



## CTCLINK WORKING GROUP AGENDA

March 15, 2023, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	Welcome & Roll Call	10:00 am	Tara Keen
2	Meeting Minutes – 2/15/2023, need approval	10:05 am	Amy MacNeill
3	Updates <ul style="list-style-type: none"> <li>• ctcLink Customer Support Production</li> <li>• Environments (upcoming downtimes)               <ul style="list-style-type: none"> <li>• <a href="#">ctcLink Release Calendar voting</a></li> </ul> </li> <li>• Accessibility</li> <li>• Security</li> </ul>	10:10 am	Dani Bundy Ray Gartner Christopher Soran Shelia Sloan
4	Enhancement Requests <ul style="list-style-type: none"> <li>• <a href="#">HCM ER #120 Manager Self Service Combo Code Change Action</a> -need approval</li> <li>• <a href="#">HCM ER #151 Include Leave Adjustments in Monthly Entitlement Accruals-Possibly with Adjustment Code</a> -need approval</li> <li>• <a href="#">HCM ER #177 Required Absence Reason for LWOP Leave Type</a> -need approval</li> <li>• <a href="#">HCM ER #179 Removing Balance Detail from Review Absence Balance Tile</a> -need approval</li> <li>• <a href="#">CS-SF ER #159 Item Type Security</a> –need approval</li> <li>• <a href="#">FIN ER #182 Hide "All BU's" Option for AP Batch Processes</a> – need approval</li> </ul> <p>Enhancement Request Process Changes and Status Update</p>	10:30 am	Brian Lanier, HCM Deena Forsythe, Pierce College Carrie Powell, Centralia College Brian Lanier, HCM Brandon Reed and Charles Velasquez, SF Shon Dicks-Schlesinger, FIN Dani Bundy

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
5	RTM: <a href="#">Working Group De-Scope Meeting Schedule</a> <ul style="list-style-type: none"> <li>• <a href="#">PO14 Purchasing (General) "Leases"</a> [Slated for De-Scope]</li> <li>• <a href="#">PO22 Purchasing (General) "Leases"</a> [Slated for De-Scope]</li> <li>• <a href="#">PO23 Purchasing (General) "Leases"</a> [Slated for De-Scope]</li> <li>• <a href="#">PO30 Purchasing (Requisitions)</a> [Slated for De-Scope]</li> <li>• <a href="#">PO31 Purchasing (Requisitions)</a> [Slated for De-Scope]</li> <li>• <a href="#">PO34 Purchasing (Purchase Orders)</a> [Slated for De-Scope]</li> </ul>	11:15 am	Tara Keen
6	Mindful Minute things that might surface to WG .... <ul style="list-style-type: none"> <li>• Rumors</li> <li>• ERs you are hearing about</li> <li>• Commissions &amp; Councils conversations</li> </ul>	11:30 am	ALL
7	Action Items Review/New Business/Closing Action Items: Future Business: Future Meetings: April 5 & April 19	11:40 am	Tara Keen/Amy MacNeill/ALL

### Meeting Participants

#### College Voting Members

- Chantel Black, Co-Chair & Spokane Community College/CS, Absent
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Big Bend/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll
- Pat Daniels, Highline/IT, Security, PM
- Rachelle Russell, Skagit Valley/ CS, Financial Aid

#### SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie, Data Services
- Teri Sexton, Business Operations
- Dani Bundy, ctcLink Customer Support
- Ray Gartner, Application Services
- Will Durden, Education Services

#### Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Svcs/Ops
- Amy MacNeill, PMO Coord. & Facilitator
- Bhuvana Samraj, Technical PM
- Christyanna Dawson, PMO FIN
- Reuth Kim, PMO CS
- Sanjiv Bhagat, PMO HCM
- Sherry Nelson, IT Comms