



## CTCLINK WORKING GROUP AGENDA

March 20, 2024, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	<b>Welcome &amp; Roll Call</b>	10:00 am	Tara Keen
2	<b>Meeting Minutes – 03/06/2024 – need approval</b>	10:05 am	Amy MacNeill
3	<b>Updates</b> <ul style="list-style-type: none"> <li>• ctcLink Customer Support</li> <li>• Environments and Activities</li> <li>• Security</li> <li>• Accessibility</li> </ul>	10:10 am	Dani Bundy Ray Gartner Shelia Sloan Christopher Soran
4	<b>Enhancement Requests- <a href="#">Pending ER Document -</a></b>  <b>Formal ERs (N/A)</b>  <b>FYI/Mandated ERs</b> <a href="#">Word ER 268 – (FYI) New Test ID for Math Placement Grant.docx</a> <a href="#">Word ER 267 - (FYI) New Security Role for Okta MFA</a>	10:30 am	Kyrsten Catlin, SBCTC, CS  Shelia Sloan, SBCTC, Security
5	<b>ER Freeze/Timeout Update</b>	10:45 am	Pat, Beth, and Dani
6	<b>PMO Update</b>	11:05 am	Christyanna Dawson, SBCTC
7	<b>Mindful Minute</b> things that might surface to WG .... <ul style="list-style-type: none"> <li>• Rumors</li> <li>• ERs you are hearing about</li> <li>• Commissions &amp; Councils conversations</li> </ul>	11:10 am	ALL

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
8	<p><b>Action Items Review/New Business/Closing</b></p> <p>Action Items: Will discuss ER Freeze/Timeout Prioritization and Process/Timeline</p> <p>Future Business</p> <p>Future Meetings: April 3, 2024 and April 17, 2024 if so decided after 3/20/2024 input</p>	11:20 am	Tara Keen/ALL

### Meeting Participants

#### College Voting Members

- Chantel Black, Co-Chair & Spokane Community College/CS
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Big Bend/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll
- Pat Daniels, Highline/IT, Security, PM
- Rachelle Russell, Skagit Valley/CS, Financial Aid

#### SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie, Data Services, Absent, Dani has vote
- Teri Sexton, Business Operations
- Dani Bundy, ctclink Customer Support
- Ray Gartner, Application Services
- Will Durden, Education Services

#### Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Services/Ops
- Amy MacNeill, PMO Coord. & WG Facilitator
- Bhuvana Samraj, Technical PM
- Christyanna Dawson, PMO FIN
- Sherry Nelson, IT Comms