



FY25 WA CDL Grant Assurances

The school must print, sign, upload into OGMS, and place the assurances document in their Master CDL file. The school certifies their compliance with this requirement in Tab 2 – Specific Assurances section of the OGMS application.

By the signatures placed below, the Private Career School or College (PCSC), or School District (SD) agrees:

- That applicable college staff have read the WA CDL Grant Guidelines.
- To comply with all applicable state requirements, WA CDL Grant guidelines and all applicable local policies and requirements.
- Each funded provider must have a signed original of the assurances on file for audit purposes. Please upload a signed copy to the 2024-25 WA CDL Grant application in OGMS.
- The Point of Contact will be responsible for uploading through the Secure Upload Engine (SUE) grant related documentation as requested by the SBCTC auditor.
- The PCSC or SD will maintain records and documentation supporting the use of grant funds for the period of six years per the Washington State Record Retention schedule.
- All funding associated with the WA CDL Grant application and subsequent awards of funding is provided solely for and conditioned on the allowable uses set for them in the WA CDL Grant Guidelines and as provided for in ESSB 5178 SL Sec. 605 (29) (2023).
- WA CDL Grant funds may not be used to replace (supplant) other federal, state, or local funds.
- Any equipment procured with WA CDL Grant funds must be pre-approved by SBCTC through the submission of an equipment list as a component of the application for funding. Should the PCSC or SD wish to modify the proposed equipment list, it must contact SBCTC and gain approval of the modification prior to procuring the equipment.

Certificate of Assurance

THE APPLICANT AGREES to adhere to the conditions and deliverables requirements outlined above, and in the grant guidelines.

FURTHERMORE, the applicant agrees to comply with federal and state fiscal control procedures to (1) avoid the commingling of federal and state funds, (2) ensure compliance with IRS regulations for tax-exempt financings, and (3) provide necessary program and financial descriptive and statistical reports.

FURTHERMORE, the applicant certifies that that information contained in this application is true and correct to the best of its knowledge, and that this application is consistent with the purposes of ESSB 5178 SL Sec. 605 (29) (2023) and the application and program guidelines.

PCSC or SD Name: _____

Grant Contact Name: _____ Phone: _____

Title: _____ Email: _____

Signature: _____ Date: _____

Name of PCSC Officer, SD President, or Designee: _____

Signature: _____ Date: _____