



CTCLINK WORKING GROUP AGENDA

April 17, 2024, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	Welcome & Roll Call	10:00 am	Tara Keen
2	Meeting Minutes – 04/03/2024 – need approval	10:05 am	Amy MacNeill
3	Updates <ul style="list-style-type: none">• ctcLink Customer Support• Environments and Activities<ul style="list-style-type: none">*ctcLink Release Calendar Approval• Security• Accessibility	10:10 am	Dani Bundy Ray Gartner Shelia Sloan Christopher Soran
4	Enhancement Requests- Pending ER Document Formal ERs – Paused FYI/Mandated ERs – Paused	N/A	
5	ER Pause Period Update	10:30 am	Dani, Pat Daniels, and Beth Farley
6	WG Member Nomination Form Review	10:40 am	Tara and Amy
7	PMO Update	10:50 am	Christyanna Dawson and Tara
8	Mindful Minute things that might surface to WG <ul style="list-style-type: none">• Rumors• ERs you are hearing about• Commissions & Councils conversations	11:00 am	ALL

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
9	Action Items Review/New Business/Closing Action Items: Future Business Future Meetings: TBD: May 1, 2024 and May 15, 2024	11:05 am	Amy/ALL

Meeting Participants

College Voting Members

- Chantel Black, Co-Chair & Spokane Community College/CS
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Seattle District/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll, Absent
- Pat Daniels, Highline/IT, Security, PM
- Rachelle Russell, Skagit Valley/CS, Financial Aid, Absent**

SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie
- Teri Sexton, Business Operations
- Dani Bundy, ctcLink Customer Support
- Ray Gartner, Application Services
- Will Durden, Education Services

Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Services/Ops
- Amy MacNeill, PMO Coord. & WG Facilitator
- Bhuvana Samraj, Technical PM
- Christyanna Dawson, PMO FIN
- Sherry Nelson, IT Comms