



CTCLINK WORKING GROUP AGENDA

October 19, 2022, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Reuth Kim, Facilitator

ITEM#	DESCRIPTION	MINS	FACILITATOR
1	Welcome & Roll Call <ul style="list-style-type: none">Welcome New Member, Samantha Orth	10	Tara Keen
2	Meeting Minutes – 10/5/22 - vote needed	2	Reuth Kim
3	New Enhancement Requests (ERs) - votes needed <i>Student Financials Item:</i> <ul style="list-style-type: none">ER #165 Comments & Related Content <i>CS Item:</i> <ul style="list-style-type: none">ER #166 CampusCE Search/Match Improvements <i>HCM Item:</i> <ul style="list-style-type: none">ER #167 HCM-Payroll Process Streamlining Job Sets <i>*refer to the ER form that was sent on 10/17, will be posted to the ctcLink reference center soon</i>	30	Charles Velasquez, Brandon Reed, SF Team Matt Sargent & Kyrsten Catlin, CS Team Brian Lanier, AD HCM
4	RTM: Working Group De-Scope Meeting Schedule 10/19/22 Voting Items: <ul style="list-style-type: none">CR21 - Student Financials (Course Scheduling & Registration) "Lockbox" - [Slated for De-Scope]AR32 - Accounts Receivables (Managing Receipts) "Lockbox" - [Slated for De-Scope]AP10 - Accounts Payable (General) "Vendor Merge" - [Slated for De-Scope]AR63 - Accounts Receivables (Transaction Archiving) [Slated for De-Scope]	30	Tara Keen
5	Continued Discussion for DRAFT: ER High Level Flows <ul style="list-style-type: none">Seek sign-off on Council & Commission flow & sign-off on Service Desk field set	20	Tara Keen

6	ctcLink Customer Support Production Updates	10	Dani Bundy Ray Gartner Christopher Soran Shelia Sloan
	Agency Updates: <ul style="list-style-type: none"> • Environments (<i>Important Upcoming Downtimes</i>) • Accessibility • Security 		
7	Action Items Review / New Business / Closing	10	Tara Keen/Reuth Kim/ALL
	<ul style="list-style-type: none"> • Future Meetings: Nov. 2 & Nov. 16 • Action Items for Oct.19 <p style="text-align: center;">○</p>		

Meeting Participants

College Voting Members

- Chantel Black, Co-Chair & Spokane Community, College/CS, Absent
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Big Bend/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll
- Pat Daniels, Highline/IT, Security, PM
- Rachelle Russell, Skagit Valley/CS, Financial Aid

SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie, Data Services
- Teri Sexton, Business Operations
- Dani Bundy, ctclink Customer Support
- Ray Gartner, Application Services
- Will Durden, Education Services

Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Services (Operations)
- Reuth Kim, PMO CS & Facilitator
- Christyanna Dawson, PMO FIN
- Sanjiv Bhagat, PMO HCM
- Bhuvana Samraj, Technical PM
- Sherry Nelson, IT Comms