





Human Capital Management Tax Update 22-A Overview

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Introduction

The Image/Upgrade Overview Document is intended to provide ctcLink users with a summary of the changes that will be made in the system as a result of the upcoming image or PeopleTools upgrade implementation. Oracle releases multiple PeopleSoft updates, called images, for each pillar every year. Each Image contains bug fixes and features that are important for PeopleSoft to work well. PeopleTools upgrades update the underlying framework of the system. There are minimal changes that are noticeable to the end users. Below is an overview of the changes that you can expect to see as part of this upgrade.

Payroll

Updated Federal / State Tax Table

Federal (State=\$U) - The table entry effective-dated 01/01/2022, which was delivered in Tax Update 21-E, is updated to include Federal withholding tax changes effective January 1, 2022, as announced by the Internal Revenue Service.

https://www.irs.gov/pub/irs-pdf/p15t.pdf

CA - The table entry effective-dated 01/01/2022, which was delivered in Tax Update 21-E, is updated to include the California withholding tax changes effective January 1, 2022, as published by the California Employment Development Department.

https://edd.ca.gov/pdf_pub_ctr/22methb.pdf

ID - A new table entry effective-dated 01/01/2022 is delivered with the Idaho state unemployment taxable wage base increase from \$43,000 to \$46,500 for 2022.

https://www.labor.idaho.gov/dnn/Businesses/Unemployment-Tax-Rates

MN - The table entry effective-dated 01/01/2022, which was delivered in Tax Update 21-E, is updated to include the following changes:

1. Minnesota state unemployment taxable wage base increased from \$35,000 to \$38,000 for 2022.

https://mn.gov/uimn/employers/employer-account/news-updates/overview-tax-rates.jsp

2. The Minnesota withholding tax changes effective for wages paid on or after January 1, 2022, as published by the Minnesota Department of Revenue.

https://www.revenue.state.mn.us/sites/default/files/2022-02/wh_inst_22_0.pdf

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m OR}$ - The table entry effective-dated 01/01/2022, which was delivered in Tax Update 21-E, is updated to include the Oregon withholding tax changes effective for wages paid on or after January 1, 2022, as published by Oregon Department of Revenue.

https://www.oregon.gov/dor/forms/FormsPubs/withholding-tax-formulas 206-436 2022.pdf

Updated Garnishment Rules Table

Federal (Law Source=\$U) - Table entries containing the values used to calculate the amounts exempt from U.S. Federal tax levies in the year 2022 are added to the Garnishment Rules Table.

http://www.irs.gov/pub/irs-pdf/p1494.pdf

AZ - Table entries containing the values used to calculate the amounts exempt from Arizona tax levies in the year 2022 are added to the Garnishment Rules Table based on the exemption values published in the 2022 update of IRS Pub. 1494.

ESS Federal W-4 PDF

The 2022 Federal W-4 Form has been delivered.

Navigation

Employee Self Service > Payroll Tile > Tax Withholding

Image: Federal W-4 Form

Form WW -4	Employee's Withholding Certific Complete Form W-4 so that your employer can withhold the correct feder		pay.	
Department of the Tr Internal Revenue Ser		RS.	2022	
Step 1:	(a) First name and middle initial Last name		(b) Social security number XXX-XX-	
Enter	Address		▶ Does your name match the	
Personal Information			name on your social security card? If not, to ensure you get	
IIIIOIIIIauoii	City or town, state, and ZIP code		credit for your earnings, conta SSA at 800-772-1213 or go to	
	(c) Single or Married filing separately		www.ssa.gov.	
	Married filing jointly or Qualifying widow(er)			
	Head of household (Check only if you're unmarried and pay more than half the costs	of keeping up a home for yo	urself and a qualifying individua	
	ps 2–4 ONLY if they apply to you; otherwise, skip to Step 5. See page on from withholding, when to use the estimator at www.irs.gov/W4App , are		n on each step, who car	
Step 2: Multiple Job	Complete this step if you (1) hold more than one job at a time, or (2 also works. The correct amount of withholding depends on income			
or Spouse				
Works	(a) Use the estimator at www.irs.gov/W4App for most accurate withholding for this step (and Steps 3-4); or			
	(b) Use the Multiple Jobs Worksheet on page 3 and enter the result in Step 4(c) below for roughly accurate withholding; or			
	(c) If there are only two jobs total, you may check this box. Do the same on Form W-4 for the other job. This option is accurate for jobs with similar pay; otherwise, more tax than necessary may be withheld ▶ [
	TIP: To be accurate, submit a 2022 Form W-4 for all other jobs. If y income, including as an independent contractor, use the estimator.	ou (or your spouse) h	_	
		you (or your spouse) h olank for the other job	nave self-employment	
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9.2 ESS W-4 Withholding

W-2c Reporting

Several updates are delivered to support the Form W-2c reporting for tax year 2021.

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9.2 Enter W-2C in ctcLink

Pay Calendar Table Changes

Tax Update 22-A delivers a new tab to the Pay Calendar Table, which is called Wage Statement Status. This page is ONLY used for the Kibana Payroll Analytics. It tracks the completion of the Pay Statement processes.

The system will automatically select the PDF Advice Forms or PDF Paychecks checkbox as follows.

- When the 'Create PDF Paychecks' (PYCHKUSA) processes are completed for an on-cycle payroll, the PDF Paychecks checkbox is selected on the Wage Statements Status tab.
- When the 'Create PDF Advice Forms' (PYDDAUSA) processes are completed for an on-cycle payroll, the PDF Advice Forms checkbox is selected on the Wage Statement Status tab.

The boxes are deselected for pay periods that were processed prior to when this new tab was delivered.

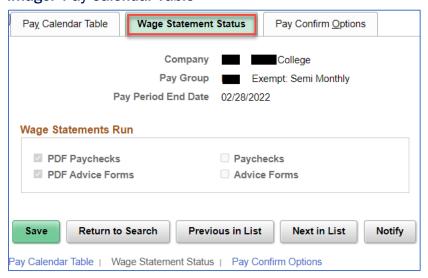
At this time, the Kibana Payroll Analytics will not be implemented at ctcLink HCM.

Navigation

NavBar > Navigator > Payroll for North America > Payroll Processing USA > Create and Load Paysheets > Review Pay Calendars

NavBar > Navigator > Set Up HCM > Product Related > Payroll for North America > Payroll Processing Controls > Pay Calendar Table

Image: Pay Calendar Table



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9.2 Reviewing Pay Calendars





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Washington State Board for Community and Technical Colleges