Guidelines for Reporting Degrees and Certificates

Updated July 2023

Academic Exit Codes: The alpha Exit Codes, with the exception of Exit Code T and Z, apply to degrees that are designed for transfer, often called academic degrees.

Workforce Exit Codes: Exit codes 1-9 and T apply to degrees and certificates with a workforce goal. Exit Code T applies to a workforce degree (Associate in Applied Science –T) that also has a set of core courses that will transfer and thus may serve well in transfer to an applied bachelor's degree.

Award Title	Exit Code	CIP Code	PeopleSoft Plan Code or Degree
Technical degrees excluding AAS-T	1	Approved CIP Code for the program/degree	Degree = APT
Associate in General Studies A non-transfer academic degree.	1	24.0101	Degree = AGS
Long Certificate of 90+ Credits	2	Approved CIP Code for the program/degree	Degree = C90 See college inventory for detail
Long Certificate of 45-89 Credits	3	Approved CIP Code for the program/degree	Degree = C45 See college inventory for detail
Short Certificate 20 to 44 credits **NOTE**: Prior to Summer 2014, the definition of Exit Code 4 was under 45 credits.	4	Approved CIP Code for the program/degree	Degree = C20 See college inventory for detail
Federal Apprenticeship	5	Approved CIP Code for the program/degree	N/A for PeopleSoft See college inventory for detail
High School Diploma Specific Program Coding: High School Completion High School + HB 1758 International HS Completion	6	32.0208	Degree = HSC HS_HCHSC HS_H2HSC HS_HBHSC HS_INHSC

Award Title	Exit Code	CIP Code	PeopleSoft Plan Code or Degree
Short Certificate 1 to 19 credits **NOTE**: Prior to Summer 2014, the definition of Exit Code 9 was Unique Program Completion or Non-Credit Occupational Training Completion [1]	9	Approved CIP Code for the program/degree	Degree = C01 See college inventory for detail
Non-Credit Bearing Certificate (0 credits) **NOTE**: New as of Summer 2014	Z	Approved CIP Code for the program/degree	Degree = C00 See college inventory for detail
Associate of Science- Transfer AS-T – Track 1 This degree is for students interested in chemistry and related fields.	A	24.0101	Degree = AS See college inventory for detail
Associate of Science- Transfer AS-T – Track 2 This degree is for students interested in engineering and physics and related fields.	B	40.0101	Degree = AS See college inventory for detail
Associate in Arts or Associate in Arts and Science Local transfer agreement that does not follow the DTA agreement. These are transfer degrees developed by the college for specific majors (for example Fine Arts), but not following either the DTA or AS-T statewide agreement.	C	24.0101	Plan begins with LTA and Degree = AA or AS See college inventory for detail
Associate in Arts or Associate in Arts and Science DTA	D	24.0101	Degree = AA See college inventory for detail

Award Title	Exit Code	CIP Code	PeopleSoft Plan Code or Degree
Associate in Elementary Education DTA/MRP **Retired in Winter 2014**	E	13.1202	EETEEAA
Associate in Business DTA/MRP	F	52.0101	BUCBUAA
Associate in Math Education DTA/MRP	G	13.1311	METMEAS
Associate in Physics Education AS-T #2 **Retired in Fall 2014**	H	13.1329	PTEPEAS
Associate in Chemistry Education AS-T #1 **Retired in Fall 2014**	I	13.1323	CTECEAS
Associate in Biology Education AS-T #1 **Retired in Fall 2014**	J	13.1322	BTEBEAS
Associate in Science – Transfer Materials Science and Manufacturing Engineering Track 2/ MRP	J	14.1801	MEEMSAS
Associate in Gen Science Ed AS-T# 1 **Retired in Fall 2014**	K	13.1316	STEGSAS
Associate in Nursing DTA/MRP	L	51.3801	RENDTAA
Associate in Technology DTA/MRP **Retired in Fall 2019**	M	15.0000	ENTTEAS

Award Title	Exit Code	CIP Code	PeopleSoft Plan Code or Degree
Associate in Pre-Nursing DTA/MRP A degree following the statewide MRP agreement for entry into junior level nursing programs and meeting DTA requirements **NOTE**: The CIP Code associated to this award changed from 51.3801 to 24.0101 in Summer 2014.	N	24.0101	RENPNAS
Associate in Science - Transfer Bioengineering and Chemical Engineering Track 2/MRP	O	14.0701	CHEBCAS
Associate in Science - Transfer Computer and Electrical Engineering Track 2/MRP	P	14.1001	EECCEAS
Associate in Science – Transfer Civil and Mechanical Engineering Track 2/ MRP	Q	14.1901	MEEMCAS
Associate in Biology DTA/MRP	R	26.0101	GEBBIAS
Associate in Mechanical Engineering Technology AS-T Track 2/MRP **Retired in Fall 2019**	S	15.0805	MCTMTAS
Associate in Applied Science AAS-T For locally determined articulation to baccalaureate programs.	T	Approved CIP Code for the program/degree	Degree = AAS See college inventory for detail
Baccalaureate Degree	U	Approved CIP Code for the program/degree	Degree = BAA, BAS, BAT, BSN, or BS See college inventory for detail

Award Title	Exit Code	CIP Code	PeopleSoft Plan Code or Degree
Associate in Construction Management DTA/MRP	V	52.2001	CONCMAS
Electronics Engineering Technology and Computer Engineering Technology AST/MRP **Retired in Fall 2019**	W	15.0303	ECTETAS
Associate in Computer Science DTA/MRP	X	11.0701	CSACSAA
Associate in Music DTA/MRP	Y	50.0901	MUSMUAA

Prepared by Carmen McKenzie
SBCTC 360-704-4369 cmckenzie@sbctc.edu

[1] The intent of Exit Code 9 is to recognize job-specific completions, particularly non-credit certification courses. Exit Code 9 was created as part of the performance funding initiative specifically related to non-credit instruction. Although its use has expanded, it is not intended to be a catch-all for workforce completions. Even though a program may be an approved vocationally-oriented course of study with an EPC, Exit Code 9 is not appropriate for multi-occupational or non-specific completions such as Job Prep, Prep for Training, New Chance, and so forth.