



DATA DICTIONARY

META MAJOR 1.0

Revisions

Change reference	Date	Version
Initial documentation	6/24/19	1.0

Contacts

Data Services

dataservices@sbctc.edu

Table of Contents

Revisions	2
Contacts	2
Table of Contents.....	3
Table Description.....	4
Data Elements	4
YEAR (PK).....	4
QUARTER (PK)	5
COLLEGE (PK).....	5
PROGRAM_CODE (PK)	5
YRQ.....	6
META_MAJOR	6
META_MAJOR_TITLE	6
Appendix: Data Classification Appendix.....	7

Table Description

Meta-majors are associated to the Guided Pathways initiative and allow for the grouping of programs into a single pathway. For example, colleges can group Healthcare related programs into the single Healthcare meta-major.

The meta-major coding schema was approved by the Data Governance Committee in the winter of 2019 and implemented in the legacy system starting spring quarter 2019 by adding the meta-major code to screen SM5006. Spring quarter 2019 (B894) should be considered an implementation quarter with reporting of the data beginning in the 2019-20 academic year.

The Data Warehouse table structure was modeled with the anticipation of the implementation of meta-majors and Guided Pathways in the ctcLink system.

This table crosswalks the meta-major codes to the program codes. The table contains one meta-major code per program code (EPC for legacy records), per college, per quarter.

Each meta-major code will have one to many program codes. Each program code is associated to one meta-major code.

This table currently contains only records from the legacy system but is intended to also contain data from the ctcLink system once a Guided Pathways solution is implemented.

Data Elements

YEAR (PK)

Data Type: Text

Size: 3

Definition: A three-character field identifying the academic year. The academic year begins with summer quarter and ends with spring quarter.

Data Classification: [Category 2](#)

Legacy Source: SMIS.YEAR

PeopleSoft Source: Not populated

Lookup/Crosswalk: LOOKUP.DW_REF_ENR.YRQ_CONVERT

Examples of Valid Values:

Values	Value Descriptions
990	1999-2000
A01	2000-2001
B01	2010-2011
C01	2020-2021

QUARTER (PK)

Data Type: Text

Size: 1

Definition: A one-character code identifying the academic quarter. The academic year begins with summer quarter and ends with spring quarter.

Data Classification: [Category 2](#)

Legacy Source: SMIS.QUARTER

PeopleSoft Source: Not populated

Lookup/Crosswalk: LOOKUP.DW_REF_ENR.YRQ_CONVERT

Valid Values:

Values	Value Descriptions
1	Summer
2	Fall
3	Winter
4	Spring

COLLEGE (PK)

Data Type: Text

Size: 3

Definition: A three-digit code used to identify each community or technical college in the state of Washington. College codes begin with the two-digit district code.

History: Pierce District split into two colleges in 2001-02.

Data Classification: [Category 2](#)

Legacy Source: SMIS.COLLEGE

PeopleSoft Source: Not populated

Lookup/Crosswalk: LOOKUP.DW_REF_ENR.COLLEGE; LOOKUP.DW_REF_ENR.COLLEGE4RPT; LOOKUP.DW_REF_ENR.COL_CD

PROGRAM_CODE (PK)

Data Type: Varchar

Size: 4

Allow Nulls: Yes

Definition: A code identifying the program the student is enrolled in for the specific quarter. For legacy colleges this is the Educational Program Code (EPC) that identifies programs offered by the college. Not all EPC codes represent full, credential awarding programs, but the majority do. In general, alpha codes represent academic transfer programs and numeric codes represent professional/technical programs.

Not all EPC codes are four characters long, but they must be at least three characters long. The fourth digit is available for the college to use locally.

Data Classification: [Category 2](#)

Legacy Source: SM.EDUC-PRG-M.EDUC-PRG-CD

PeopleSoft Source: Not populated

YRQ

Data Type: Text

Size: 4

Definition: The concatenation of YEAR and QUARTER. The first three characters are the YEAR, and the last character is the QUARTER.

Data Classification: [Category 2](#)

Legacy Source: SMIS.YRQ

PeopleSoft Source: Not populated

Lookup/Crosswalk: LOOKUP.DW_REF_ENR.YRQ_CONVERT

META_MAJOR

Data Type: Varchar

Size: 8

Allow Nulls: Yes

Definition: A categorization of college program offerings used for Guided Pathways.

Data Classification: [Category 2](#)

Legacy Source: SM.EDUC-PRG-M.META-MAJOR

PeopleSoft Source: Not populated

META_MAJOR_TITLE

Data Type: Varchar

Size: 100

Allow Nulls: Yes

Definition: The description of the meta-major.

Data Classification: [Category 2](#)

Legacy Source: TBL3.META-MAJOR-M.META-MAJOR-TITLE

PeopleSoft Source: Not populated

Appendix: Data Classification Appendix

Each data element in the Data Warehouse is associated with a category classification that indicates the method of which to use and store the data.

For more information, see the [Data Classification](#) brief.

Category	Description
Category 1	Public Information SBCTC does not consider any Data Warehouse data to be category 1. SBCTC does not release data to the public unless specifically requested. The release of public information is reserved for the college’s discretion based upon their FERPA directory information policies.
Category 2	Sensitive Information Student related information that is considered “directory information” under FERPA and is generally not considered harmful or to be an invasion of privacy if released. This information can be disclosed to outside organizations with the student’s prior consent. This is information that would be released during a public records request of Data Warehouse data.
Category 3	Confidential Information Enrollment information protected under FERPA, personnel and financial data. Category 3 includes all data elements except those explicitly stated in categories 2 and 4. Category 3 data is not distributed unless governed by a contract or data sharing agreement.
Category 4	Confidential Information requiring Special Handling Highly confidential data that is exempt from disclosure under applicable state and federal laws such as personally identifiable data protected under FERPA. Category 4 data is information whose unauthorized use, access, disclosure, acquisition, modification, loss, or deletion could result in severe damage to SBCTC or colleges, students, employees or customers. This information has limited use per specific state and federal laws.



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Washington State Board for Community and Technical Colleges