




CTCLINK WORKING GROUP AGENDA

May 15, 2024, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	Welcome & Roll Call	10:00 am	Chantel Black
2	Meeting Minutes - 04/17/2024 - need approval	10:05 am	Amy MacNeill
3	Updates <ul style="list-style-type: none">• ctcLink Customer Support• Environments and Activities• Security• Accessibility	10:10 am	Dani Bundy Christopher Soran Shelia Sloan Christopher Soran
4	Enhancement Requests - Pending ER Document Formal ERs - Paused FYI/Mandated ERs - <ul style="list-style-type: none">•  ER 277 - (FYI) New sources needed for the Journal AWE	10:30 am	Teri Sexton, SBCTC, Business Office
5	ER Prioritization Update	10:35 am	Dani, Pat Daniels, and Beth Farley
6	WG Member Nominations Discussion and Voting	10:40 am	Chantel and Tara
7	PMO Update	10:55 am	Christyanna Dawson and Tara
8	Mindful Minute things that might surface to WG <ul style="list-style-type: none">• Rumors• ERs you are hearing about• Commissions & Councils conversations	11:05 am	ALL

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
9	Action Items Review/New Business/Closing Action Items: Future Business Future Meetings: June 5, 2024 and June 19, 2024 (no meeting due to holiday)	11:10 am	Chantel/ALL

Meeting Participants

College Voting Members

- Chantel Black, Co-Chair & Spokane Community College/CS
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Seattle District/FIN
- Donald Denney, Skagit Valley/Accessibility, Absent
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll, Absent
- Pat Daniels, Highline/IT, Security, PM
- Position to-be-filled/ CS, Financial Aid

SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie
- Teri Sexton, Business Operations
- Dani Bundy, ctclink Customer Support
- Ray Gartner, Application Services, Retired
- Will Durden, Education Services

Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Services/Ops
- Amy MacNeill, PMO Coord. & WG Facilitator
- Bhuvana Samraj, Technical PM
- Christyanna Dawson, PMO FIN
- Sherry Nelson, IT Comms