



CTCLINK WORKING GROUP AGENDA

June 5, 2024, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	Welcome & Roll Call	10:00 am	Tara Keen
2	Meeting Minutes – 05/15/2024 – need approval	10:05 am	Amy MacNeill
3	Updates <ul style="list-style-type: none"> • ctcLink Customer Support • Environments and Activities • Security • Accessibility 	10:10 am	Dani Bundy Christopher Soran Shelia Sloan Christopher Soran
4	Enhancement Requests- Pending ER Document Formal ERs – <ul style="list-style-type: none"> • ER 223 - Add additional Chartfield(s) prompts to the Change Value link in Journal entries – *Cancellation of ER • ER 282 - SASI WP 1 – Role Grouping Templates • ER 283 - SASI WP 2 – Security Reporting Dashboard • ER 285 - Purchase of EPM tool from Oracle for use to do Book to Bank reconciliation FYI/Mandated ERs – <ul style="list-style-type: none"> • ER 278 - (FYI) 2 New Accounts needed in Finance • ER 279 - (FYI) New Accounts Needed for State Fund for tracking the VPA Reimbursements • ER 280 - (FYI) Combo Edit Rule Updates • ER 281 - (FYI) RSTRACC Combo Edit Rule Update • ER 284 - (FYI) Enable Okta for OAAP 	10:30 am	Shon Dicks-Schlesinger, SBCTC, FIN Shelia Sloan, SBCTC, Security (282 and 283) Teri Sexton, SBCTC, Business Office Teri Sexton, SBCTC, Business Office (278-281) Kyrsten Catlin, SBCTC, CS Core
5	ER Prioritization Update/Clarification	11:10 am	Dani, Pat Daniels, and

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			Beth Farley
6	ctcLink Release Calendar Update	11:30 am	Brian Arotca, SBCTC, App Services
7	PMO Update	11:35 am	Christyanna Dawson and Tara
8	Mindful Minute things that might surface to WG <ul style="list-style-type: none"> • Rumors • ERs you are hearing about • Commissions & Councils conversations 	11:45 am	ALL
9	Action Items Review/New Business/Closing Action Items: Future Business Future Meetings: July 3, 2024 and July 17, 2024	11:50 am	Tara/ALL

Meeting Participants

College Voting Members

- Chantel Black, Co-Chair & Spokane Community College/CS
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Seattle District/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll, Absent
- Pat Daniels, Highline/IT, Security, PM
- Frank McNeilly, Olympic/CS, Financial Aid

SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie
- Teri Sexton, Business Operations
- Dani Bundy, ctcLink Customer Support
- Ray Gartner, Application Services, Retired
- Will Durden, Education Services

Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Services/Ops
- Amy MacNeill, PMO Coord. & WG Facilitator
- Bhuvana Samraj, Technical PM
- Christyanna Dawson, PMO FIN
- Sherry Nelson, IT Comms