



CTCLINK WORKING GROUP AGENDA

September 20, 2023, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	Welcome & Roll Call	10:00 am	Tara Keen
2	Meeting Minutes – 8/16/2023 – need approval	10:05 am	Amy MacNeill
3	Updates <ul style="list-style-type: none"> ctcLink Customer Support Environments and Activities Security Accessibility 	10:10 am	Dani Bundy Ray Gartner Shelia Sloan Christopher Soran
4	Enhancement Requests- Pending ER Document - Formal ERs <ul style="list-style-type: none"> ER 230 - Student Self-Service Links for Bank Mobile and Direct Deposit ER 235 - Student Financials-Select Charges to Pay ER 238 - OAAP Search Match FYI/Mandated ERs <ul style="list-style-type: none"> ER 239 - (FYI) Chart of Account changes from OFM ER 240 - (FYI) Restricted Departments needs updated to include Fund 790 	10:30 am	Jill Hammitt, Highline College (ER 230 and 235) Karen Erickson, CS Core (ER 238) Teri Sexton, Accounting and Business Services (ER 239 and 240)
5	Enhancement Request 122 Update ER 122 – Charge Benefit Expense to Primary Job	11:00 am	Brain Lanier, HCM
6	New Enhancement Request Form Approval	11:05 am	Dani Bundy, Customer Support
7	PMO Updates	11:15 am	Tara Keen, PMO
8	Mindful Minute things that might surface to WG <ul style="list-style-type: none"> Rumors 	11:30 am	ALL

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
	<ul style="list-style-type: none"> • ERs you are hearing about • Commissions & Councils conversations 		
9	Action Items Review/New Business/Closing Action Items: Future Business: Future Meetings: Oct. 4, 2023 and Oct. 18, 2023	11:40 am	Tara Keen/Amy MacNeill/ALL

Meeting Participants

College Voting Members

- Chantel Black, Co-Chair & Spokane Community College/CS
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Big Bend/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll
- Pat Daniels, Highline/IT, Security, PM
- Rachelle Russell, Skagit Valley/CS, Financial Aid

SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie, Data Services
- Teri Sexton, Business Operations
- Dani Bundy, ctclink Customer Support
- Ray Gartner, Application Services
- Will Durden, Education Services

Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Svcs/Ops
- Amy MacNeill, PMO Coord. & WG Facilitator
- Bhuvana Samraj, Technical PM
- Christyanna Dawson, PMO FIN
- Sherry Nelson, IT Comms