ctcLink

CTCLINK WORKING GROUP AGENDA

October 5, 2022, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Reuth Kim, Facilitator

ITEM#	DESCRIPTION	MINS	FACILITATOR
1	Welcome & Roll Call	10	Tara Keen
2	Meeting Minutes - 9/21/2022 - **vote needed**	2	Reuth Kim
3	WG Membership: **vote needed** ● WG nomination forms for HCM, Payroll - **vote tabled from 9/21 (tie for Samantha & Melody)** ● WG membership to replace Doug Hayman, Olympic (Accessibility); update on Donald Denney alternate from SVC	10	Tara Keen
4	New Enhancement Requests (ERs) - **votes needed** *Data & Reporting Item:* ● ER #160 CS Student Records Program Inventory CAF ● ER #161 CS FTE CEMLI (E-198) Modification for Contact Hours *(see attached ER form in WG email, will be located on the ctcLink reference center by WG meeting on 10/5)* ● Mandated/FYI Item: Adding Crosswalk Values - *Description: We would like to configure a set of crosswalk values in CS to identify the state approved / legislatively reportable Waiver Codes. Current waivers and adjustments use the same field which causes hard coding when doing reporting on true tuition waivers. It's highly likely that we will be requesting to configure a set of crosswalk values in HCM for Funding Source. We need a better way to crosswalk finance FUND on the Chartstring to FUND_SOURCE in the data warehouse personnel database. Currently we are hardcoding.* *Student Financials Items: (voting items)* ● ER #159: SF Item Type Security (see attached form)	30	Carmen McKenzie, Data & Reporting & Bill Belden, SBCTC Education Division Brandon Reed, SF

5	RTM: Working Group De-Scope Meeting Schedule **10/5/22 Voting Items:** • RS3 - 25Live (Room Scheduling) - [Slated for De-Scope] • RS36 - 25Live (Room Scheduling) - [Slated for De-Scope] • RS38 - 25Live (Room Scheduling) - [Slated for De-Scope] • FA7 - Financial Aid "Paul Douglas Teachers Loan" - [Slated for De-Scope] • FA62 - Financial Aid "Perkins Loans" - [Slated for De-Scope] • SS41 - Financial Aid "Scholarship Module" - [Slated for De-Scope] • SS42 - Student Services (Financial Aid) "Scholarship Module" - [Slated for Scope Reduction] • SS44 - Student Services (Financial Aid) "Scholarship Module" - [Slated for De-Scope]	30	Tara Keen
6	Discuss DRAFT: ER High Level Flows	20	Tara Keen
7	ctcLink Customer Support Production Updates Agency Updates: • Environments (*Important Upcoming Downtimes)* • Accessibility • Security	10	Dani Bundy Ray Gartner Shelia Sloan
8	Action Item Review / New Business / Closing • Future Meetings: Oct. 19, Nov. 2 & Nov. 16 • Action Items for Oct. 19:	10	Tara Keen / Reuth Kim / ALL

Meeting Participants

College Voting Members
- ☐ Chantel Black, Co-Chair & Spokane Community College/CS
- ☐ Beth Farley, Edmonds/CS, Security, PM
- ☐ Charlene Rios, Big Bend/FIN
- ☐ *Vacant/Accessibility*
- ☐ Jill Hammitt, Highline/Data & Reporting, CS, SF
- ☐ Kathy Disney, Tacoma/CS
- ☐ <mark>Krista Francis, Peninsula/HCM *Absent, Char has vote</mark>
- ☐ Pat Daniels, Highline/IT, Security, PM
- ☐ Rachelle Russell, Skagit Valley/ CS, Financial Aid

SBCTC Voting Members
- ☐ Tara Keen, Co-Chair
- ☐ Carmen McKenzie, Data Services
- ☐ Teri Sexton, Business Operations
- ☐ Dani Bundy, ctcLink Customer Support
- ☐ Ray Gartner, Application Services
- ☐ Will Durden, Education Services

Ex-Officio/Advisory
- ☐ Kyrsten Catlin, CS Core
- ☐ Ana Ybarra, Financial Aid
- ☐ Brandon Reed, Student Financials
- ☐ Shon Dicks-Schlesinger, Finance
- ☐ Brian Lanier, HCM
- ☐ Roger Curry, Customer Support
- ☐ Shelia Sloan, Security
- ☐ Ivy Brent, Data & Reporting
- ☐ Tami Whitney, QA (Testing)
- ☐ Christopher Soran, App Services (Operations)
- ☐ Reuth Kim, PMO CS & Facilitator
- ☐ Christyanna Dawson, PMO FIN
- ☐ Sanjiv Bhagat, PMO HCM
- ☐ Bhuvana Samraj, Technical PM
- ☐ Sherry Nelson, IT Comms