



CTCLINK WORKING GROUP AGENDA

December 20, 2023, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	Welcome & Roll Call	10:00 am	Chantel Black
2	Meeting Minutes – 12/06/2023– need approval	10:05 am	Amy MacNeill
3	Updates <ul style="list-style-type: none">• ctcLink Customer Support• Environments and Activities• Security• Accessibility	10:10 am	Dani Bundy Ray Gartner Shelia Sloan Christopher Soran
4	Enhancement Requests - Pending ER Document - Formal ERs <ul style="list-style-type: none">• ER 245 - Extension for Student Group Mass Assign FYI/Mandated ER's <ul style="list-style-type: none">• ER 255 - (FYI) HCX "About" link message text update• ER 256 - (FYI) Maintaining the Class Search Display To Date in the Term Values Table	10:30 am	Carmen McKenzie, Data Services, SBCTC Maria Sultan, Campus Solutions, SBCTC
5	2024 Production Release Calendar Review Part 2	10:50 am	Ray Gartner, SBCTC
6	PMO Update	11:00 am	Christyanna Dawson, SBCTC
7	Mindful Minute things that might surface to WG ... <ul style="list-style-type: none">• Rumors• ERs you are hearing about• Commissions & Councils conversations	11:15 am	ALL

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
8	Action Items Review/New Business/Closing Action Items: Decision whether to meet on January 3rd Future Business Future Meetings: January 3, 2024 (?) and January 17, 2024 – HAPPY NEW YEAR!	11:25 am	Chantel Black/ALL

Meeting Participants

College Voting Members

- Chantel Black, Co-Chair & Spokane Community College/CS
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Big Bend/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll
- Pat Daniels, Highline/IT, Security, PM
- Rachelle Russell, Skagit Valley/CS, Financial Aid

SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie
- Teri Sexton, Business Operations
- Dani Bundy, ctcLink Customer Support
- Ray Gartner, Application Services
- Will Durden, Education Services

Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Services/Ops
- Amy MacNeill, PMO Coord. & WG Facilitator
- Bhuvana Samraj, Technical PM
- Christyanna Dawson, PMO FIN
- Sherry Nelson, IT Comms