



**COLLEGE
PURCHASING**



TESSA SOUTHARDS YAKIMA VALLEY COLLEGE

Introduction

RCW 28B.10.026

Cooperative Contracts

Sole Source

RCW 28B.10.029

- **Property purchase and disposition—Independent purchasing authority—Purchase of correctional industries products.**
- (1)(a) An institution of higher education may, consistent with RCW 28B.10.925 and 28B.10.926, exercise independently those powers otherwise granted to the director of enterprise services in chapters 43.19 and 39.26 RCW in connection with the purchase and disposition of all material, supplies, services, and equipment needed for the support, maintenance, and use of the respective institution of higher education.

RCW 28B.10.029

- (iii) Formal sealed, electronic, or web-based competitive bidding is not necessary for purchases or personal services contracts by institutions of higher education for less than one hundred thousand dollars. However, for purchases and personal services contracts of ten thousand dollars or more and less than one hundred thousand dollars, quotations must be secured from *at least three vendors* to assure establishment of a competitive price and may be obtained by telephone, electronic, or written quotations, or any combination thereof. As part of securing the three vendor quotations, institutions of higher education must invite at least one quotation each from a certified minority and a certified woman-owned vendor that otherwise qualifies to perform the work. A record of competition for all such purchases and personal services contracts of ten thousand dollars or more and less than one hundred thousand dollars must be documented for audit purposes.
- (d) Purchases under chapter **39.26**, 43.19, or **43.105** RCW by institutions of higher education may be made by using contracts for materials, supplies, services, or equipment negotiated or entered into by, for, or through group purchasing organizations.

COOPERATIVE CONTRACTS STILL RCW 28B.10.029

(d) Purchases under chapter 39.26, 43.19, or 43.105 RCW by institutions of higher education may be made by using contracts for materials, supplies, services, or equipment negotiated or entered into by, for, or through group purchasing organizations.

GROUP PURCHASING ORGANIZATIONS COOPERATIVE CONTRACTS

Yakima Valley College uses:

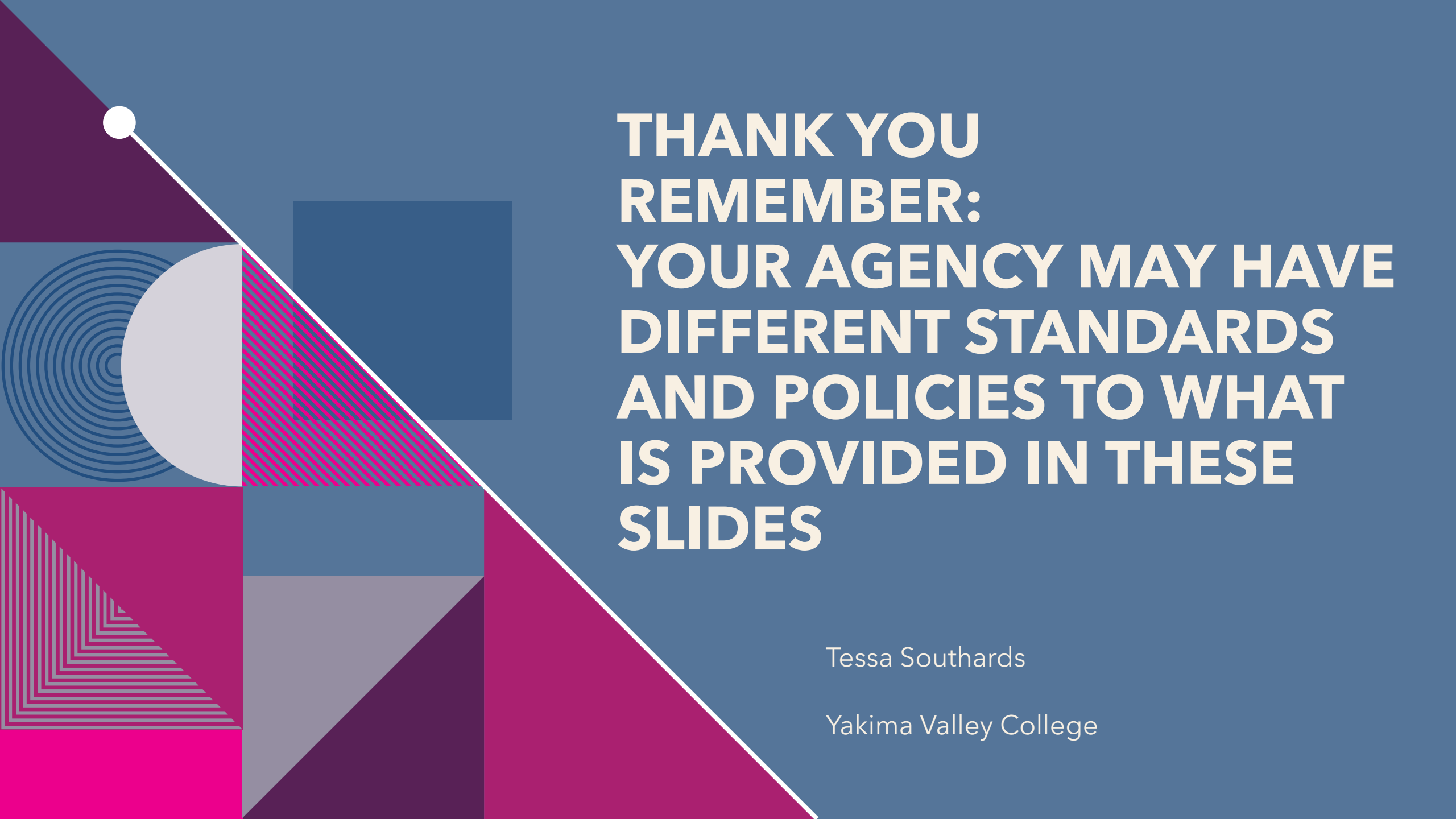
- KCDA - King County Directors Association
- Omnia Partners
- Sourcewell
- E&I Cooperative Services
- WLS - Washington Learning Source
- DES - Department of Enterprise Services
- NASPO ValuePoint - National Assoc of State Procurement Officials
- WIPHE - Wa Institutions of Public Higher Education
- KPN - Keystone Purchasing Network
- MMCAP Infuse
- TIPS USA - The Interlocal Purchasing System
- WSIPC - Wa School Info Processing Coop

SOLE SOURCE CHANGES

JUNE 6 EFFECTIVE DATE

Significant Changes to the Processing of Sole Source Purchases

- The Sole Source process may take 1 to 3 months for completion
 - Confirm no contracts via state or cooperatives
 - Post contract for public inspection at least 15 working days before contract starts
 - WEBS and agency website posting of a “Legal Notice of Intent” must be a minimum of 10 working days
 - Market research must be provided
 - DES has an additional 15 working days to provide decision
- The EXEMPTIONS have to be filed on the website before purchasing
 - Must file within 10 business days of contract execution



**THANK YOU
REMEMBER:
YOUR AGENCY MAY HAVE
DIFFERENT STANDARDS
AND POLICIES TO WHAT
IS PROVIDED IN THESE
SLIDES**

Tessa Southards

Yakima Valley College