



CTCLINK WORKING GROUP AGENDA

July 17, 2024, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	Welcome & Roll Call	10:00 am	Tara Keen
2	Meeting Minutes – 07/03/2024 – need approval	10:05 am	Amy MacNeill
3	Updates <ul style="list-style-type: none">• ctcLink Customer Support• Environments and Activities• Security• Accessibility	10:10 am	Dani Bundy Saravanan Mysamy Shelia Sloan Christopher Soran
4	ER Prioritization Queues	10:30 am	Dani, Pat Daniels, and Beth Farley
5	Enhancement Requests- Pending ER Document Formal ERs – <ul style="list-style-type: none">• ER 266 - Student Financial Responsibility Agreement – Electronic Signature -needs approval• ER 290 - SASI WP 6 - Okta Shell Roles for Third Party Access Notices -needs approval FYI/Mandated ERs (no voting required)	10:40 am	Brandon Reed, SBCTC, Student Financials Shelia Sloan, SBCTC, Security
6	PMO Update	10:50 am	Christyanna Dawson and Tara
7	Mindful Minute things that might surface to WG <ul style="list-style-type: none">• Rumors• ERs you are hearing about• Commissions & Councils conversations	11:00 am	ALL

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
8	Action Items Review/New Business/Closing Action Items: Future Business Future Meetings: August 7, 2024 and August 21, 2024	11:05 am	Tara/ALL

Meeting Participants

College Voting Members

- Chantel Black, Co-Chair & Spokane Community College/CS
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Seattle District/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll
- Pat Daniels, Highline/IT, Security, PM
- Frank McNeilly, Olympic/CS, Financial Aid

SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie
- Teri Sexton, Business Operations
- Dani Bundy, ctcLink Customer Support
- Saravanan Mysamy, Application Services
- Will Durden, Education Services

Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Services/Ops
- Amy MacNeill, PMO Coord. & WG Facilitator
- Bhuvana Samraj, Technical PM
- Carrie Powell, PMO
- Christyanna Dawson, PMO
- Kevin Bouwman, PMO