FY25 Job Skills Program, Questions and Answers

SBCTC considers answers in this Questions and Answers (Q&A) document to be the only official source for answers related to this funding source, aside from the Program Guidelines. Questions (Q) and answers (A) are presented in reverse order, showing the most recently received questions at the top of the document. This is so that colleges may check back frequently during the application process and easily see new Q&As. This document will be updated throughout the 2024-25 fiscal year.

Q: In section 2, there's an opportunity to identify the business as OMWBE. If they are not registered (not verified on the OMWBE List), how do we present this information in the application form?

A: We are aware that OMWBE designation is not common for businesses that may qualify but are not actively pursuing government contracts. You can mark Yes on item 2K and write "See Needs Analysis on 2B". Under 2B, describe or indicate the identification of minority or women owned business in your response.

Q: In the JSP application, Section 2, item 2P, does the part "circumstances regarding the need for continuation" mean there is a way to continue JSP grants?

A: JSP does not automatically award funding for a continuation project. Item 2P is part of the funding priorities section and is designed to give priority to projects that were funded for a shorter part of the year and may want to apply for another project to complete all desired training. In the review process, reviewers may provide points to projects that meet any of the funding priorities.

Q: How do non-profit organizations that want to apply for JSP funding determine their gross business income (GBI) and its impact on the match requirement?

A: Non-profit organizations' GBI is their income reported to the Department of Revenue for the previous fiscal year. To waive the match requirement, the GBI must be less than $500,000 and the organization must pay wages to trainees while in training.

Q: Were any of the application documents updated since last round? Or are they the same ones we used last time?

A: Yes, grant documents have been updated. We encourage you to download the current application resources posted in OGMS. This will ensure that you are using the correct document for your JSP application. If you are creating a draft application prior to the March 28 grant release, feel free to copy and paste information into the current documents.

Q: Clients often ask us if there is a rubric for how the committee selects JSPs. Is there a point system?

A: Grant reviewers provide independent scores for the projects they determine best meet the purpose and priorities set for JSP projects. The cumulative score from all reviewers is used to rank projects for funding. Project proposals that clearly describe the business need and how training meets these needs related to the purpose and priorities for JSP, receive the highest score. SBCTC staff will also apply priority points to proposals for projects meeting the set priority areas.

Q: Is there an advantage to applying closer to the application release date of Mar 28?

A: No advantage is given to order project applications are submitted between March 28 and May 2. Make sure your application is submitted by May 2, 2024 @ 11:55pm. Staff are only available to provide assistance until 4:00 PM on May 2, 2024.

Q: In OGMS, the option to submit the application is not active/visible.

A: Permissions do not follow each year. For each new fiscal year, a new permission is needed. Applicants should connect with their college's security contact/administrator(s) who can create and update user accounts and permissions for their staff.

Q: Section 2, 2C-2 Legislative District question. Which one should be used: the federal district or the WA State district?

A: Since JSP is state funded, use the WA State legislative district.