed? Already Filed/Completed	Self Employment Payment 0
Tax Filing Status Head of House	Child Support Received 7,464
1040 Schedule 1 Filed Yes	Interest Income 0
Parent 1 Birth Date	IRA/Untaxed Pension Distrib 0
Parent 2 Birth Date	Military Allowance 0
Asset Threshold	

[Save](#) [Return to Search](#) [Notify](#)

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[9.2 INAS Simulation](#)

Award Activity displays User ID for Batch Authorization – Bug Fix

This fix addresses a bug that caused the User ID that ran batch authorization to not populate on the Details screen of the View Award Activity page. Moving forward, that ID will be populated, but records prior to this fix will remain blank.

Navigation

Main Menu > Financial Aid > Awards > View Award Activity

Image: View Award Activity page

The screenshot displays the 'Award Activity' page in a web application. At the top, there is a navigation bar with 'Student Homepage' and 'Award Activity'. Below this, the page shows the 'Award Activity' section with filters for 'Aid Year 2023' and '2022-2023 Financial Aid Year'. A table titled 'Award Activity Log' lists several entries. The entry for '09/14/2022 10:22:05AM' with action 'Authorized' is highlighted, and a red box around the 'Award Detail' link has a red arrow pointing to a larger 'Award Activity Detail' window.

The 'Award Activity Detail' window shows the following information:

- Date: 09/14/22 10:22:05AM
- Action: Authorized
- Application Data Used: User (highlighted in a red box)
- Item Type: 911000000000 Federal Pell Grant
- Career: UGRD Undergraduate
- Disbursement Plan: 09 Adjust Amount: 0.00
- Split Code: XX Authorized Amount: 2,299.00
- Disbursement ID: 02 Disbursed Amount: 0.00

At the bottom of the detail window, there is a 'Cost of Attendance' table:

Award Period	Federal Year COA	Institutional Year COA	Pell Year COA	Less than Half Time Pell COA
Academic	35,256.00	35,256.00	28,644.00	28,644.00

Packaging Message for Recalculated Term Amounts on Pell Awards – Bug Fix

When a student’s Pell award is not locked and needs adjusting (for example, the student’s FA Load has changed on FA Term), the next time the Validate button is selected on the award screen will trigger an automatic adjustment of that award. The total Pell award will not change, however the award amounts split across terms will be adjusted.

This fix addresses a bug where users were not being notified when this change occurs. Now if the term amounts are changed on a Pell award upon selecting the Validate button, a “Message” link will appear, which provides the Packaging Message, “Term amounts on Pell may have been adjusted as a result of the Validation process.”.

Navigation

Main Menu > Financial Aid > Awards > Award Processing > Assign Awards to a Student

Image: Assign Awards to a Student page

The screenshot shows the 'Assign Awards to a Student' interface. At the top, there are tabs for 'Student Aid Package', 'Need Summary', and 'Term Summary'. Below this, there are fields for 'Aid Year' (2023), '2022-2023 Financial Aid Year', 'ID', and 'Institution'. There are also dropdown menus for 'Career' (UGRD), 'Package Status' (Packaging Completed), 'Packaging Plan ID' (FA-WI-SP), 'Aggregate Source' (FA Installation Default), 'Award Period' (Both Academic & Non Std), and 'Repackaging Plan ID'. Action buttons include 'Validate', 'Post', 'Reset', 'Retrieve', and 'Repackage'. A 'Message' link is highlighted in red in the table row for item 10.

NUM	Action	Career	Item Type	Description	Offered	Accepted	Disbursement Plan	Split Code	Disbursement	Message
10	Q	UGRD	911000000000	Federal Pell Grant	5,746.00	5,746.00	01	XX	Disbursement	Message
20	Q	UGRD	911000000100	Supplemental Educ Opp Grant	2,100.00	2,100.00			Disbursement	
30	Q	UGRD	912000000000	Washington College Grant	4,467.00	4,467.00			Disbursement	
40	Q	UGRD	912000000250	Washington Bridge Grant	500.00	500.00			Disbursement	
50	Q	UGRD	961000001100	Subsidized Direct Loan 1	0.00	0.00			Disbursement	
60	Q	UGRD	961000002100	Unsubsidized Direct Loan 1	0.00	0.00			Disbursement	

Packaging Message

NUM 10 Message Number 9002
Item Type 911000000000 Action Accept
Term amounts on Pell may have been adjusted as a result of the Validation process.

Student Financials

2022 1098-T Template

The 2022 template is ready 1098-T season. Please make sure to update your Template Definition field in the TIN setup page for the 2022 calendar year.

Navigation

Setup SACR> Product Related> Student Financials> Taxes> 1098-T TIN Table

Image: TIN Detail

1098-T TIN Detail | 1098-T Citizenship

Federal TIN [REDACTED] | Calendar Year 2022 | Copy TIN Setup

*Description: Grays Harbor College | 1098-T Institution Address: [REDACTED] | 1098-T Reporting Indicator: Payments Received

*Address Usage: SFCK_C,M,H | SF Paper Check Mailing

*Name Usage: 1098T | 1098T-Leg,Pri,Prf

*Contact Name: Grays Harbor College | *Contact Phone: 360/532-9020

*Name Control: GRAY | Transmission Code: XXXX | Last Filing Year: []

Business Unit Detail | Personalize | Find | View All | First | 1 of 1 | Last

*Business Unit	*Institution	FinAid Group	Third Party Group
1 WA020	Grays Harbor College	WA020 1098T_FA	1098T_TPC

1098-T Self Service

Display 1098-T Self Service | Report Definition: SSF_SS_1098T | Self Service 1098-T

Display Box Amount Details | Template Definition: SSF_1098T_2022 | 2022 1098-T Form

Use Electronic Statements

SSN Masking Option

Masking Options: Mask Print

Save | Return to Search | Previous in List | Next in List | Refresh | Add | Update/Display

QRG

[Term Rollover Checklist](#)

Academic Advisement: Advising Notes

Unable to Access/Update Fluid Advisory Notes

Because of a SQL error, clicking on either the My Advisees or the My Advising Notes tiles resulted in an error message. With this image update, users can click on these tiles and reach the intended destination.

Navigation

ctcLink Advisor Homepage > My Advisees

ctcLink Advisor Homepage > My Advising Notes

Image: ctcLink Advisor Homepage (previous to this update)

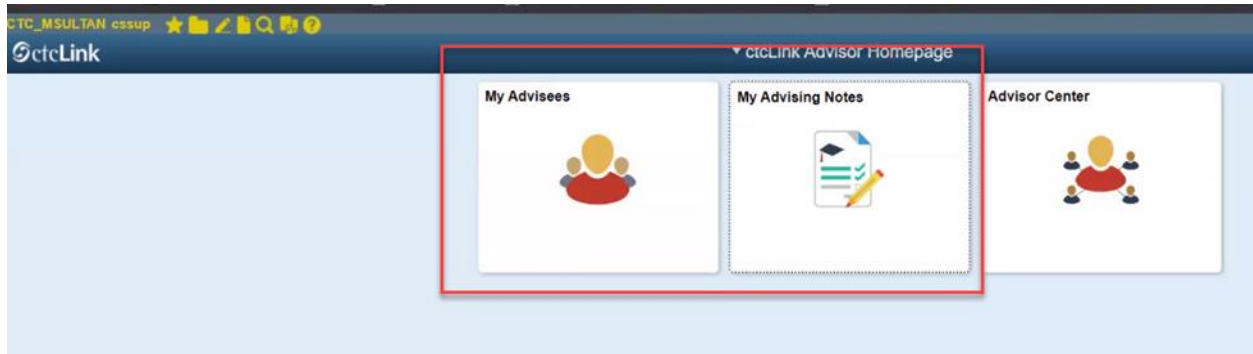


Image: Error Message Experienced (previous to this update)

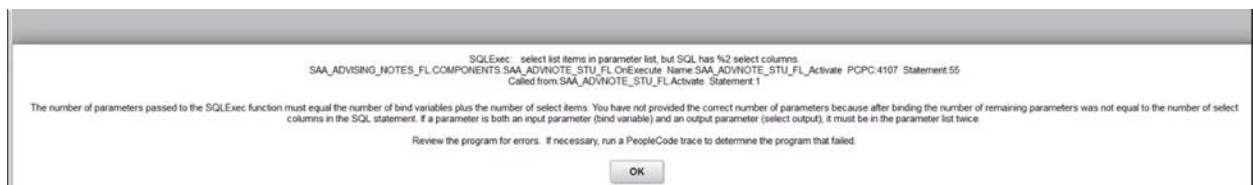


Image: ctcLink Advisor Homepage (corrected with this update)

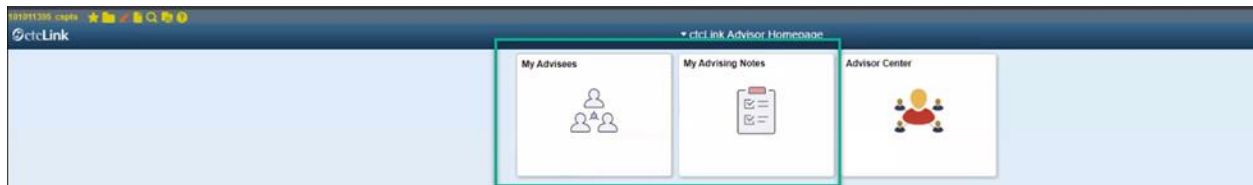


Image: After clicking My Advisees Tile, user taken to intended destination



Image: After clicking Advising Notes, user taken to intended destination

View Note	Subject	Category / Subcategory	Created By / Assigned To	Institution	Status / Action Item	Created On / Last Updated
	spring registration	Professional Advising Course Selection		Clark College	Closed None	02/09/2021 02/09/2021
	Nursing Questions	Professional Advising Program Questions		Clark College	Closed None	03/30/2021 03/30/2021
	Spring 2021 Classes	Professional Advising Course Selection		Clark College	Closed None	03/30/2021 03/30/2021
	Spring 2021	Professional Advising Course Selection		Clark College	Closed Overdue	03/30/2021 03/30/2021
	Testing Sp-21	Advising Services 1st-term Advising		Clark College	Open None	06/29/2021 06/29/2021
	I like to make notes	Enrollment Services Contact Information		Clark College	Open None	07/15/2021 07/15/2021

QRGs

[9.2 View and Notify My Advisees \(Fluid\)](#)

[9.2 View My Advising Notes \(Fluid\)](#)

Student Records: Enrollment

Class Permission Page Default View

Because of a prior image update, the default view of Class Permission Data was changed and limited to view one record. With this image update, the view is no longer limited to view one record.

Navigation

Records and Enrollment > Term Processing > Class Permissions

Image: Class Permissions (previous to this update)

casup My Special Things **Class Permissions** New Window | Help | Personal

Permission to Add | Permission to Drop

Course ID 031433 Course Offering Nbr 1
Academic Institution Clark College
Term SUMMER 2022 Undergrad
Subject Area ENGL& English - ENGL&
Catalog Nbr 101 English Composition I

Class Section Data Find | View All First 1 of 14 Last

Session 1 Regular Academic Session Class Nbr 2128 Class Status Active
Class Section D01D Class Type Enrollment Section
Component Lecture Instructor [REDACTED]

Student Specific Permissions

Defaults

Expiration Date 08/29/2022

Permission Valid For

	Closed Class	Requisites Not Met	Consent Required	Career Restriction	Permission Time Period
1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Assign More Permissions Set All Permissions to Issued

Class Permission Data Personalize | Find | View All | First 1 of 5 Last

General Info | Permission | Comments

Seq #	Number	ID	Name	Issued	Issued By	Issued Date	Status	Permission Use Date	Expiration Date
1	1	809501	[REDACTED]	[REDACTED]	[REDACTED]	05/16/2022	Used	05/16/2022	08/29/2022

Permission to Add | Permission to Drop

Image: Class Permissions (corrected with this update)

Course ID 031433 Course Offering Nbr 1
 Academic Institution Clark College
 Term SUMMER 2022 Undergrad
 Subject Area ENGL& English - ENGL&
 Catalog Nbr 101 English Composition I

Class Section Data Find | View All First 1 of 14 Last

Session 1 Regular Academic Session Class Nbr 2128 Class Status Active
 Class Section D01D Class Type Enrollment Section
 Component Lecture Instructor [redacted]

Student Specific Permissions

Defaults

Expiration Date 08/26/2022

Permission Valid For

	Closed Class	Requisites Not Met	Consent Required	Career Restriction	Permission Time Period
1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Assign More Permissions Set All Permissions to Issued

Class Permission Data Personalize | Find | First 1-5 of 5 Last

General Info | Permission | Comments

Seq #	Number	ID	Name	Issued	Issued By	Issued Date	Status	Permission Use Date	Expiration Date
1	809501	[redacted]	[redacted]	<input checked="" type="checkbox"/>	[redacted]	[redacted]	Not Used		08/26/2022
2	198505			<input type="checkbox"/>			Not Used		08/26/2022
3	249351			<input type="checkbox"/>			Not Used		08/26/2022
4	340325			<input type="checkbox"/>			Not Used		08/26/2022
5	5422			<input type="checkbox"/>			Not Used		08/26/2022

QRGs

[9.2 Class Permissions - Individual Class](#)

HighPoint: Message Center

Archive button and Reply feature Issue Fixed

Previously, due to a bug, the Archive button and Reply feature would appear to a staff member when viewing a message from a student's Message Center Inbox from the Student Services Center. These options were non-functional to the staff member accessing the page. The Archive button and Reply feature no longer appear to the staff member when viewing a student's Message Center inbox.

Navigation

NavBar > Campus Community > Student Services Center > Student Center tab > Message Center link.

Image: Student's Message Center Inbox (previous to this update)

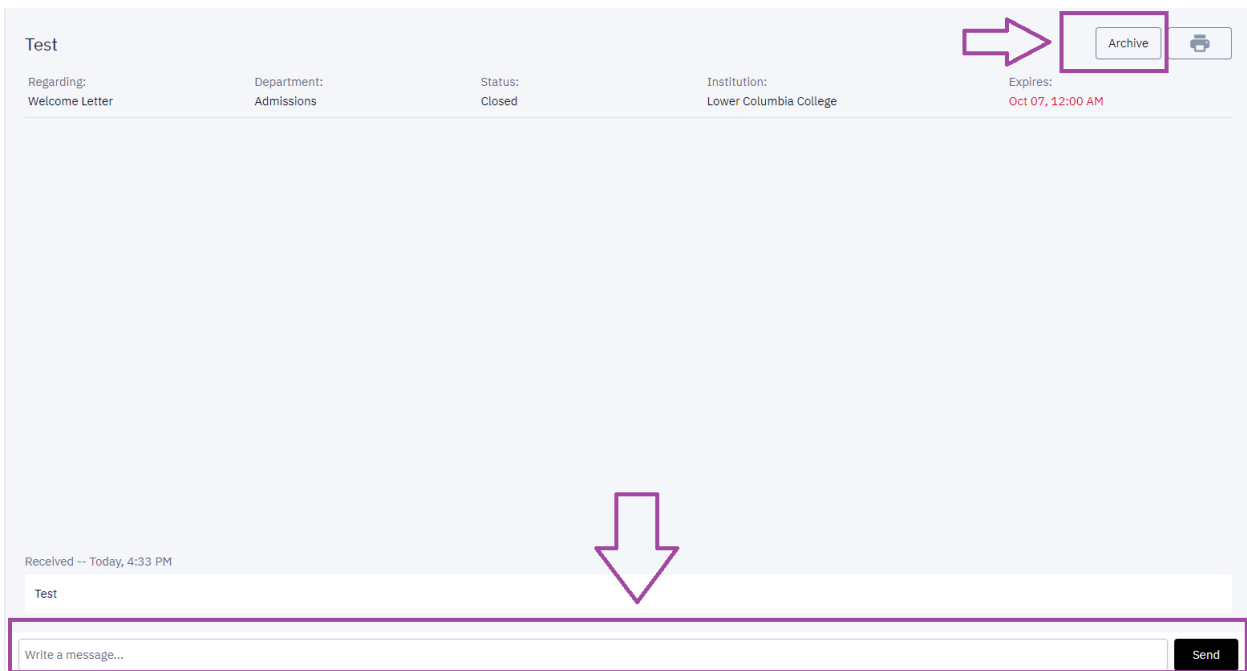
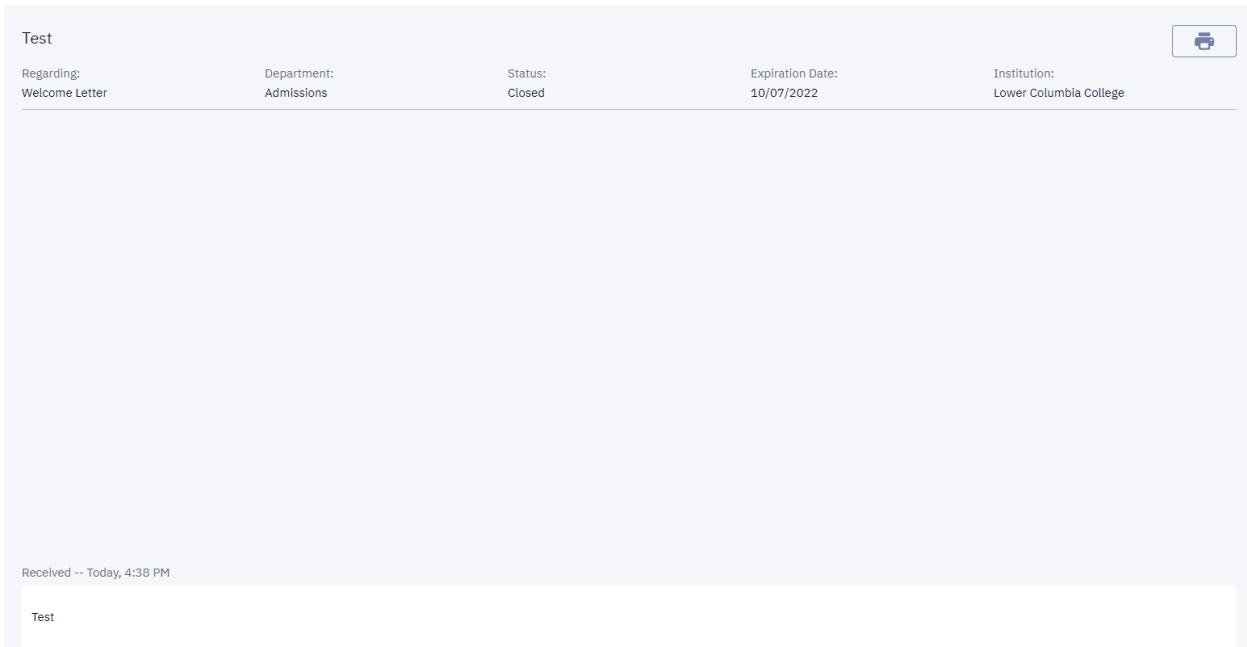


Image: Student's Message Center Inbox (corrected with this update)



Block Enrollment - Grading Basis Override

Block Enrollment using Grading Basis Override Fixed

Previously, due to a bug, when attempting to use the Grading Basis override in Block Enrollment, staff were unable to select a basis. The override flag was available but the Grading Basis would remain as the original value even when a new value was selected or typed into the field. This affected both the Create Class Block page and while creating an ad hoc Class Block on Block Enroll Merge. With this image update, staff will now be able to use the Grading Basis override as expected.

Navigation

NavBar > Records and Enrollment > Enroll Students > Block Enrollment > Block Enroll Merge

NavBar > Records and Enrollment > Enroll Students > Block Enrollment > Create Class Block

Image: Grading Basis override could be flagged but value remained the same (previous to this update)

The screenshot displays the 'Block Enroll Merge' application interface. At the top, there is a navigation bar with a back arrow, the text 'Block Enroll Merge', and icons for home, search, flags, and a menu. Below the navigation bar, the page title 'Block Enroll Merge' is shown, along with 'New Window | Help | Personalize Page'. The main content area is titled 'Create Customized Class Block' and includes the following fields and sections:

- Academic Institution:** WA172, Spokane Falls CC
- *Term:** 2231
- Action:** Normal Maintenance
- Class Nbr:** 21396
- Grading Basis:** GRD (highlighted with a blue box)
- Units:** 0.00
- Crse Count:** [Empty]
- Grade In:** ACCT& 201 01
- Related 1:** [Empty]
- Related 2:** [Empty]
- Reason:** [Empty]
- Principles of Accounting I:** Regular Undergrad
- Overrides:**
 - Access ID:** Registrar - All Access
 - Action Date
 - Appointment
 - Career
 - Dynamic Dates
 - Closed Class
 - Class Links
 - Class Units
 - Grading Basis (highlighted with a blue box)
 - Class Permission
 - Requisites
 - Service Indicator
 - Time Conflict
 - Unit Load
 - Wait List Okay
- Requirement Designation:**
 - Ovrd RD
 - RD Option: [Dropdown]
 - Designation: [Text]
 - RD Grade: [Dropdown]
 - Note ID: [Text]
 - Repeat: [Text]
- Independent Studies:**
 - Instructor ID: [Text]

At the bottom of the form, there are three buttons: OK, Cancel, and Refresh.

Image: Grading Basis override can be flagged and new value can be selected from lookup or typed into the field (corrected with this update)

Block Enrollment Merge

Create Customized Class Block

Academic Institution WA172 Spokane Falls CC

*Term 2227 Action Normal Maintenance Class Nbr 24386 Grading Basis PNP Units 0.00 Crse Count Related 1 Related 2

Reason Grade In ACCT& 201 02 Principles of Accounting I Regular Undergrad

Overrides

Access ID Registrar - All Access

Action Date Closed Class Grading Basis Service Indicator

Appointment Class Links Class Permission Time Conflict

Career Class Units Requisites Unit Load

Dynamic Dates Wait List Okay

Requirement Designation

Ovrd RD Designation RD Option RD Grade Note ID Repeat

Independent Studies

Instructor ID

OK Cancel Refresh

QRGs

[9.2 Defining Class Enrollment Blocks](#)

[9.2 Processing Block Enrollments](#)

Block Enrollment - Student & Class Block

Student & Class Blocks Named Same Across Institutions Fixed

Previously, due to a bug, if a Student Block or Class Block was named the same as an existing block at another institution, that institution's block would be included when processing the Block Enrollment. With this image update, Student or Class Blocks with the same name between institutions will not be included or cause issues in Block Enrollment.

Navigation

NavBar > Records and Enrollment > Enroll Students > Block Enrollment > Block Enroll Merge

NavBar > Records and Enrollment > Enroll Students > Block Enrollment > Create Student Block

NavBar > Records and Enrollment > Enroll Students > Block Enrollment > Create Class Block

Image: Two institutions have a Student Block named "NAME1" (previous to this update)

The image shows two side-by-side screenshots of the 'Create Student Block' interface. Both screenshots show a table of enrollment data with columns for ID, Name, Academic Career, and Academic Program. The left screenshot shows 'Academic Institution' as 'Pennisula College' and 'Student Enrollment Block' as 'NAME1'. The right screenshot shows 'Academic Institution' as 'Spokane Falls CC' and 'Student Enrollment Block' as 'NAME1'. Both screenshots also feature a 'Population Selection' section with a 'Population Selection' checkbox and a 'Go to' field with an 'Add Merge Process' button. At the bottom of each screenshot are buttons for 'Save', 'Notify', 'Refresh', 'Add', and 'Update/Display'.

Image: One college attempts a Block Enroll with this Student Block (previous to this update)

The image shows a screenshot of the 'Block Enroll Merge' interface. The top navigation bar includes a back arrow, 'Block Enroll Merge', and navigation icons. Below the navigation bar are tabs for 'Block Enroll Merge', 'Block Enroll Detail', 'Block Enroll Detail 1', and 'Block Enroll Detail 2'. The main content area shows 'Enrollment Request ID' as 0020839086 and 'Request Status' as Pending. A 'Submit' button is visible. The 'Merge Blocks' section contains a table with 'Academic Institution' as 'Spokane Falls CC' and 'Student Block' as 'NAME1'. A blue callout bubble with the number '1' points to the 'Merge' button. The 'Filtering Criteria' section includes fields for 'Academic Career', 'Term', 'Class Nbr', and 'ID', along with a 'Detail Status' dropdown and a 'Retrieve' button. A blue callout bubble with the number '2' points to the 'Retrieve' button. At the bottom are buttons for 'Save', 'Notify', 'Refresh', 'Add', and 'Update/Display'.

Image: The other institution's block is included (previous to this update)

Block Enroll Merge New Window | Help | Personalize Page

Block Enroll Merge | **Block Enroll Detail** | Block Enroll Detail 1 | Block Enroll Detail 2

Enrollment Request ID 0020839086

Seq #	ID	Name	Term	Career	Class Nbr	Action	Status	DETAIL
1	201100356		2227	UGRD	9067	Enroll	Pending	DETAIL
2	201518586		2227	UGRD	9067	Enroll	Pending	DETAIL
3	202122568		2227	UGRD	9067	Enroll	Pending	DETAIL
4	202529480		2227	UGRD	9067	Enroll	Pending	DETAIL
5	201100356		2227	UGRD	9067	Enroll	Pending	DETAIL
6	201518586		2227	UGRD	9067	Enroll	Pending	DETAIL
7	202122568		2227	UGRD	9067	Enroll	Pending	DETAIL
8	202529480		2227	UGRD	9067	Enroll	Pending	DETAIL

Save | Notify | Refresh Add | Update/Display

Block Enroll Merge | Block Enroll Detail | Block Enroll Detail 1 | Block Enroll Detail 2

Image: Two institutions have a Student Block named "NAME1" (corrected with this update)

Create Student Block New Window | Help | Personalize Page

Block Enrollment Students

Academic Institution WA010 Peninsula College

Student Enrollment Block NAME1

*Description Example Same Name 1

ID	Name	*Academic Career	Academic Program
1 201100356		UGRD Academic Career	
2 201518586		UGRD Academic Career	
3 202122568		UGRD Academic Career	
4 202529480		UGRD Academic Career	

Population Selection

Population Selection

Go to Add Merge Process

Save | Notify | Refresh Add | Update/Display

Create Student Block New Window | Help | Personalize Page

Block Enrollment Students

Academic Institution WA172 Spokane Falls CC

Student Enrollment Block NAME1

*Description Example Same Name 1

ID	Name	*Academic Career	Academic Program
1 201100356		UGRD Undergraduate	
2 201518586		UGRD Undergraduate	
3 202122568		UGRD Undergraduate	
4 202529480		UGRD Undergraduate	

Population Selection

Population Selection

Go to Add Merge Process

Save | Return to Search | Notify | Refresh Add | Update/Display

Image: One college attempts a Block Enroll with this Student Block (corrected with this update)

Block Enroll Merge

[New Window](#) | [Help](#) | [Personalize Page](#)

Block Enroll Merge
Block Enroll Detail
Block Enroll Detail 1
Block Enroll Detail 2

Enrollment Request ID 0020333402 Request Status Pending Submit

Merge Blocks

Academic Institution Spokane Falls CC

Student Block Example Same Name 1

Merge

Detail / Create

Class Block

Detail / Create

Filtering Criteria

Academic Career

Term

Class Nbr

ID

Detail Status

Retrieve

Save
Notify
Refresh
Add
Update/Display

Block Enroll Merge | Block Enroll Detail | Block Enroll Detail 1 | Block Enroll Detail 2

Image: The other institution's block is not included (corrected with this update)

Block Enroll Merge

[New Window](#) | [Help](#) | [Personalize Page](#)

Block Enroll Merge
Block Enroll Detail
Block Enroll Detail 1
Block Enroll Detail 2

Enrollment Request ID 0020333402

Seq #	ID	Name	Term	Career	Class Nbr	Action	Status	DETAIL
1	201100356		2227	UGRD	9067	Enroll	Pending	DETAIL
2	201518586		2227	UGRD	9067	Enroll	Pending	DETAIL
3	202122568		2227	UGRD	9067	Enroll	Pending	DETAIL
4	202529480		2227	UGRD	9067	Enroll	Pending	DETAIL

Save
Notify
Refresh
Add
Update/Display

Block Enroll Merge | Block Enroll Detail | Block Enroll Detail 1 | Block Enroll Detail 2

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[9.2 Defining Student Enrollment Blocks](#)

[9.2 Defining Class Enrollment Blocks](#)

[9.2 Processing Block Enrollments](#)

ctcLink Homepage Tile Icons

Tile Icons Throughout ctcLink Homepages Updated

With this image update, the icons displaying on tiles throughout the following ctcLink Homepages are updated: ctcLink Student Homepage, ctcLink Advisor Homepage, and ctcLink Faculty Workload. The ctcLink CS Staff Homepage icons are unchanged.

Navigation

Portal > ctcLink Student Homepage

Portal > ctcLink Advisor Homepage

Portal > ctcLink Faculty Workload

Image: ctcLink Student Homepage (previous to this update)



Image: ctLink Student Homepage (with this update)



Image: ctLink Advisor Homepage (previous to this update)

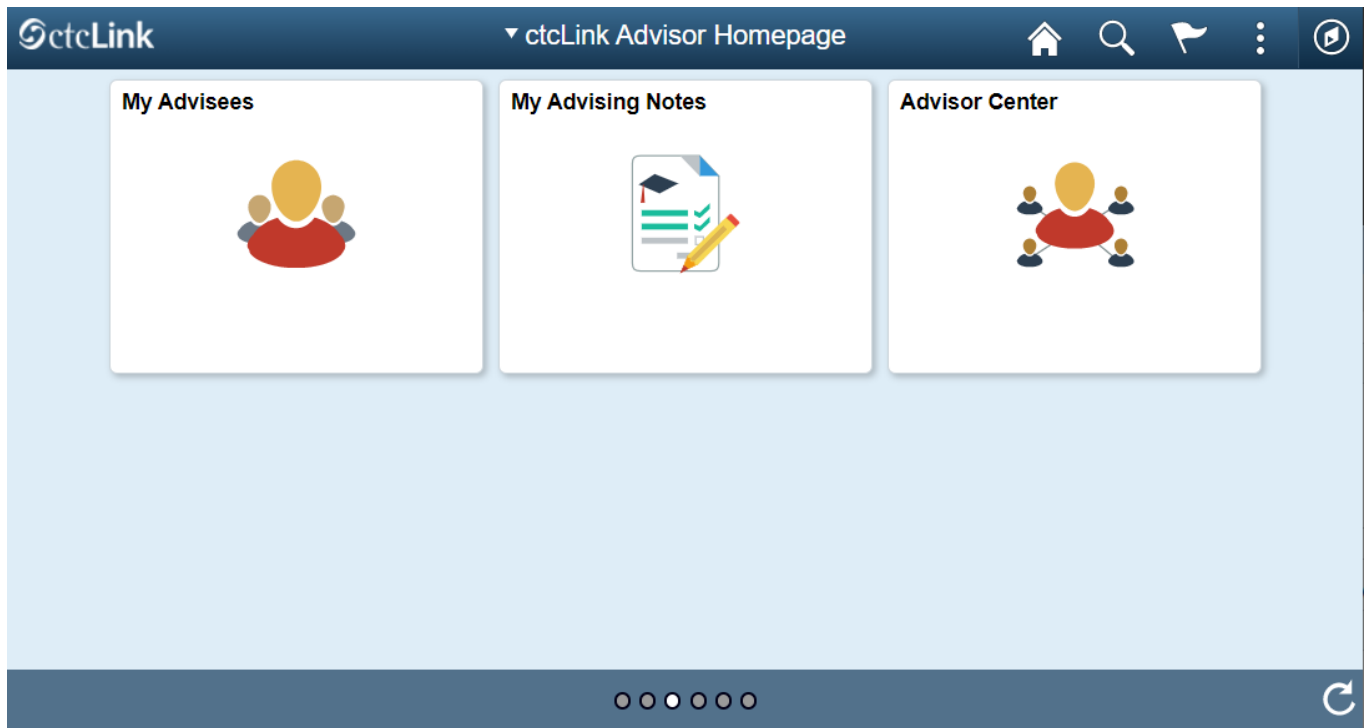


Image: ctcLink Advisor Homepage (with this update)

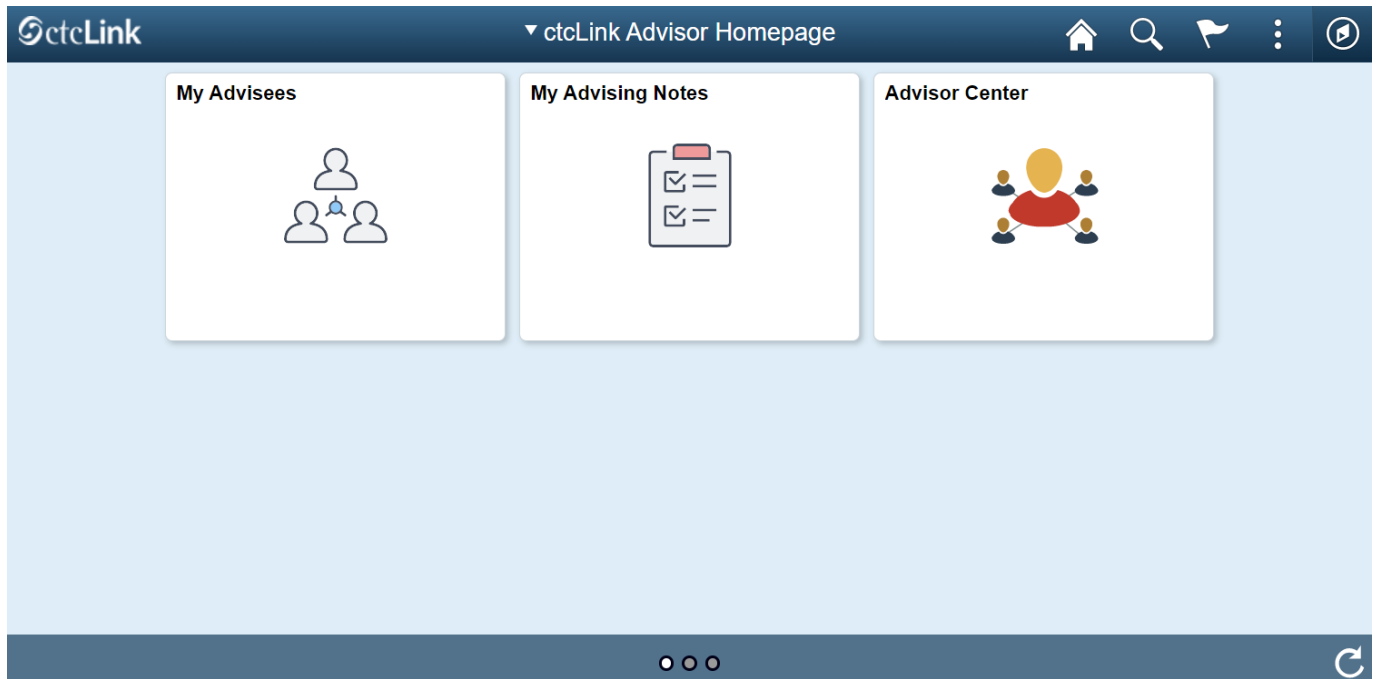


Image: ctcLink Faculty Workload (previous to this update)

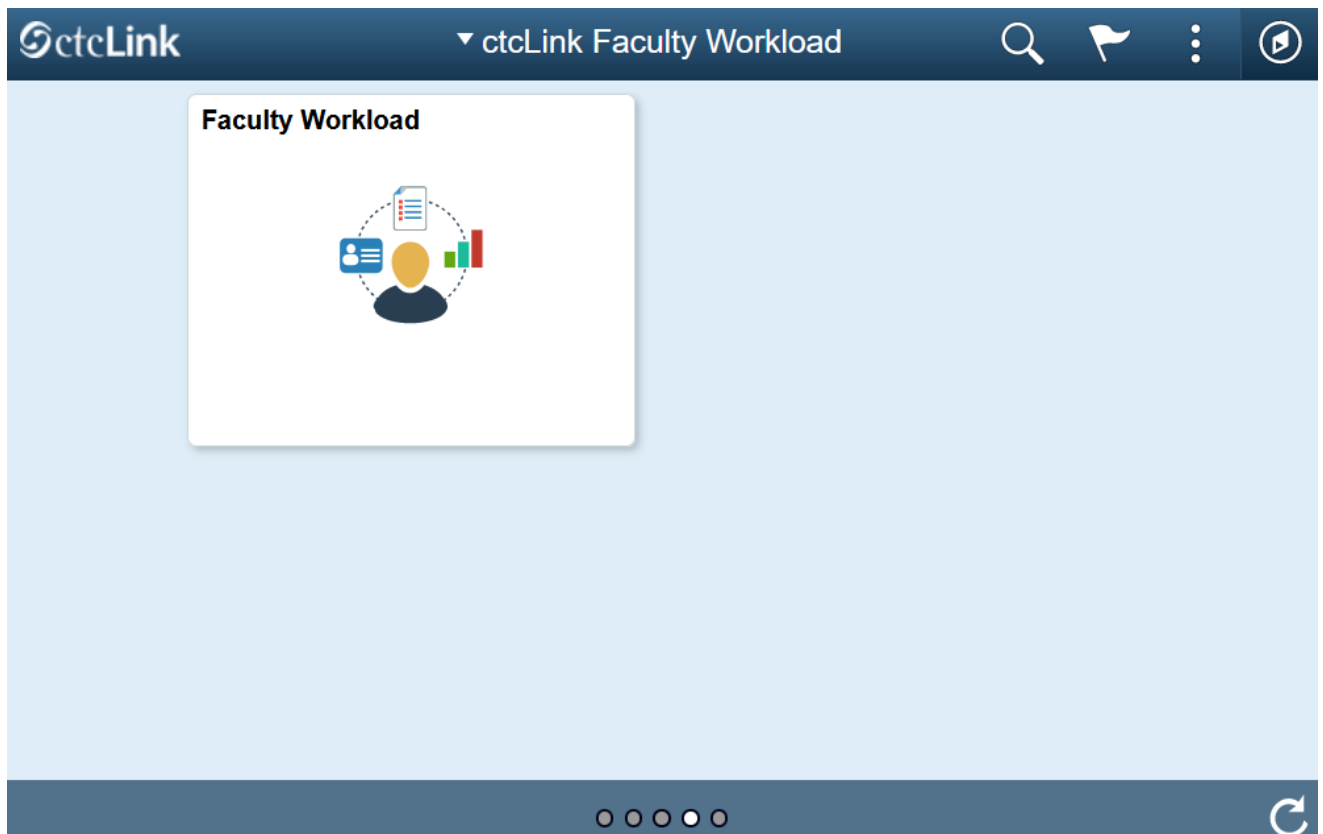
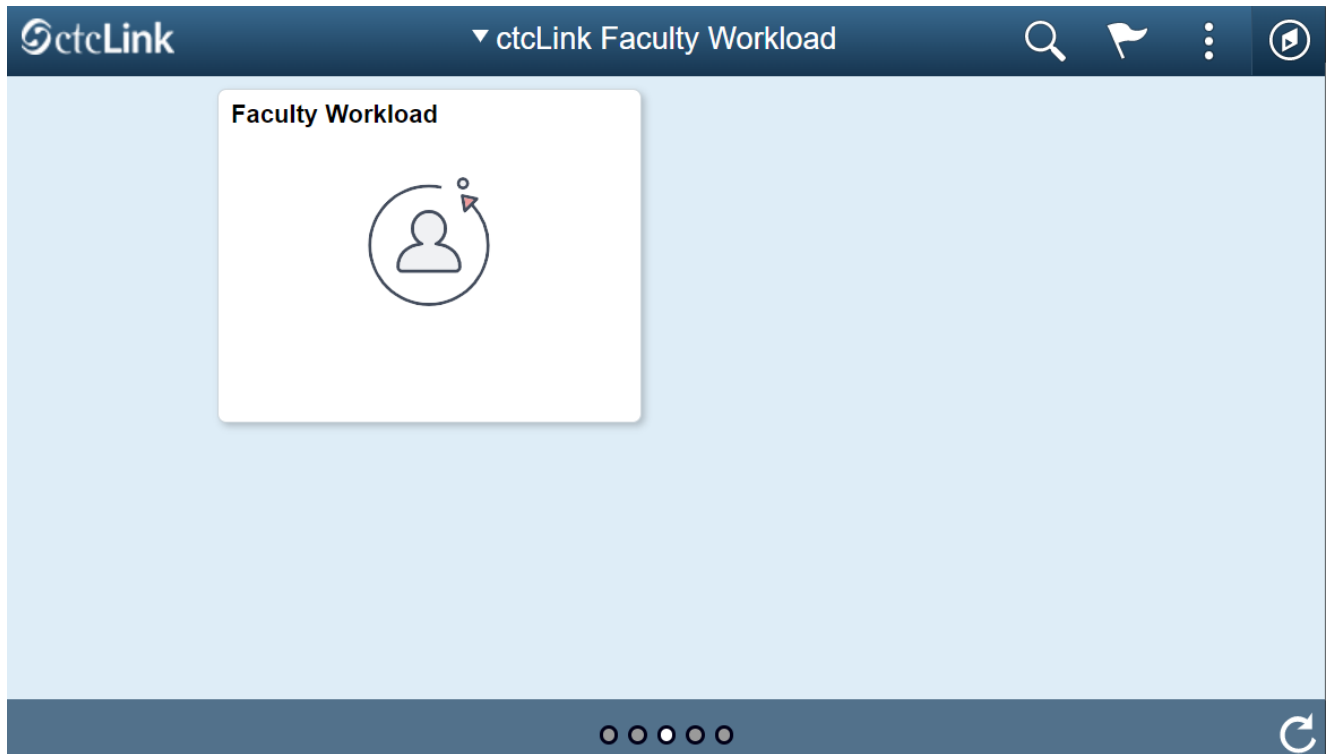


Image: ctcLink Faculty Workload (with this update)



QRGs

[9.2 Student Homepage](#)

[9.2 Advisor Homepage](#)

[9.2 CS Staff Homepage](#)



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Washington State Board for Community and Technical Colleges