|  |  |
| --- | --- |
| **Meeting Title**  | ctcLink Working Group |
| **Date:**  | May 25 2022 10:00 am – 12:00 pm  |
| **Chair:** | Christy Campbell  | **Facilitator:** | Tara Keen |

| **Agenda Items** | **Description** | **Duration** | **Facilitator** |
| --- | --- | --- | --- |
|  | Welcome  | 2Minutes | Tara |
|  | Quick Approval of Meeting Minutes & Action Items – 5/11/2022  | 2Minutes | Reuth |
|  | **New Enhancement Requests** [WG Log #136 FTE CEMLI (E-198) Enhancements](https://ctclink.sharepoint.com/sites/pwa/PMO/Lists/Working%20Group%20Log/DispForm.aspx?ID=136&Source=https%3A%2F%2Fctclink%2Esharepoint%2Ecom%2Fsites%2Fpwa%2FPMO%2FLists%2FWorking%2520Group%2520Log%2FAllItems%2Easpx&ContentTypeId=0x0100B38BC5EF2329EA429297A5D6E3A89634) [WG Log #137 Use Financial Aid KEYWORD1 field to identify IPEDS FA Categories](https://ctclink.sharepoint.com/sites/pwa/PMO/Lists/Working%20Group%20Log/DispForm.aspx?ID=137&Source=https%3A%2F%2Fctclink%2Esharepoint%2Ecom%2Fsites%2Fpwa%2FPMO%2FLists%2FWorking%2520Group%2520Log%2FAllItems%2Easpx&ContentTypeId=0x0100B38BC5EF2329EA429297A5D6E3A89634) [WG Log #138 Deactivate HCM EEO Category 1, 4 and 5 Data Collection](https://ctclink.sharepoint.com/sites/pwa/PMO/Lists/Working%20Group%20Log/DispForm.aspx?ID=138&Source=https%3A%2F%2Fctclink%2Esharepoint%2Ecom%2Fsites%2Fpwa%2FPMO%2FLists%2FWorking%2520Group%2520Log%2FAllItems%2Easpx&ContentTypeId=0x0100B38BC5EF2329EA429297A5D6E3A89634)Reminder to update your ER status in the [Working Group Log](https://ctclink.sharepoint.com/sites/pwa/PMO/Lists/Working%20Group%20Log/AllItems.aspx) | 30Minutes | Carmen  |
|  | New Governance Updates: * New Member Inclusion Timeline
* Next Steps (Meeting, etc.)
 | 20 Minutes  | Tara  |
|  | [ctcLink Customer Support Production Updates](https://www.sbctc.edu/colleges-staff/it-support/erp-support/production-updates.aspx) Agency Updates* Environments
* Important Upcoming Downtimes
* Accessibility
* Security
 | 15Minutes  | Dani Sandy |
|  | Steering Committee Updates | 10 Minutes | Christy  |
|  | Action Item Review / New Business / Closing  | 5 Minutes  | Tara |

**Participants:**

### Voting Members

[ ] Kathy Disney, Tacoma

[ ] Pat Daniels, Highline

[ ] Krista Francis, Peninsula

[ ] Beth Farley, Edmonds

[ ] Sabra Sand, Clark (Absent,

Char has vote)

[ ] Chantel Black, Spokane, Absent

[ ] Christyanna Dawson, SBCTC

[ ] Ana Ybarra, SBCTC

[ ] Rebecca Clayton, SBCTC

[ ] Shon Dicks-Schlesinger, SBCTC

[ ] Brian Lanier, SBCTC

[ ] Sanjiv Bhagat, SBCTC

[ ] Sandy Main, SBCTC

[ ] Venkat Gangula, SBCTC

[ ] Carmen McKenzie, SBCTCNon-Voting Members

[ ] Christy Campbell, SBCTC

[ ] Tara Keen, SBCTC

[ ] Charlene Rios, Big Bend

[ ] Dani Bundy, SBCTC

[ ] Roger Curry, SBCTC

[ ] Janelle Runyon, SBCTC

[ ] Reuth Kim, SBCTC

[ ] Kelly Barton or Alexa

Mercado-Curtis, SBCTC