



## CTCLINK WORKING GROUP AGENDA

January 18, 2023, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	Welcome & Roll Call	10 am	Tara Keen
2	Meeting Minutes – 12/21/2022 & 1/4/2023, <b>need approval</b>	10:05 am	Amy MacNeill
3	Updates: <ul style="list-style-type: none"><li>• ctcLink Customer Support Production</li><li>• Environments (<i>upcoming downtimes</i>)</li><li>• Accessibility</li><li>• Security</li></ul>	10:10 am	Dani Bundy Ray Gartner Christopher Soran Shelia Sloan
4	Enhancement Requests (ERs) Status: <a href="https://ctclinkreferencecenter.ctclink.us/m/112604/l/1589391-enhancement-request-status#pending-final-working-group-decision">https://ctclinkreferencecenter.ctclink.us/m/112604/l/1589391-enhancement-request-status#pending-final-working-group-decision</a>	10:25 am	Tara Keen
5	RTM: <a href="#">Working Group De-Scope Meeting Schedule</a> <a href="#">GR138 - Grants (Inquiry &amp; Reporting) [Slated for De-Scope]</a> <b>need approval</b>	10:40 am	Tara Keen
6	Discuss WG Members' Feedback on Updated ER Process QRG: <a href="https://ctclinkreferencecenter.ctclink.us/m/112604/l/1626190-enhancement-request-process-and-form">https://ctclinkreferencecenter.ctclink.us/m/112604/l/1626190-enhancement-request-process-and-form</a>	10:50 am	Tara Keen
7	<a href="#">Update on FA SAP Special Sessions: 1/17/2023</a> New SAP Session Scheduled for 1/24/2023	11:05 am	Tara Keen/FA Team
8	Mindful Minute things that might surface to WG ... <ul style="list-style-type: none"><li>• Rumors</li><li>• ERs you are hearing about</li><li>• Commissions &amp; Councils conversations</li></ul>	11:25 am	ALL

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
9	<p>Action Items Review/New Business/Closing</p> <p>Action Items:</p> <p>Future Business: Update from STAC for ex-officio voting for WG members, will need to update verbiage in WG charter.</p> <p>Future Meetings: Feb. 1 &amp; Feb. 15</p>	11:40 am	Tara Keen/Amy MacNeill/ALL

### Meeting Participants

#### College Voting Members

- Chantel Black, Co-Chair & Spokane Community, College/CS, Absent -Jill H has vote
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Big Bend/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll
- Pat Daniels, Highline/IT, Security, PM
- Rachelle Russell, Skagit Valley/CS, Financial Aid

#### SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie, Data Services
- Teri Sexton, Business Operations
- Dani Bundy, ctclink Customer Support
- Ray Gartner, Application Services
- Will Durden, Education Services

#### Ex-Officio/Advisory

- Kyrsten Catlin, CS Core, Absent
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM, Absent
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Svcs/Ops
- Reuth Kim, PMO CS & Facilitator, Absent
- Christyanna Dawson, PMO FIN
- Sanjiv Bhagat, PMO HCM
- Bhuvana Samraj, Technical PM
- Sherry Nelson, IT Comms