



# CTCLINK WORKING GROUP AGENDA

April 5, 2023, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	<b>Welcome &amp; Roll Call</b>	10:00 am	Tara Keen
2	<b>Meeting Minutes</b> – 3/15/2023, need approval	10:05 am	Amy MacNeill
3	<b>Updates</b> <ul style="list-style-type: none"> <li>• ctcLink Customer Support Production</li> <li>• Environments (upcoming downtimes)</li> <li>• Accessibility</li> <li>• Security</li> </ul>	10:10 am	Dani Bundy Ray Gartner Christopher Soran Shelia Sloan
4	<b>Enhancement Requests- <a href="#">Pending ER Document</a></b>  <b>Formal ER's</b> <ul style="list-style-type: none"> <li>• <a href="#">ER 189 – Stale Dating Checks</a> – need approval</li> <li>• <a href="#">ER 193 – Second Journal Set</a> – need approval</li> <li>• <a href="#">ER 190 – Customization of ACH Payment Advice</a> – need approval</li> <li>• <a href="#">ER 191 – Set Supplier Location Procure to Pay at Higher Level</a> – need approval</li> <li>• <a href="#">ER 192 – Add Supplier email Address to PO Forms</a> – need approval</li> </ul> <b>FYI Items</b> <ul style="list-style-type: none"> <li>• <a href="#">ER 185 – (FYI) Combo Edit Rules Update</a> -</li> <li>• <a href="#">ER 186 – (FYI) Global Change to Asset Profiles</a> -</li> <li>• <a href="#">ER 187 – (FYI) Global Change to GL Journal Source</a> -</li> <li>• <a href="#">ER 188 – (FYI) Global Changes to Payment Terms</a> -</li> </ul>	10:30 am	Teri Sexton, Director of Accounting & Business Operations  Shon Dicks-Schlesinger, Associate Director of Finance Support  Teri Sexton

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
5	<b>RTM- Slated for De-Scope:</b> <a href="#">Working Group De-Scope Meeting Schedule</a> <ul style="list-style-type: none"> <li>• <a href="#">TF1 - Trust Funds (General)</a> – need approval</li> <li>• <a href="#">TF2 - Trust Funds (General)</a> – need approval</li> <li>• <a href="#">TF4 - Trust Funds (General)</a> – need approval</li> <li>• <a href="#">TF9 - Trust Funds (General)</a> – need approval</li> <li>• <a href="#">TF15 - Trust Funds (General)</a> – need approval</li> <li>• <a href="#">TF16 - Trust Funds (General)</a> – need approval</li> <li>• <a href="#">TF21 - Trust Funds (General)</a> – need approval</li> </ul>	11:15 am	Tara Keen
6	<b>Mindful Minute</b> things that might surface to WG .... <ul style="list-style-type: none"> <li>• Rumors</li> <li>• ERs you are hearing about</li> <li>• Commissions &amp; Councils conversations</li> </ul>	11:25 am	ALL
7	<b>Action Items Review/New Business/Closing</b> Action Items: Future Business: Future Meetings: April 19 <sup>th</sup> , May 3 <sup>rd</sup>	11:35 am	Tara Keen/Amy MacNeill/ALL

### Meeting Participants

#### College Voting Members

- Chantel Black, Co-Chair & Spokane Community College/CS
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Big Bend/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll
- Pat Daniels, Highline/IT, Security, PM
- Rachelle Russell, Skagit Valley/CS, Financial Aid

#### SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie, Data Services
- Teri Sexton, Business Operations
- Dani Bundy, ctclink Customer Support
- Ray Gartner, Application Services
- Will Durden, Education Services

#### Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Svcs/Ops
- Amy MacNeill, PMO Coord. & Facilitator
- Bhuvana Samraj, Technical PM
- Christyanna Dawson, PMO FIN
- Reuth Kim, PMO CS
- Sanjiv Bhagat, PMO HCM
- Sherry Nelson, IT Comms

