



DATA DICTIONARY

CTCLINK TRAINING GRADES 1.0

Revisions

Change reference	Date	Version
Document Creation	11/08/2023	1.0
Added Schema and Table description information	05/10/2024	1.1

Contacts

Data Services

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Table of Contents

Revisions	2
Contacts	2
Table of Contents.....	3
Table Description.....	4
Data Elements	4
ID (PK).....	4
Institution.....	4
EMPLID	4
COURSE_TITLE	5
SECTION_ID	5
CURRENT_SCORE.....	5
FINAL_SCORE	5
ENROLLMENT_STATE	5
CREATED_ON.....	6
MODIFIED_ON	6

Table Description

This data set is intended to help track ctcLink Canvas course training progress of college staff. The table STAFF_TRAINING_GRD (in schema STAFF_TRAIN) includes one record for each employee with one or more enrollments into ctcLink training courses. This data covers only the agency-delivered trainings, from courses hosted in the SBCTC Canvas.

Data is refreshed weekly, early Monday morning.

Source: SBCTC Canvas Grade Export report, for ctcLink Trainings

Institution column values will always be your institution or district.

For staff working at multiple colleges, their records will appear in the training data for each college.

Data Elements

ID (PK)

Data Type: NUMBER(10)

Definition: unique row identifier

Data Classification: Category 1

Source: Auto-generated by Data Services SQL Server during import

Institution

Data Type: CHAR(5)

Definition: The five-digit code used in ctcLink to identify each community or technical college in the state of Washington.

Data Classification: Category 2

EMPLID

Data Type: VARCHAR2(11)

Definition: The PeopleSoft EMPLID of the college employee.

NOTE: The employee ID and name are confidential information.

Data Classification: Category 4

COURSE_TITLE

Data Type: VARCHAR2(50)

Definition: The Canvas course title, e.g., PeopleSoft Fundamentals.

Data Classification: Category 3

SECTION_ID

Data Type: VARCHAR2(50)

Definition: The Canvas course SIS ID, e.g., PS_FUNDAMENTALS

Data Classification: Category 3

CURRENT_SCORE

Data Type: VARCHAR2(10)

Definition: The percent score in course, indicating progress.

This is recommended as the best indicator of progress through a course.

Data Classification: Category 3

FINAL_SCORE

Data Type: VARCHAR2(10)

Definition: The percent-based final score in course, which may or may not match the CURRENT_SCORE.

Data Classification: Category 3

ENROLLMENT_STATE

Data Type: VARCHAR2(25)

Definition: The Canvas enrollment status, which can be one of two values: *active* or *concluded*

Data Classification: Category 3

CREATED_ON

Data Type: TIMESTAMP

Definition: The date and time when the record was first imported into dataLink. Note that this will be a different, later date than when the training grade was first entered into the Canvas gradebook.

Data Classification: Category 3

MODIFIED_ON

Data Type: TIMESTAMP

Definition: The date and time when the record was last changed in dataLink. Note that this will be a different, later date than when the training grade was changed in Canvas.

Data Classification: Category 3



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Washington State Board for Community and Technical Colleges