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| **Meeting Title** | ctcLink Working Group | | |
| **Date:** | May 25 2022 10:00 am – 12:00 pm | | |
| **Chair:** | Christy Campbell | **Facilitator:** | Tara Keen |

| **Agenda Items** | **Description** | **Duration** | **Facilitator** |
| --- | --- | --- | --- |
|  | Welcome | 2  Minutes | Tara |
|  | Quick Approval of Meeting Minutes & Action Items – 5/11/2022 | 2  Minutes | Reuth |
|  | **New Enhancement Requests**  [WG Log #136 FTE CEMLI (E-198) Enhancements](https://ctclink.sharepoint.com/sites/pwa/PMO/Lists/Working%20Group%20Log/DispForm.aspx?ID=136&Source=https%3A%2F%2Fctclink%2Esharepoint%2Ecom%2Fsites%2Fpwa%2FPMO%2FLists%2FWorking%2520Group%2520Log%2FAllItems%2Easpx&ContentTypeId=0x0100B38BC5EF2329EA429297A5D6E3A89634)  [WG Log #137 Use Financial Aid KEYWORD1 field to identify IPEDS FA Categories](https://ctclink.sharepoint.com/sites/pwa/PMO/Lists/Working%20Group%20Log/DispForm.aspx?ID=137&Source=https%3A%2F%2Fctclink%2Esharepoint%2Ecom%2Fsites%2Fpwa%2FPMO%2FLists%2FWorking%2520Group%2520Log%2FAllItems%2Easpx&ContentTypeId=0x0100B38BC5EF2329EA429297A5D6E3A89634)  [WG Log #138 Deactivate HCM EEO Category 1, 4 and 5 Data Collection](https://ctclink.sharepoint.com/sites/pwa/PMO/Lists/Working%20Group%20Log/DispForm.aspx?ID=138&Source=https%3A%2F%2Fctclink%2Esharepoint%2Ecom%2Fsites%2Fpwa%2FPMO%2FLists%2FWorking%2520Group%2520Log%2FAllItems%2Easpx&ContentTypeId=0x0100B38BC5EF2329EA429297A5D6E3A89634)  Reminder to update your ER status in the [Working Group Log](https://ctclink.sharepoint.com/sites/pwa/PMO/Lists/Working%20Group%20Log/AllItems.aspx) | 30  Minutes | Carmen |
|  | New Governance Updates:   * New Member Inclusion Timeline * Next Steps (Meeting, etc.) | 20 Minutes | Tara |
|  | [ctcLink Customer Support Production Updates](https://www.sbctc.edu/colleges-staff/it-support/erp-support/production-updates.aspx)  Agency Updates   * Environments * Important Upcoming Downtimes * Accessibility * Security | 15  Minutes | Dani  Sandy |
|  | Steering Committee Updates | 10 Minutes | Christy |
|  | Action Item Review / New Business / Closing | 5 Minutes | Tara |

**Participants:**

### Voting Members

Kathy Disney, Tacoma

Pat Daniels, Highline

Krista Francis, Peninsula

Beth Farley, Edmonds

Sabra Sand, Clark (Absent,

Char has vote)

Chantel Black, Spokane, Absent

Christyanna Dawson, SBCTC

Ana Ybarra, SBCTC

Rebecca Clayton, SBCTC

Shon Dicks-Schlesinger, SBCTC

Brian Lanier, SBCTC

Sanjiv Bhagat, SBCTC

Sandy Main, SBCTC

Venkat Gangula, SBCTC

Carmen McKenzie, SBCTCNon-Voting Members

Christy Campbell, SBCTC

Tara Keen, SBCTC

Charlene Rios, Big Bend

Dani Bundy, SBCTC

Roger Curry, SBCTC

Janelle Runyon, SBCTC

Reuth Kim, SBCTC

Kelly Barton or Alexa

Mercado-Curtis, SBCTC