

## STATE BOARD MEETING AGENDA

### Board members

Jay Reich, Chair // Phyllis Gutierrez Kenney, Vice Chair // Carol Landa McVicker // Ben Bagherpour  
 Fred Whang // Crystal Donner // Chelsea Mason // Martin Valadez // Mack Hogans  
 Jan Yoshiwara, Executive Director // Beth Gordon, Executive Assistant  
 Statutory Authority: Laws of 1991, Chapter 28B.50 Revised Code of Washington

### March 30

### Study Session

- |           |   |                    |
|-----------|---|--------------------|
| 1:15 p.m. | <b>Welcome and Board Member Introductions</b><br><i>Jay Reich, Chair</i>                                      |                    |
| 1:20 p.m. | <b>ctcLink Progress Update</b><br><i>Grant Rodeheaver, Deputy Executive Director, Information Technology</i>  | Tab 1<br>(Discuss) |
| 2:50 p.m. | <b>Break</b>  |                    |
| 3:00 p.m. | <b>2023-25 Operating Budget Development</b><br><i>Cherie Berthon, Operating Budget Director</i>               | Tab 2<br>(Discuss) |
| 3:45 p.m. | <b>Textbook Affordability</b><br><i>Boyoung Chae, Policy Associate, Educational Technology &amp; Open Ed.</i> | Tab 3<br>(Discuss) |
| 4:30 p.m. | <b>Executive Director Search update</b><br><i>Julie Huss, Human Resource Director</i>                         | Tab 4<br>(Discuss) |
| 5:00 p.m. | <b>Adjournment</b>  |                    |

### March 31

### Regular Meeting

- |           |   |                   |
|-----------|---|-------------------|
| 9:00 a.m. | <b>Welcome and Introductions</b>  |                   |
| 9:05 a.m. | <b>Establish a Quorum and Adopt Meeting Agenda</b>  | Action            |
| 9:07 a.m. | <b>Adoption of Consent Agenda</b>   | Tab 5<br>(Action) |
|           | <ul style="list-style-type: none"> <li>a. Clark College property exchange<br/><b>Resolution 22-03-06</b></li> <li>b. Bellevue College increase of local expenditure authority<br/><b>Resolution 22-03-07</b></li> <li>c. Pierce College Puyallup local expenditure authority<br/><b>Resolution 22-03-08</b></li> <li>d. Spokane Community College increase of local expenditure authority<br/><b>Resolution 22-03-09</b></li> <li>e. February 2022 State Board Meeting Minutes</li> <li>f. Ratification of Joint Resolution with WACTC for Davie Stolier</li> </ul> |                   |

|            |  |                    |
|------------|--|--------------------|
| 9:10 a.m.  | <b>2022 Supplemental Capital Budget Update<br/>Resolution 22-03-10</b><br><i>Wayne Doty, Capital Budget Director</i>   | Tab 6<br>(Action)  |
| 9:40 a.m.  | <b>2022 Supplemental Operating Budget</b><br><i>Cherie Berthon, Operating Budget Director</i>  | Tab 7<br>(Discuss) |
| 10:00 a.m. | <b>Legislative Session Wrap-up</b><br><i>Arlen Harris, Legislative Director</i>  | Tab 8<br>(Discuss) |
| 10:30 a.m. | <b>Break</b>   |                    |
| 10:40 a.m. | <b>ACT Report</b><br><i>Doug Mah, President, ACT</i>   |                    |
| 10:50 a.m. | <b>WACTC Report</b><br><i>Christine Johnson, Chancellor, Spokane Colleges</i>  |                    |
| 11:00 a.m. | <b>Labor Report</b>  |                    |
| 11:10 a.m. | <b>Public Comment</b>  |                    |
| 11:15 a.m. | <b>Executive Director Report</b><br><i>Jan Yoshiwara, Executive Director</i>   |                    |
| 11:45 a.m. | <b>Board Discussion</b> <ul style="list-style-type: none"> <li>• <i>Appointment of nominating committee for 2022-23 State Board chair and vice chair.</i></li> </ul> | Discuss            |
| 12:30 p.m. | <b>Adjourn – Next Meeting, May 4-5, 2022, Olympia, WA</b>  |                    |

**EXECUTIVE SESSION:** Under RCW 42.30.110, an Executive Session may be held. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session. **PLEASE NOTE:** Times above are estimates only. The Board reserves the right to alter the order of the agenda. Reasonable accommodations will be made for persons with disabilities if requests are made at least seven days in advance. Efforts will be made to accommodate late requests. Please contact the Executive Director's Office at 360-704-4309.



## STRATEGIC PLAN UPDATES

*“Leading with racial equity, our colleges maximize student potential and transform lives within a culture of belonging that advances racial, social, and economic justice in service to our diverse communities.”*

### Strategy 1 - Implement actions, policies and investments that produce equitable outcomes.

*Accomplishments to date:*

Lead implementation of two bills enacted by the 2021 legislature to accelerate equity work in the college system.

- The Equity, Diversity, and Inclusion office provided policy interpretation and guidance to the college system for implementing SB 5227 and 5194 through one-on-one consultations, college team meetings, and broad-scale information sessions conducted in January and March, with over 250 attendees.

Deepen equity training for State Board staff and college leadership.

- Launched SBCTC’s 2022 Equity Learning Series integrating the agency’s new mission and values. The professional development programming is offered on a monthly schedule and included:
  - January: All-Staff Winter Kick-Off training entitled “*A History of Higher Education and Race & Becoming an Antiracist Organization*”; attendee counts exceeded 200+ SBCTC staff.
  - February: *Accountability, Community, and Culture-Building* (creating a culture of accountability and belongingness within the agency); attendee counts approximately 50+.
  - March: *Humor and Service* (the agency’s role in serving others and understanding the cultural considerations of humor in the workplace); attendee counts approximately 40+.
- Reconvened the second 2yr/4yr Higher Education Diversity Officers Collaborative meeting in January. Focus items included: equity survey results, promising practices, building relationships and community, topics of interest. Established ongoing quarterly meeting cycle, January-Sept.
- Collaborated with the Diversity and Equity Officers Commission and the presidents equity committee to present a professional development training to the presidents group entitled “Building an Anti-Racist Organization”.

- Participated with the Racial Equity Team (legislative advocacy group) during the 2022 session in support of policies that enhance educational opportunities for students of color and other minoritized student groups.
- Created a new [EDI webpage](#) to include resources and information related to the work of the SBCTC equity, diversity, and inclusion office.

*Current focus:*

- Continued focus on broad-scale information-sharing and policy guidance to support colleges in implementing requirements of SB 5227 and 5194. Upcoming information sessions to include utilizing findings from campus climate assessments to inform the development of equity strategic plans due in July 2022.
- Continue providing monthly equity/anti-racism trainings to agency staff; examine ways to support additional diversity, equity, and inclusion training needs.
- Tailor and conduct an agency climate assessment aligned with the Washington State Office of Equity's [DEI Spectrum Tool](#) and SBCTC's chosen equity framework "Awake to Woke to Work: Building a Race Equity Culture".
- Offer continuous support to the Diversity and Equity Officers Commission, and the presidents' and trustees' equity committee work. Focus items include collaborate with the Diversity and Equity Officers to present the "Building an Anti-Racist Organization" training for ACT Spring Conference in April; support the presidents' equity review of SBCTC's allocation model; and consider the creation of an equity, diversity, and inclusion Coalition.

**Strategy 2 - Implement research-based strategies that are proven to improve completion rates for all students. These strategies include Guided Pathways and Career Launch programs.**

*Accomplishments to date:*

Advance implementation of Guided Pathways in the college system

- Successful Guided Pathways Fall Retreat offered virtually to college and State Board leadership with 230 participants.
- The policy research team continues to update and enhance a series of student outcomes dashboards that include key performance indicators, such as college-level math attainment in the first year, retention and completion rates, which the colleges can disaggregate by race and use to track their progress in guided pathways implementation.

Advance implementation of Career Launch pathways

- Administered 218 FTE and \$5 million equipment for Career Launch endorsed programs to date. A second round of awarding these funds is currently underway.
- State Board staff and college representatives presented to Governor Inslee on Career Launch programs at a recent Public Performance Review meeting organized by Results Washington, the Governor's state government accountability system.

Accountability for systemwide student success efforts.

- State Board presentation in October focusing on completion rates and strategies, highlighting students in Career Launch programs at Columbia Basin College, and those participating in the Guided Pathways IDEAL fellows program.
- Submitted accountability report to the Workforce Education Investment Act Oversight Board for its annual report to the legislature, focusing on progress related to Guided Pathways, Career Launch, and nursing educator and high demand faculty salaries.

*Current focus:*

- Increasing transparency and communication about the Guided Pathways Learning Agenda; offering faculty targeted and timely professional development; and providing Guided Pathways coaching support to all colleges.
- Expansion of Career Launch endorsed programs and growth of current programs, including the addition of industry partners to endorsed programs to support work-based learning opportunities for students. The list of endorsed programs continues to focus primarily on our system colleges. To date, 19 colleges represent 90 percent of the endorsed programs. Clark leads the way with 12 endorsed programs followed by Columbia Basin with nine, and Centralia, Renton Tech, Shoreline, Wenatchee Valley with five each.
- Administered a proposal for Industry High Demand enrollment expansion supporting 12 programs and 250 additional students.
- Utilizing Carl Perkins Special Project funding, the Workforce Education Council is leading a system workgroup to implement research-based strategies in updating professional technical faculty Skills Standards. The goal of the project is to integrate DEI competencies as a foundational element of the updated skill standards.
- Developing new industry partnerships to increase awareness of skill gaps, improve participation of diverse students, and develop educational programs for emerging employment needs in career areas such as fire, dental, retail, and logistics.
- Renewed focus on the Hospital Employee Education and Training resource for industry collaboration and the improved inclusion of underrepresented health care workers.

### **Strategy 3 - Enroll more diverse students of all ages and backgrounds in our colleges, increasing their access to higher levels of education, higher salaries and greater financial security.**

*Accomplishments to date:*

Outreach and marketing

- Secured legislative funding for financial aid outreach (House Bill 1835 and proviso funding for contracting with community-based organizations) into ongoing work of the cross-sector Aim Higher Washington financial aid train-the-trainer collaborative.
- Launched in mid-December, the statewide advocacy campaign continues to gain momentum. As the ad campaign continues, the number of ads delivered goes up while the cost-per-ad

goes down. As of Feb. 28, 2022:

- 9.3 million ads had been delivered across Facebook/Instagram, Google Search, YouTube, Spotify, and Pandora. This total includes ads delivered to specific audiences, such as people who are affiliated with certain groups, people who go into certain businesses or organizations (“geotargeting”), and people who have already visited the Big Future Small Price Tag landing page or the SBCTC website (“remarketing”). Not counted in this number are ads delivered through streaming services like Roku.
- 39,000 people have visited the Big Future Small Price Tag landing page. Of that amount, 1,000 have clicked on “apply” and 7,000 have clicked on “find a program.”
- We are meeting industry averages on “click through rates” (the share of people who not only see the ads but click on them), and exceeding industry averages on the average view rate of our YouTube videos.
- The program-search feature on the landing page was enhanced March 21.
- In partnership with the Centers of Excellence, developed an outreach campaign targeted to non-traditional careers (under-represented by gender) across various career sectors.
- Launched marketing campaign for students in Basic Education for Adults.

#### Increase program capacity

- Implemented the degree approval process to include Bachelor of Science in Computer Science degree applications. Both individual and consortia applications have been received from colleges.
- Grant awarded! The College Spark Equity Education Grant to further the work of the Tribal Relations and Curriculum Development Pathways Project was approved in January. Held inaugural meeting of the Washington State Community and Technical College American Indian Indigenous Studies Advisory Board in February.

#### *Current focus:*

- Complete interviews with national policy leaders on enrollment futures and strategies, and prepare study sessions on findings for the State Board and college presidents.
- Assess effectiveness of statewide marketing campaign from college perspective, prepare for second year implementation.
- Implement financial aid outreach appropriations with Aim Higher Washington campaign, local colleges and local community based organizations.
- Collaborate with Basic Education for Adults, Student Services, Workforce Education, and the Student Success Center to develop and implement a student funding forum (funding student pathways to credentials) webinar series for college system.
- Expand supports for our most vulnerable students through expansion of Supports for Students Experiencing Homelessness to all colleges; expansion and support of Student Emergency Assistance Grants; and by featuring SBCTC and college promising practices through the Promising Practices Exchange webinar series.

- Coordinate and support the Mental Health Counseling and Services Pilot Program with four colleges and share their learnings and successes with all colleges.
- Continue to expand collaboration with businesses like Amazon for training and incumbent workers around a micro-credentialing pathway that meets students where they are at and provide credit for work-based experiences.
- Collaborate with the state Office of the Superintendent of Public Instruction to expand Running Start opportunities for students experiencing learning loss from the pandemic.
- Complete Phase Two of the Career and Technical Education Dual Credit work group to identify recommendations for statewide implementation by Spring 2022.
- Continue to refine and implement Computer Science pathways (two-year associate degree and Bachelor of Science).

## Strategy 4 - Strengthen advocacy and community partnerships.

### *Accomplishments to date:*

- We continue to leverage existing relationships and seek out partnerships to advocate on behalf of our students and colleges based on the long-term strategic advocacy plan.
- This session, advocacy efforts were strategically timed to coincide with specific legislative timelines, events, and relationships.
- Our advocacy efforts, coupled with a positive state revenue outlook, helped convince the state Legislature to fund virtually all system priorities in the 2022 supplemental budget. While the Legislature did fund two system priorities at lower levels than requested – financial aid staff and refugee assistance – it also made unexpected investments aimed at filling workforce needs in the health care, commercial driving, and retail fields. These unrequested investments indicate that legislators are aware of our role in workforce development. The budget also included funding for colleges to contract with community-based organizations to help more people fill out financial aid applications (HB 1835).
- The college system clearly signaled the need to raise faculty and staff salaries in the 2023-25 biennial budget.
- We made positive momentum on our college system’s prioritized list of capital projects. The Legislature fully funded the Pierce College Fort Steilacoom emergency asbestos mitigation project and the House and Senate met each other halfway on minor works investments. The college system successfully advocated for budget negotiators to increase the amount of funding from the House-proposed level.

### *Current focus:*

- Send legislators thank you emails from presidents, trustees and State Board members.
- Connect with the Department of Labor & Industries and labor and business organizations around improved funding for apprenticeship programs.
- Strengthen our relationship with the Ruckelshaus Center at WSU, which may play a role in future discussions about apprenticeship research and funding.



- Encourage colleges to invite legislators to visit as campuses continue to open back up.
- Identify important partnerships to cultivate in advance of the 2023 legislative session.

## Strategy 5 - Improve the college system's long-term financial sustainability and infrastructure.

### *Accomplishments to date:*

- The college system effectively advocated for its Operating and Capital Budget needs in the 2022 Legislative session.
- The SBCTC operating budget next fiscal year will be nine percent or \$82 million higher and will exceed \$1 billion for the first time. The SBCTC appropriation includes all policy items requested by the SBCTC and some additional policy items added by the Governor and Legislature.
- Completed revisions to college fiscal health metrics, updated data and provided data to college business officers.
- Provided trustee development session on college budgeting and financial planning.
- The 2021 facility condition survey is complete and found 68 percent of the college buildings were in adequate or better condition. This is up two percent from 2019 which was up two percent from 2017. The State Board's goal adopted in 2008 is to have 100 percent in adequate or better condition by the year 2030.
- The legislature provided another \$8.5M in the 2022 supplemental capital budget to replace infrastructure that is beyond its expected useful life.
- The system has completed scoring new major projects for the 2023-25 capital request.
- The legislature accepted the Board's preferred structure for its 2023-25 capital request. This will provide all the funding needed for a major project at once instead of funding in two phases. This will allow projects to be completed faster and eliminates the potential for a gap in funding once started.

### *Current focus:*

- State Board and college staff continue to implement the projects funded in the 2021-23 biennial and are preparing to allocate funding in the 2022 supplemental capital budget.
- The system is preparing its recommendations for the 2023-25 capital budget request.
- The system is providing input into the 2023-25 operating budget request.
- The system is working on next steps for the Fiscal Year 2023 operating budget allocations to districts, including setting formulas for new policy items.
- Provide professional development for presidents and business officers on fiscal health metrics and financial management.



## STUDY SESSION ITEM

March 30, 2022

Tab 1

### ctcLink Update

#### Brief Description

The ctcLink Project is an unprecedented business transformation project for Washington's community and technical colleges, with the goal of providing the best services possible to all students. The project includes moving colleges from the Legacy system to Oracle PeopleSoft products and aligning core business processes that bring lasting change to the way the State Board Office and colleges do business locally and together as a system.

As the ctcLink Project Team continues implementation activities with the six remaining colleges, the permanent ctcLink Support organization is providing customer support for the 28 colleges already on ctcLink while, simultaneously, growing to meet the ongoing ctcLink support needs for all 34 colleges.

State Board staff will give a high-level progress report on project implementation, followed by an overview of the units that make up ctcLink Support, an update on the growth of that organization, as well as planning for future ctcLink governance.

#### How does this item align to the State Board's Strategic Plan?

Providing our students and employees with a set of common, mobile-friendly tools to handle college business online, at any time, is crucial to the efficient and effective operation of the community and technical colleges.

#### Background information and analysis

Since the ctcLink Project re-organized and re-launched in June 2017 a tremendous amount of work has occurred. The project is within two months of completion.

As each group of deployed colleges has launched ctcLink, they have relied on the State Board ctcLink Support organization whose primary role is to support and stabilize ctcLink colleges and work toward optimizing the IT system. After the Board approved the ctcLink Staffing Plan in June 2021, the support organization has been scaling up as the ctcLink Project completes its final implementation activities with the colleges.

After the last group of go-live and related activities in May, the ctcLink Project team will begin wrapping up its work with final reports to the Washington State Office of the Chief Information Officer, concluding the implementation phase of ctcLink.

When all colleges are on ctcLink, the ctcLink Support organization of the State Board Information Technology Division will comprise 92 staff. This level of support is comparable to the Legacy system support levels of 2008, but somewhat less than the earliest days of Legacy support when staffing levels hovered around 120.

ctcLink Support areas include:

- **ctcLink Customer Support:** ctcLink Service Desk, ticketing, troubleshooting support for all pillars/modules and ongoing support for business analysts and subject matter experts.
- **ctcLink Training**

- **Application Services:** Technical/operational support, development, integrations, system upgrades, environment/hardware support, ctcLink accessibility, quality assurance testing, ctcLink application security, as well as third-party application support such as HighPoint HCX, Online Admissions Application Portal, and CampusCE. Oracle Planning and Budgeting Cloud Services will transition to the support organization after all colleges are live in ctcLink.
- **Data Services:** Data Integration and dataLink, Data Warehouse, ctcLink PeopleSoft Reporting, Query training
- **Project Management Office:** Project management of major system initiatives, ctcLink optimization, material improvements, automation and efficiencies, standardization of business practices

### An Evolving Support Organization

In addition to a new structure and added capacity, the ctcLink Support organization continuously adjusts based on “lessons learned” to serve the colleges more effectively. Below are just a few examples of training, resources, and collaborations available to colleges live on ctcLink.

#### Two Weeks Post Go-Live Intensive Sessions

College teams spend their first two weeks post go-live with the ctcLink functional and technical support teams walking them through how to do their work in ctcLink with hands-on guidance in critical activities. These include running their first payroll, ensuring enrollments are showing up as expected, tuition and waivers are calculating correctly, purchasing is up and running, and more.

#### Post Go-Live In-Depth Special Topics

Some colleges have shared that only after go-live did they fully realize the extent of change required in their local business processes, as well as the degree of organizational transformation overall. ctcLink Customer Support has found that providing in-depth training for colleges after they have been live for a while has made a difference in the more complex activities.

#### ctcLink Support meet and greets

Before each go-live (since deployment group four) ctcLink Customer Support holds a “meet and greet” session for college teams to get to know the support team, explore resources available for live colleges, and preview key activities for the two-week post go-live period. College ctcLink project managers, functional/business analysts, super subject matter experts, as well as college leads for security, training, testing, and reporting/query development attend. Given the high rate of staff turnover at colleges since deployment group two go-live, ctcLink Customer Support is also planning a future “meet and greet” for all live colleges.

#### Support eLists

College subject matter experts, PeopleSoft users/stakeholders can use the ctcLink Support eLists to ask college peers questions about how they do things in ctcLink, best practices, local training plans, and more. ctcLink Customer Support uses the lists to send updates, outage notices, changes to configuration, training and workshop opportunities, global and cross-pillar communications to colleges already live on ctcLink.

#### Pillar Work Sessions

ctcLink Customer Support holds weekly Pillar Work Sessions, featuring ctcLink PeopleSoft module- or pillar-specific work sessions for all colleges live on ctcLink to share best practices. Pre-scheduled throughout the month, the sessions offer topic-specific updates and content. This is also a forum for ctcLink users to share discoveries, issues, quirks, best practices, questions, business process options and whatever else might come up.

#### Reporting and Query Development Training

As the colleges leave behind Data Express, the Data Services team steps in to provide training in PeopleSoft Query development, Enrollment Reporting, PeopleSoft Query, Fundamentals, and more.

### Accessibility and ctcLink Open Forums

The State Board hosts monthly Accessibility and ctcLink Open Forums to engage Washington's community and technical college system in discussions around ctcLink accessibility and technology. Meetings are held the second Tuesday of each month.

### ctcLink Service Level Agreement and Standard Operating Procedures

The ctcLink Service Level Agreement and Standard Operating Procedures were recently updated to reflect the centralized support organizational model. The service level agreement dashboards provide information on service ticket and response/resolution time metrics.

### Transparency in Ticketing and Security Partnerships

Customer Support approved the Information Technology Commission's recent request for cross-college service ticket views to see if similar issues are out there before submitting a new one. College project managers will have expanded viewing rights for the subject matter experts and local security administrator rosters so they can identify and connect with their counterparts across the system. The local security administrators are teaming up to develop a consistent employee on-boarding and off-boarding business process.

### ctcLink Governance

The Strategic Technology Advisory Committee subgroup of WACTC-Technology Committee is developing a proposal for an ongoing ctcLink governance model. It includes the role, scope, membership and decision authority of the new governance model.

WACTC will review the proposal several times (March, April, May) before its final approval in June 2022.

### Potential questions

What are the top risks for the project and how are they being mitigated?

Are colleges engaged at the levels they need to be and are they getting adequate support, both from their college leadership and the State Board project teams?

Is the ctcLink Support team adequately staffed today and how will you ensure staffing levels continue to meet college needs in the future?

### Recommendation/preferred result

State Board members will engage in an open discussion and have a clear understanding of the ctcLink project implementation status, get an update on the ctcLink staffing plan and ongoing ctcLink support to colleges, and next steps once all colleges are on ctcLink.

Policy Manual Change Yes  No

Prepared by: Grant Rodeheaver, deputy executive director, Information Technology  
grodeheaver@sbctc.edu

Christy Campbell, chief technology officer – ctcLink Project  
ccampbell@sbctc.edu



# CTCLINK PROGRESS UPDATE

SBCTC BOARD MEETING

March 30, 2022

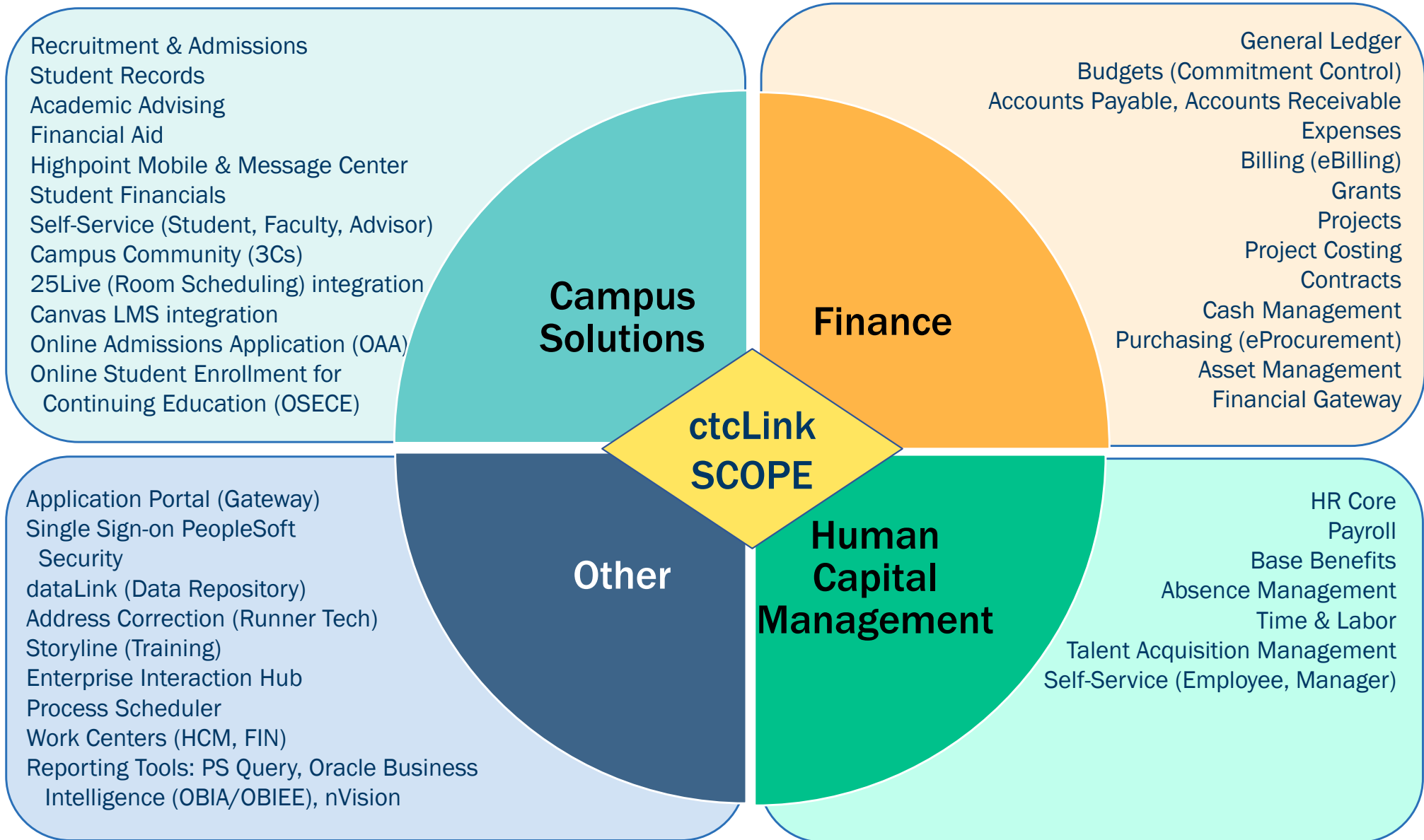
- **Grant Rodeheaver**, Deputy Executive Director/CIO, IT Division, ctcLink Project Sponsor
- **Christy Campbell** – Chief Technology Officer - ctcLink Project



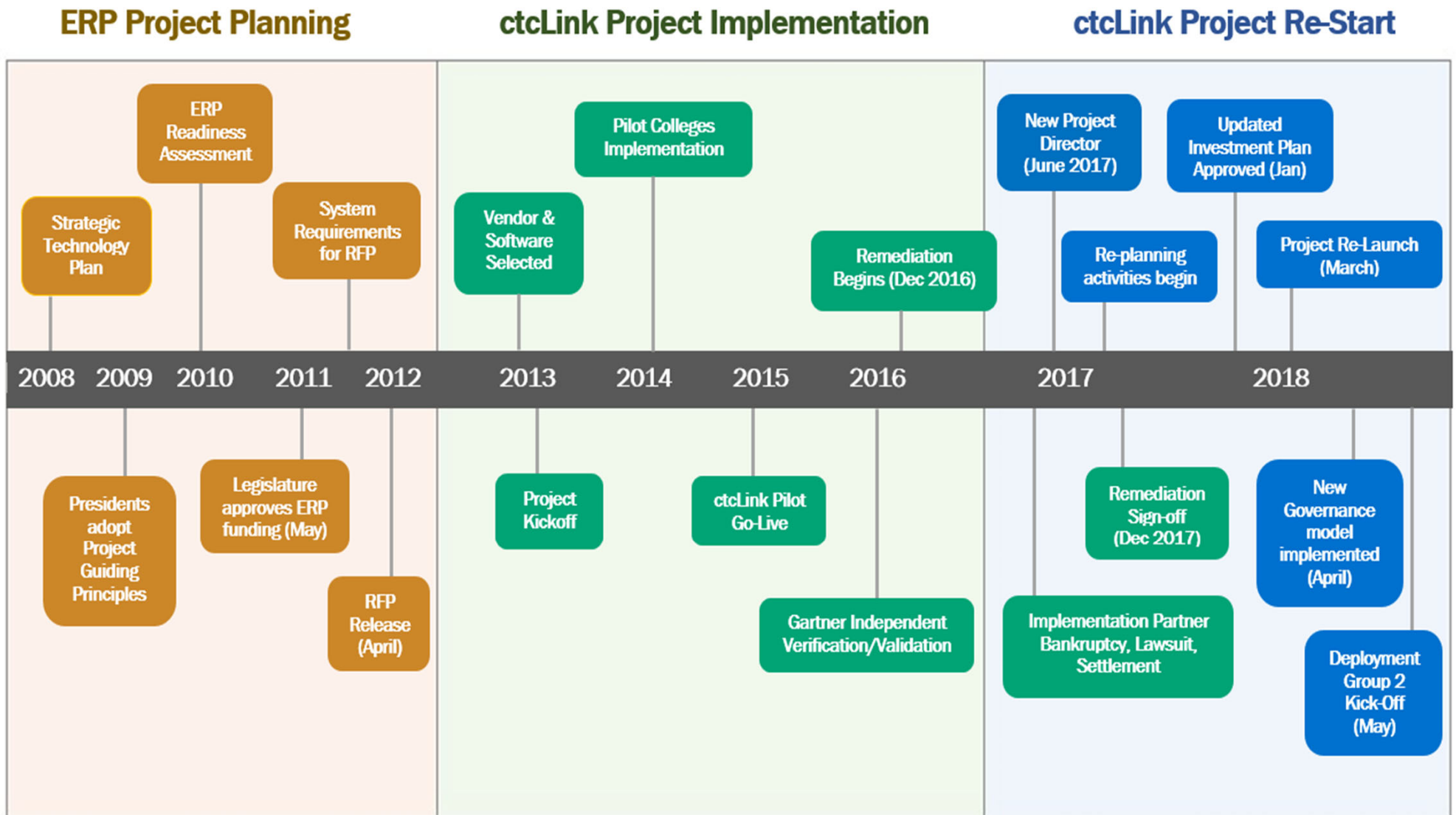
# CTCLINK PROJECT IMPLEMENTATION UPDATE

- **Christy Campbell** – Chief Technology Officer - ctcLink Project

# CTCLINK PROJECT SCOPE



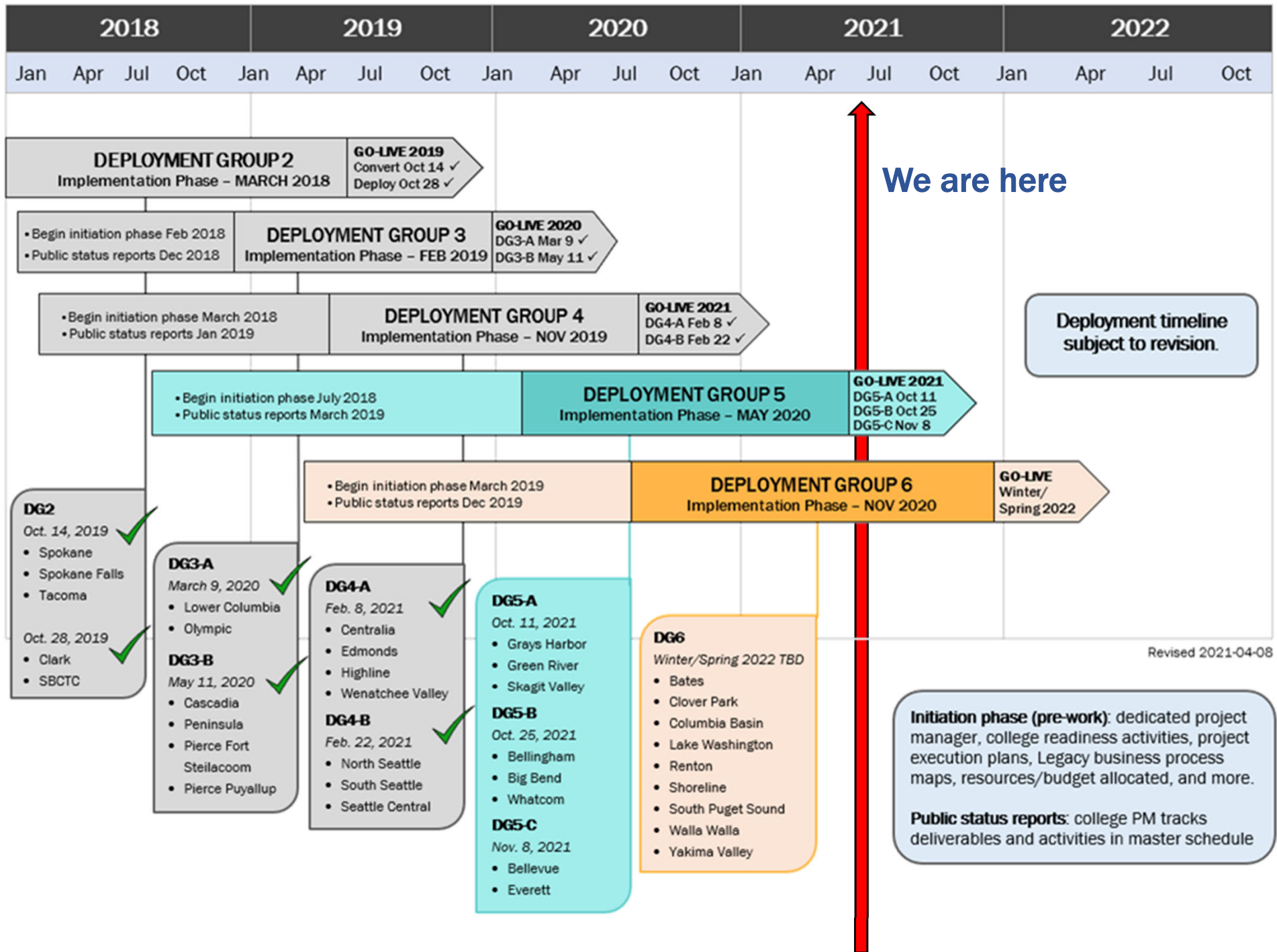
# CTCLINK PROJECT HISTORY



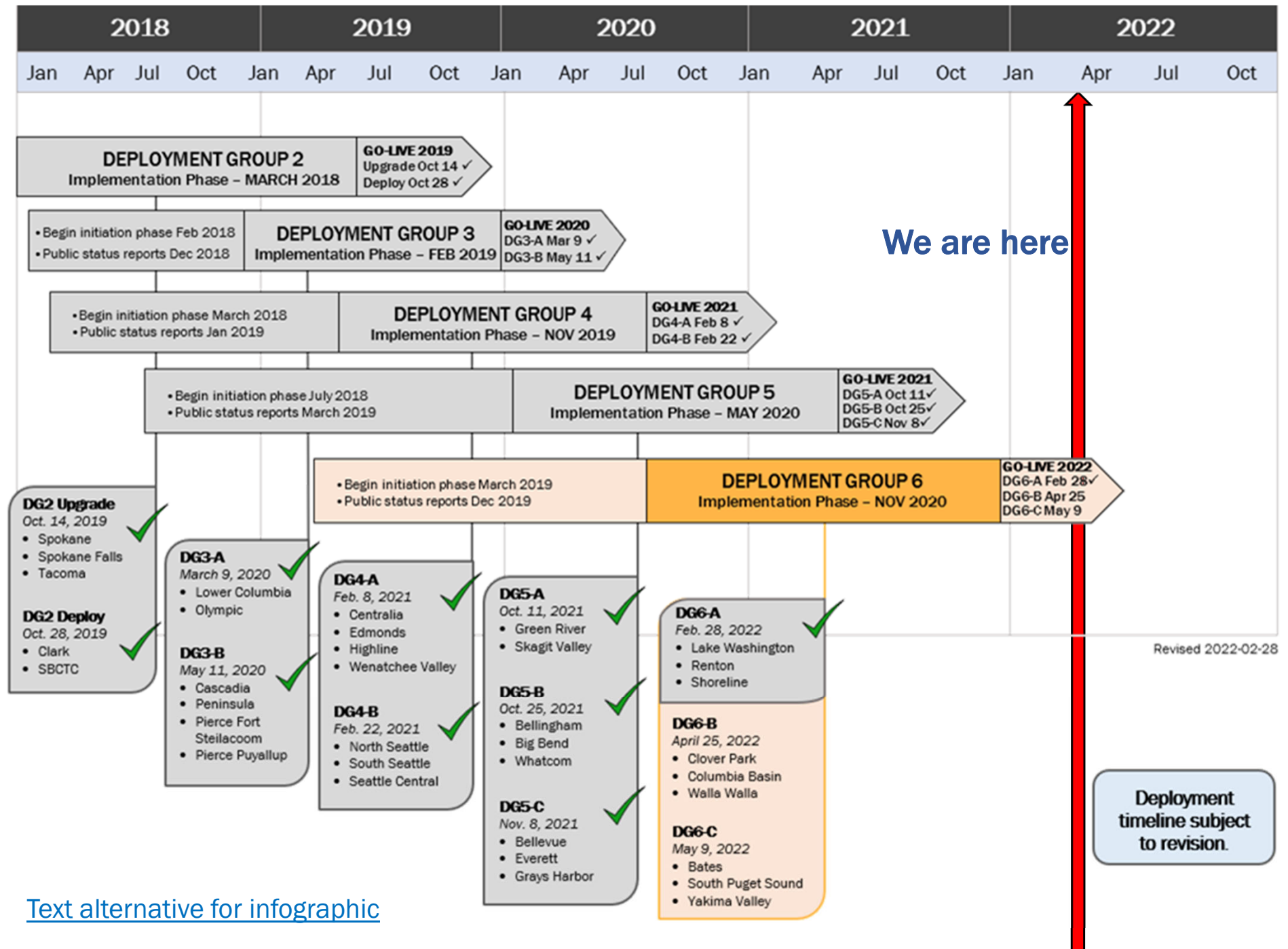




# DEPLOYMENT GROUP TIMELINE: JUNE 2021



# DEPLOYMENT GROUP TIMELINE: MARCH 2022



[Text alternative for infographic](#)

Deployment timeline subject to revision.



# CTCLINK PROJECT TOP RISKS & ISSUES

## TOP RISKS

1. ctcLink Project Staff Availability and Transition Plan (8 weeks remain)
2. College Staff Availability (Turnover/illness) and Legacy Knowledge

## TOP ISSUES

1. College concerns about project dates due to working remote, onsite, or a hybrid, reduced staff, and budget concerns
2. College User Acceptance Testing is not complete; lack of testing increases lack of ctcLink knowledge, adding significant risk to the delivery of the program and the SBCTC support team

# Budget Status as of February 28, 2021

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## ctcLink Project Summary

|                 | Approved Budget    | Budget-to-Date (BTD) | YTD Actual Expenses | BTD \$ Remaining | BTD % Remaining | YTD \$ Remaining | YTD % Remaining |
|-----------------|--------------------|----------------------|---------------------|------------------|-----------------|------------------|-----------------|
| Pre-IT Pool     | 87,911,891         | 87,911,891           | 87,911,891          | -                | 0.0%            | -                | 0.0%            |
| IT Pool Stage 1 | 5,812,965          | 5,812,965            | 5,812,965           | -                | 0.0%            | -                | 0.0%            |
| IT Pool Stage 2 | 9,805,799          | 9,805,799            | 9,805,800           | -                | 0.0%            | -                | 0.0%            |
| IT Pool Stage 3 | 7,484,236          | 7,484,236            | 7,484,236           | -                | 0.0%            | -                | 0.0%            |
| IT Pool Stage 4 | 9,139,629          | 9,139,629            | 9,139,629           | -                | 0.0%            | -                | 0.0%            |
| IT Pool Stage 5 | 7,013,151          | 7,013,151            | 7,013,151           | -                | 0.0%            | -                | 0.0%            |
| IT Pool Stage 6 | 9,103,318          | 9,103,318            | 9,103,318           | -                | 0.0%            | -                | 0.0%            |
| IT Pool Stage 7 | 8,825,287          | 6,369,956            | 6,207,751           | 162,205          | 2.5%            | 2,617,536        | 29.7%           |
| <b>Total</b>    | <b>145,096,276</b> | <b>142,640,945</b>   | <b>142,478,740</b>  | <b>162,205</b>   | <b>0.1%</b>     | <b>2,617,536</b> | <b>1.8%</b>     |





# PROJECT CLOSE ACTIVITIES & MEETINGS

## Closeout Activities

- Scope Reconciliation (RTM)
- Risk/Issue Mgmt Closure
- Staff/Consultant Transition
- Procurement/Budget Closure
- Governance Transition
- Final Communications

## Final Project & Governance Meetings

- May 3 - All College ctcLink Project Manager meeting
- May 18 - Deployment Group 6 Project Manager meeting
- May 25 - ctcLink Working Group
- June 2 - ctcLink Executive Leadership Committee
- June 14 - ctcLink Steering Committee
- June 14 - OCIO Technology Services Board



# CLOSING REMARKS & QUESTIONS







# CTCLINK SUPPORT UPDATE

## SBCTC STATE BOARD MEETING

### March 30, 2022

- Grant Rodeheaver, Deputy Executive Director/CIO, IT Division, ctcLink Project Sponsor
- Dani Bundy, Director of ctcLink PeopleSoft Customer Support
- Sandy Main, Application Services Director
- Carmen McKenzie, Data Services Director
- **Tara Keen**, Director of Project Management Office (PMO)

# CTCLINK SUPPORT STRUCTURE

Five units currently serve 29 organizations (28 colleges & SBCTC agency). Will eventually serve 35 organizations (34 colleges & SBCTC).

## 1. ctcLink Customer Support

- Campus Solutions (CS)
  - CS Core, CS Financial Aid, CS Student Financials
- Finance (FIN)
- Human Capital Management (HCM)

## 2. ctcLink Training

## 3. Application Services

- Development & Technical Support, Application Security, Testing, Operations, Integrations

## 4. Data Services

- Data Integration & DataLink, Data Warehouse, ctcLink PeopleSoft Reporting

## 5. Project Management Office (PMO)

- Major And Minor Enhancements, Major New Peoplesoft Functionality, Configuration, Business Process Alignment and Training



# CTCLINK CUSTOMER SUPPORT

Dani Bundy, Director of ctcLink PeopleSoft Customer Support



## CUSTOMER SUPPORT ACTIVITIES

- Post Go-Live Webex sessions
- Pillars: Human Capital Management (HCM), Finance (FIN), Campus Solutions (CS); including Financial Aid (FA) and Student Financials (SF)
- Service Level Agreement (SLA) and Standard Operating Procedures (SOPs)
- Responding to and resolving tickets
- Weekly pillar-specific workshops
- Communications

# CTCLINK PILLARS AND MODULES

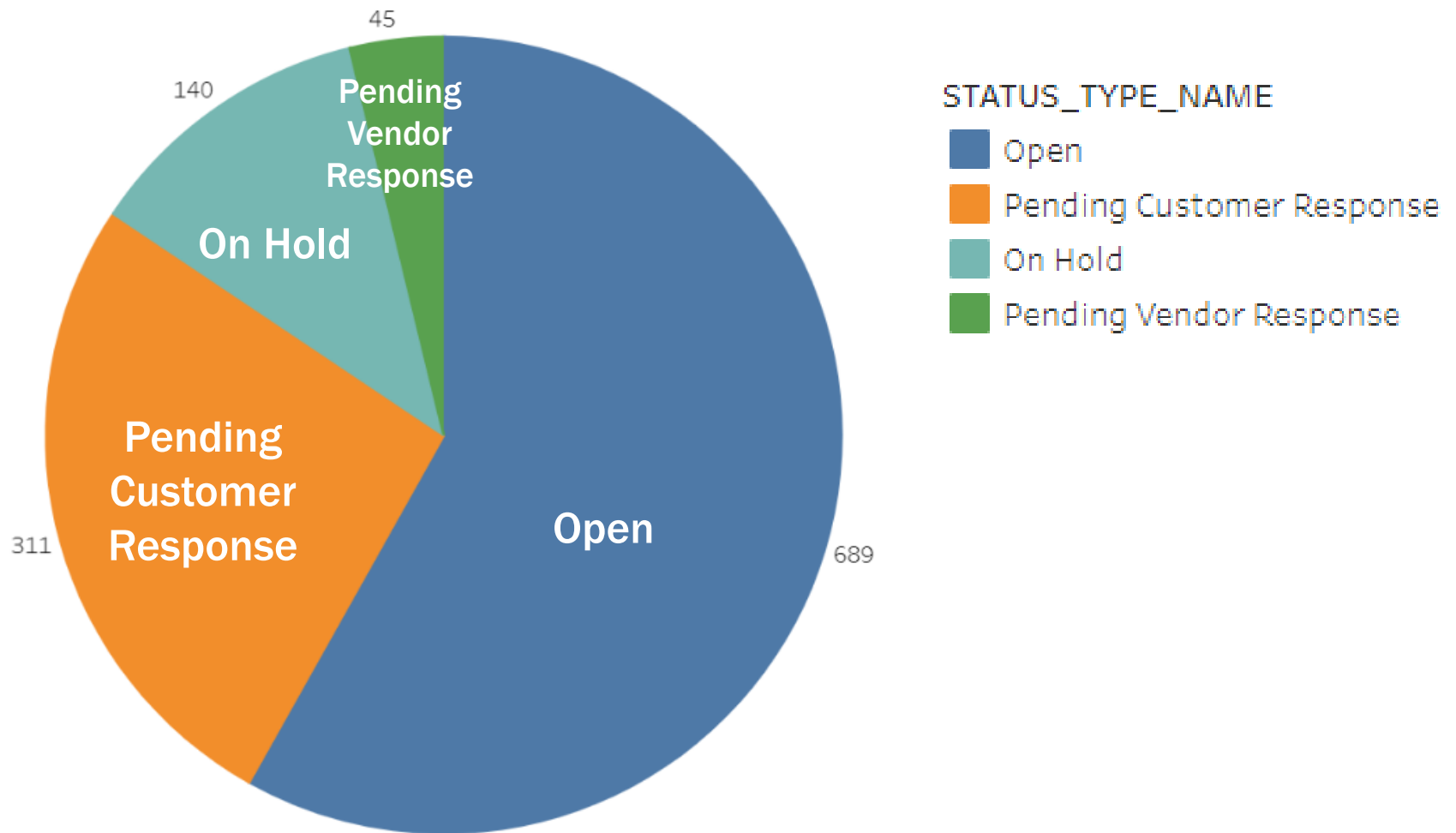
| CAMPUS SOLUTIONS   | HUMAN CAPITAL MANAGEMENT  | FINANCIAL SERVICES  | STUDENT FINANCIALS & FINANCIAL AID  |
|--|---|---|---|
| <ul style="list-style-type: none"> <li>• Academic Advisement</li> <li>• Academic Structure</li> <li>• Campus Community (includes 3Cs (Communications, Comments and Checklists))</li> <li>• Continuing Education</li> <li>• Student Admissions</li> <li>• Student Self Service</li> <li>• Records and Enrollment</li> <li>• Transcripts</li> <li>• Mobile and Message Center</li> </ul> | <ul style="list-style-type: none"> <li>• Absence Management</li> <li>• Benefits</li> <li>• Faculty Workload</li> <li>• HR Core</li> <li>• Payroll</li> <li>• Talent Acquisition Management (TAM) Recruiting</li> <li>• Employee Self Service</li> <li>• Manager Self Service</li> <li>• Time and Labor</li> </ul> | <ul style="list-style-type: none"> <li>• Accounts Payable</li> <li>• Accounts Receivable</li> <li>• Asset Management</li> <li>• Billing</li> <li>• Budgeting and Commitment Control</li> <li>• Cash Management and Treasury</li> <li>• Contracts</li> <li>• Travel and Expenses</li> <li>• General Ledger</li> <li>• Grants</li> <li>• Project Costing</li> <li>• Purchasing</li> </ul> | <ul style="list-style-type: none"> <li>• Item types</li> <li>• Waivers</li> <li>• Charges and Payments</li> <li>• Collections</li> <li>• 3<sup>rd</sup> Party Agency Funding</li> <li>• Payment Plans</li> <li>• Refunds</li> <li>• Financial Aid Satisfactory Academic Progress (SAP)</li> <li>• Loans</li> <li>• Packaging</li> <li>• Disbursements</li> <li>• Reporting Federal/State – COD, NSLDS, URR, FISAP</li> <li>• Checklists and Comments</li> </ul> |



# RESPONDING TO & RESOLVING TICKETS



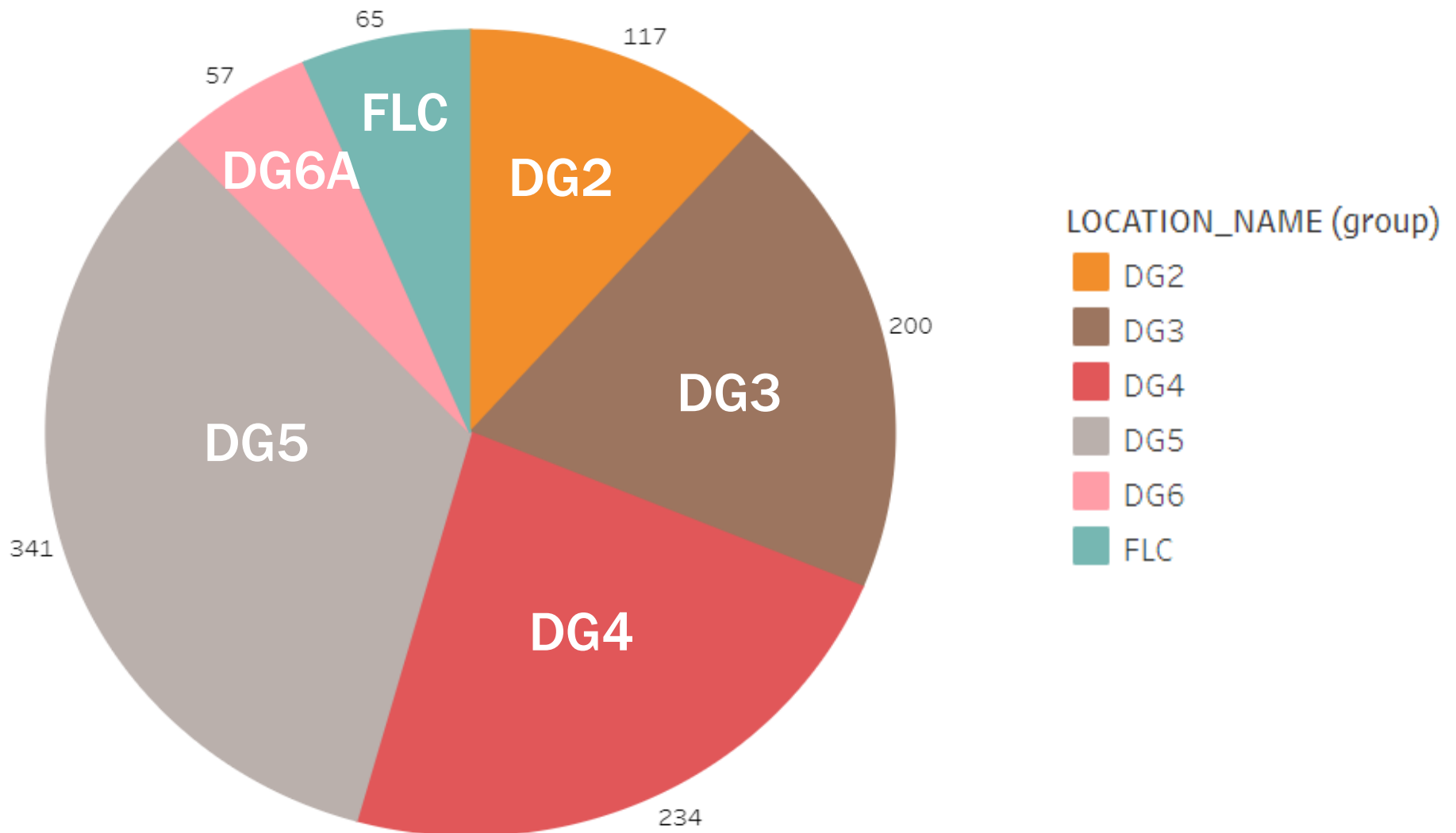
## NUMBER OF OPEN TICKETS BY STATUS







# NUMBER OF TICKETS OPEN PER DEPLOYMENT GROUP





# PILLAR-SPECIFIC SUPPORT



## PILLAR-SPECIFIC WORKSHOPS

- Holding weekly pillar-/module-specific workshops for all live colleges
  - [Pillar Work Session Schedule](#)
- Working with Commissions and Councils
- Communication via Listservs



## CUSTOMER SUPPORT LISTS FOR LIVE COLLEGES

- [ctcLink Support eLists](#) (listservs)
- Customer Support sends updates, outage notices, changes to configuration, training, workshops, and more.
- Ask your peers how-to questions and best practices.
- Click to join a list!
  - [ctcLinkSME-HCM](#) – Human Capital Management
  - [ctcLinkSME\\_FIN](#) - Finance
  - [ctcLinkSME\\_StuFin](#) – Student Financials
  - [ctcLinkFinAidSupport](#) – Financial Aid
  - [ctcLinkCSSupport](#) – Campus Solutions
  - [ctcLinkSME-rpt](#) – General Reporting
  - [ctcLink-coding](#) – General Coding
  - [ctcLink-Security](#) – Security
  - [ctcLink\\_BusinessAnalysts](#) – Business Analysts
  - [ctcLink-Mobile](#) – Mobile (HCX)



# APPLICATION SERVICES

- Sandy Main, Application Services Director



# APPLICATION SERVICES

## Comprised of five teams

- Application Support
- Application Security
- Testing
- Operations and Integrations
- Web application development/support (non-ctcLink)



# APPLICATION SUPPORT

- Technical support - code and data fixes
- New development
- Application upgrades (images/PeopleTools)
- Accessibility





# APPLICATION SECURITY

- Strategy and configuration of application security
- Functional and technical support
- Security auditing
- Segregation of duties standards



# TESTING

- Production test plan
- System integration, user acceptance and confidence test coordination
- Automated testing program



# OPERATIONS AND INTEGRATIONS

## Environment/Hardware

- Managed services relationship
- Environment refreshes and updates

## Operations

- Integration broker monitoring (messaging across ctcLink)
- Application update coordination

## Integrations

- Integration policy management
- Third-party integration solutions



# OPERATIONS AND INTEGRATIONS

## Third-Party Application Support

- HighPoint Campus Experience (HCX)
- Online Admissions Application Portal (OAAP)
- CampusCE – continuing education
- Clean Address
- Planning and Budgeting Cloud Service (PBCS)
  - Transitions post-project implementation



# CTCLINK ACCESSIBILITY

- [Accessibility & ctcLink Forum](#)
  - Maintain open dialog with colleges
- Oracle relationship
- Accessibility support for application (delivered and new development)
- Third-party applications
- [ctcLink Accessibility website](#)



# DATA SERVICES

- Carmen McKenzie, Data Services Director



## DATA SERVICES

- Data Services includes the following teams
  - Data Warehouse
  - ctcLink PeopleSoft Reporting
  - Data Integration
- Supports data and reporting for SBCTC and system
- Supports data governance committees for SBCTC and system

# DATA WAREHOUSE TEAM

- Department was established in 2003
- Recent Achievements
  - Data Warehouse includes both Legacy and ctcLink college data in same database to continue ability to perform system level and longitudinal report and research
  - Implemented the new Quality Assurance Reporting System (QARS) to assist ctcLink colleges with resolving data issues prior to the snapshot for the Data Warehouse.
  - Continues to support both Legacy and ctcLink colleges
  - In process of launching the design of a new data warehouse





## CTCLINK REPORTING TEAM

- Department formed in 2015
- Supports transactional reporting needs in ctcLink
- Recent Achievements
  - Trained and on-boarded 160 ctcLink query developers to date
  - Developed and implemented [metaLink](#), which contains the data dictionaries supporting the data structures within ctcLink and dataLink as well as enhanced query and report searching
  - Recently published the Report Catalog providing details about custom query and report solutions available in ctcLink



## DATA INTEGRATION TEAM

- Department formed in 2015
- Supports the integration of data between disparate systems such as the Legacy system
- Administers dataLink
- Recent Achievements
  - All colleges are now connected to their dataLink database
  - Currently working on a new dataLink database model to reduce the administrative requirements for dataLink



# DATA GOVERNANCE

- Data Services Director is the co-chair of the systemwide Data Governance Committee
- Recent Achievements
  - Collection of Sexual Orientation and Gender Identity (SOGI) from students in Campus Solutions
  - Implemented a system-wide, global definition and policy for FERPA as well as the enhancement of FERPA functionality in ctcLink
  - Implemented the system's ctcLink MOU
  - Formed a standing subcommittee focused on the collection of demographic data in the system



# PROJECT MANAGEMENT OFFICE

- Tara Keen, Project Management Office Director



## NEW PROJECT MANAGEMENT OFFICE (PMO)



### Resources

- PMO Director
- Project Managers
- Technical Project Manager
- Project Coordinator
- ctcLink Support & Agency Staff
- College Task Forces



### Initiatives

- Major Enhancements
  - Large-scale initiatives
- Minor Enhancements
  - Small, iterative improvements
- Major New PeopleSoft Functionality Guided Delivery
  - Configuration, Business Process Alignment and Training



### Keys to Success

- College Prioritization Process Definition
- Internal/External Communication Protocols and Channels
- Governance Restructuring



DRAFT – In progress

# CTCLINK OPERATIONAL GOVERNANCE

Grant Rodeheaver, Deputy Executive Director/CIO, IT Division,  
ctcLink Project Sponsor



# OPERATIONAL GOVERNANCE

DRAFT – In progress



## LOOKING AHEAD

- Stabilization and Optimization
- Common Processes
- Additional Opportunities with Enhanced

**DRAFT – In progress**

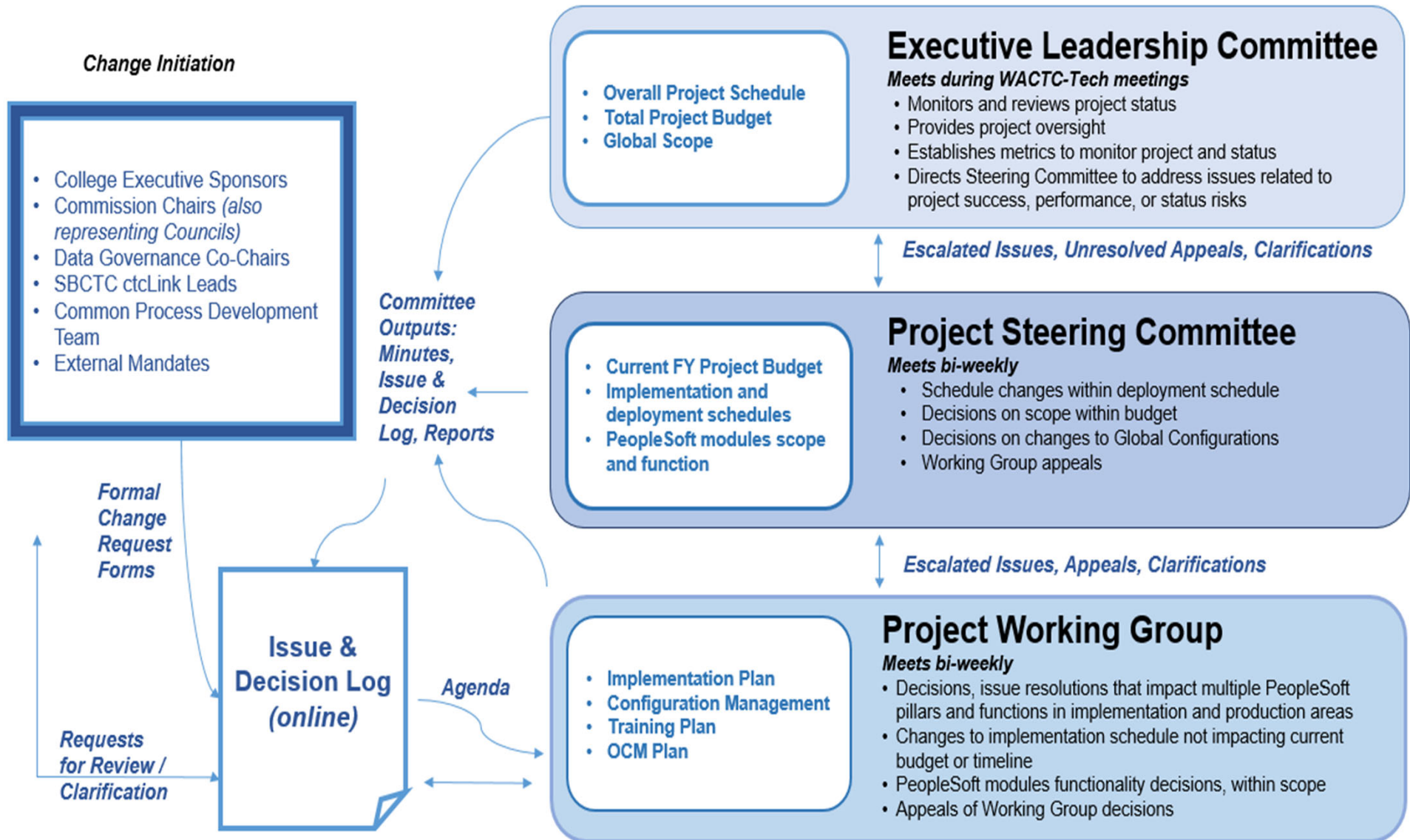




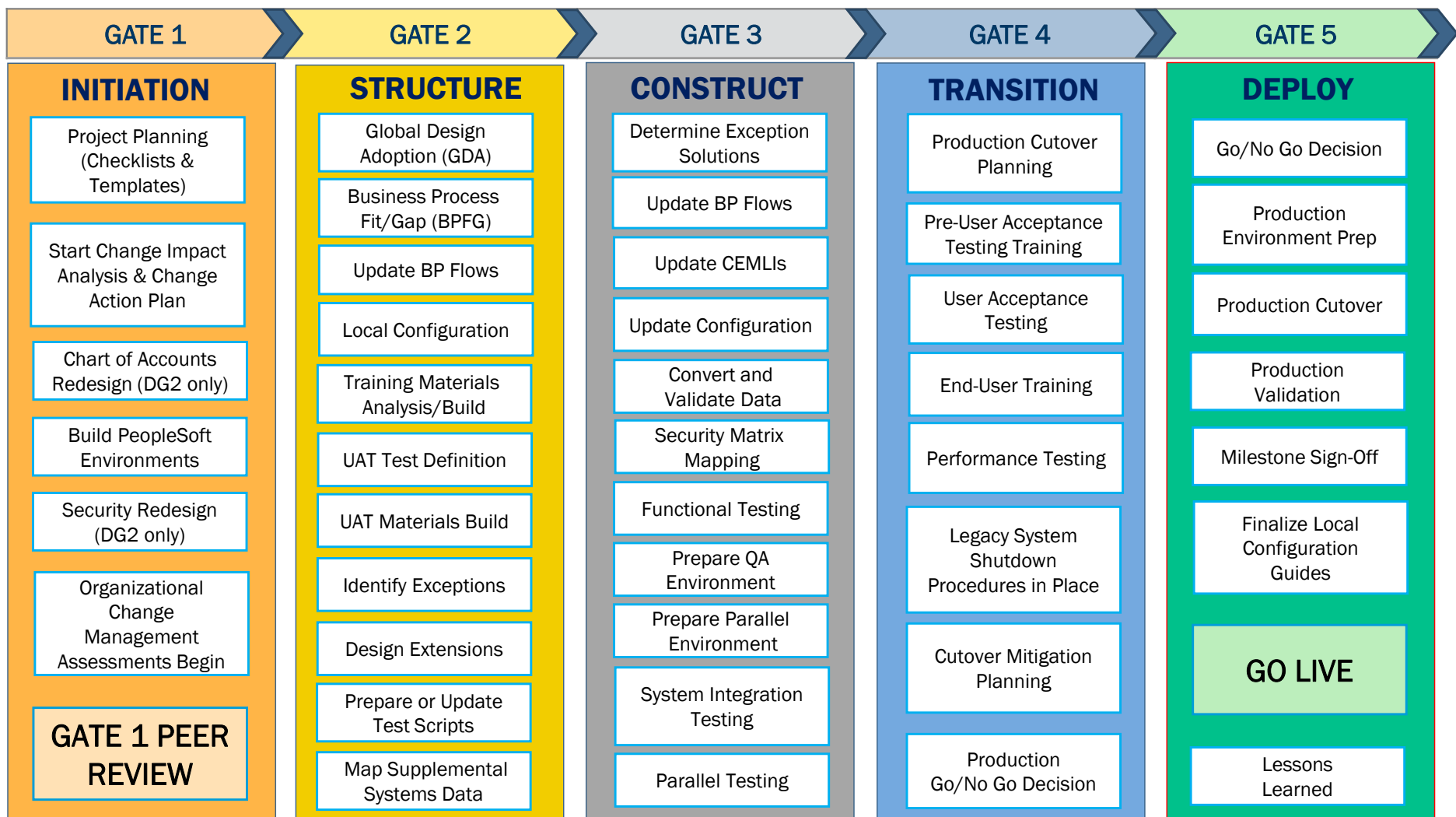
# CLOSING REMARKS & QUESTIONS



# CTCLINK GOVERNANCE FRAMEWORK



# CTCLINK QUALITY GATES & MILESTONES



## OCM Assessment, Activities & Deliverables for Colleges & SBCTC

|  |  |   |  |  |
|--|--|---|--|--|
| <ul style="list-style-type: none"> <li>College Project Charter</li> <li>Resource Plan &amp; Budget</li> <li>Plan Deliverables</li> <li>Legacy BP Mapping</li> <li>Initial Supplemental Systems Analysis</li> </ul> | <ul style="list-style-type: none"> <li>GDA and BPPG Participation</li> <li>Supplemental Systems Data Mapping</li> <li>Initial Config Guides Sign-Off</li> <li>UAT Definition Sign-Off</li> </ul> | <ul style="list-style-type: none"> <li>Design Requirements Sign-Off</li> <li>Security Matrix Mapping</li> <li>Data Validation Sign-Off</li> </ul> | <ul style="list-style-type: none"> <li>OCM Readiness Checklist</li> <li>UAT Sign-Off</li> <li>End-User Training</li> <li>Policy/Procedures Updated</li> <li>Cutover Plans, Legacy Shutdown Procedures</li> </ul> | <ul style="list-style-type: none"> <li>College Cutover Plan</li> <li>Go/No Go Sign-Off</li> <li>Milestone Sign-Off</li> <li>Config Guides Sign-Off</li> <li>College Lessons Learned</li> </ul> |
| Change Impact Analysis 25%   | Change Impact Analysis 50%   | Change Impact Analysis 75%  | Change Impact Analysis 100%  | Rev. 2019-03-05  |

|                 |          |  |               |          |   |
|-----------------|----------|--|---------------|----------|---|
| <b>Overall</b>  | <b>Y</b> | <ul style="list-style-type: none"> <li>Program is on track, per timeline, scope and budget</li> <li>Colleges are engaged, progress is being made, but remote work and back to campus makes engagement and work more challenging for college staff</li> </ul> | <b>Scope</b>  | <b>Y</b> | <ul style="list-style-type: none"> <li>Requirements Traceability Matrix (RTM) in process</li> </ul> |
| <b>Schedule</b> | <b>Y</b> | <ul style="list-style-type: none"> <li>Tracking Budget Tool Implementations and Continuing Education solutions implementation plans</li> </ul>   | <b>Budget</b> | <b>G</b> | <ul style="list-style-type: none"> <li>Tracking under budget</li> </ul>                             |

## Executive Summary

The project is tracking per schedule, under budget. Implementation of key replacement solutions is almost complete. Scope review will be completed with the update of the requirements traceability matrix (RTM).

### Deployment Group (DG) activities:

- With 29 organizations (34 colleges and SBCTC agency) implemented, the system has reached the 85% milestone. DG6 UAT Sprint 2 ended Feb. 18. DG6-B and DG6-C colleges continue in UAT to get closer to 100%. Security work continues. Teams preparing for Cycle 5 Conversion Dry Run (Mock): DG6-B – March 25; DG6-C – April 8.
- DG6 will go live in 3 groups: Group A – went live Feb. 28, 2022, Group B – April 25, 2022, Group C – May 9, 2022.

### Replacement Solutions:

- Continuing Education – CampusCE Integration with ctcLink split into three phases. The Steering Committee approved the Phase II implementation on Oct. 19. Phase II went live on Oct. 25 and ctcLink colleges using CampusCE may self-select when they will implement/use the Phase II functionality.
- Online Admissions Application Portal (OAAP) – The new OAAP is now implemented at all ctcLink/live colleges. The old OAA solution has been retired and remaining colleges are on the Legacy App. DG6 colleges implement OAAP as part of their ctcLink deployment schedule.
- Budget Planning Tool – Planning and Budgeting Cloud Services (PBCS) was launched for DG2/3 colleges in Feb. 2021. DG4-A went live this in Jan. 2022. Currently working on DG5 colleges. The remaining DGs will go live with PBCS after they are live and have a substantial amount of finance data in ctcLink.

## Overall Status Summary per Deployment Group

| DG#     | PMO-Reported Status | Comments   | College/ Agency                                | Self-Reported Status |
|---------|---------------------|--|--|----------------------|
| DG2-A/B | Deployed            | • Transitioned to Support  | Clark, SBCTC, Spokane, Spokane Falls, Tacoma   |                      |
| DG3-A   | Deployed            | • Transitioned to Support  | Lower Columbia, Olympic                        |                      |
| DG3-B   | Deployed            | • Transitioned to Support  | Cascadia, Peninsula, Pierce                    |                      |
| DG4-A   | Deployed            | • Transitioned to Support  | Centralia, Edmonds, Highline, Wenatchee Valley |                      |
| DG4-B   | Deployed            | • Transitioned to Support  | Seattle Colleges                               |                      |
| DG5-A   | Deployed            | • Transitioned to Support  | Green River, Skagit Valley                     |                      |
| DG5-B   | Deployed            | • Transitioned to Support  | Bellingham, Big Bend, Whatcom                  |                      |
| DG5-C   | Deployed            | • Transitioned to Support  | Bellevue, Everett, Grays Harbor                |                      |
| DG6-A   | Deployed            | • Transitioned to Support  | Lake Washington, Renton, Shoreline             |                      |
| DG6     | Y                   | <ul style="list-style-type: none"> <li>Continue Security Activities</li> <li>Continue Legacy data cleanup</li> <li>Continue User Acceptance Testing</li> <li>Prepare B &amp; C for parallel testing</li> </ul> | Clover Park (B)                                | Y                    |
|         |                     |  | Columbia Basin (B)                             | Y                    |
|         |                     |  | Walla Walla (B)                                | G                    |
|         |                     |  | Bates (C)                                      | R                    |
|         |                     |  | South Puget Sound (C)                          | G                    |
|         |                     |  | Yakima Valley (C)                              | G                    |

| STATUS | AREA                      | DESCRIPTION / NOTES  |
|--------|---------------------------|--|
| G      | SBCTC/ Governance         | Project Governance is now directed at the DG6 implementations, which begin in late February 2022 and scheduled to end in early May 2022. DG6A Go-live decision will be made at the February 15th Project Steering Committee Meeting (Special).   |
| G      | Project Management        | Project management recognizes major risk to the project is maintaining key staff until the last colleges are deployed. Project management addressed loss of critical technical resources and successfully reassigned staff to mitigate conversion schedule impact. Project management now prepping the Go-live Readiness Assessments/Decision package for the February DG6A deployment.  |
| G      | Phase Scope               | Replacement solutions are now implemented for deployed colleges. Scope change resulted in ongoing budget impact.   |
| Y      | Schedule Status           | Project baseline schedule is being closely monitored/adjusted for real-time needs. PMO developed a composite schedule for the remaining DG6 deployment subgroups. DG6 Group A, consisting of Shoreline, Renton, and Lake Washington colleges, will implement at the end of February 2022. DG6 Group A colleges (ctcLink Project Status report January 17th -28th), all self-reported their status as YELLOW. As of this QA report, PMO and key project staff indicate all is going okay for the DG6 Group A deployment target date. DG6 Groups B and C Project Managers have been updated with the schedule. |
| G      | Training                  | The Training team is continuing to actively participate in customer support for deployed colleges. The continuing challenge for the DG6 colleges will be to ensure their staffs receive the training in concert with the plans and schedules.  |
| G      | Testing                   | The multi-step Data Validation approach now used for ctcLink deployments involves having the colleges test, review, and confirm the quality of college data and configurations. Systems Integration Testing (SIT) is completed for DG6. User Acceptance Testing (UAT) Sprint #2 is underway. Parallel testing for payroll is completed. Parallel testing for Student Financials and for dual processing of Financial Aid has completed for all DG6 colleges.   |
| G      | ctcLink Tech Environment  | QA has been concerned that this small team with their expertise remains critical to completing DG6 implementations. The team lost 2 key staff. PMO reassigned technical members to mitigate and adjusted schedule 1 week to enable staff to prep and execute Cycle #5. The team has performed well given the loss of staff.  |
| G      | OCM                       | DG6 colleges are engaged in their OCM related activities that are preparatory to their college implementations. QA remains concerned that some of the DG6 colleges are experiencing Covid-related and other staff turnover which impact s their scheduled implementations. Additional Project support may be required for the few colleges struggling with staffing issues.  |
| G      | Project Staffing          | Critical project staffing losses during the next 4 months could impact scheduled deployments. PMO is not adding new employees since the project only has short window. PMO will use short-term contractors for critical needs. PMO reassigned work of current staff and contractors to mitigate staff leaving the project.   |
| Y      | SBCTC Customer Support    | The up staffing of the CS support organization is underway with majority of positions filled. Some of these positions are now transitioned from the Project. The Support Ticket work volume is at 600+/- open support tickets. An estimated 50% of these tickets await information from the colleges.  |
| Y      | SBCTC App. & PRD Services | QA considers SBCTC Production/Application Services area as YELLOW trending GREEN. They are now managing the effort required to support 25 colleges in a production environment. This team has added technical staff/expertise and is still in process of hiring staff. Production change management and code freezes have been an area of concern for the Project.   |
| G      | SBCTC Data Services       | Workload has substantially increased for this small team which is now supporting 25 colleges. This team, besides providing Centralized Data services to SBCTC, has been working with the deployed colleges, supporting Datalink, providing training for PS Queries and supporting additional custom solutions and standard ctcLink reports.  |



# Washington State Office of the Chief Information Officer (OCIO) Oversight as of March 2022

**Overall Status**

**Y**

| OCIO Conditions to new ctclink Investment Plan Approval |   |   | Status              | ctclink Technology Pool Status and Gate # |    |  | Status             |
|---|---|---|---------------------|---|----|--|--------------------|
| <b>G</b>  | 1 | Project must remain in line with SBCTC and OCIO policies  | Ongoing             | <b>G</b>                                  | -- | Pre-IT Pool Implementation, Stability & Remediation  | Approved           |
| <b>G</b>  | 2 | QA (Moran) to report to ctclink executive sponsor and State CIO   | Complete            | <b>G</b>                                  | 1  | Planning & Remediation   | Approved 1/1/2018  |
| <b>G</b>  | 3 | Follow pre-determined OFM funding gates and approvals   | Complete            | <b>G</b>                                  | 2  | DG2 – Initiation & Structure Phase   | Approved 1/1/2018  |
| <b>G</b>  | 4 | Monthly status reporting  | Complete            | <b>G</b>                                  | 3  | DG2 – Construct Phase<br>DG3 – Initiation & Structure Phase                                    | Approved 1/1/2019  |
| <b>G</b>  | 5 | Continue reporting on Remediation items in Integrated Work Plan   | Complete            | <b>G</b>                                  | 4  | DG2 – Transition & Deploy Phase<br>DG3 – Construct Phase<br>DG4 – Initiation & Structure Phase | Approved 7/1/2019  |
| <b>G</b>  | 6 | OCIO approval of the 3 remediation solutions: Budget Planning Tool, Continuing Education Application, Online Admissions Application         | Work Plans Complete | <b>G</b>                                  | 5  | DG3 – Transition & Deploy Phase<br>DG4 – Construct Phase<br>DG5 – Initiation & Structure Phase | Approved 6/11/2020 |
| <b>G</b>  | 7 | OCIO must be notified prior to use of contingency funds   | N/A                 | <b>G</b>                                  | 6  | DG4 – Transition & Deploy Phase<br>DG5 – Construct Phase<br>DG6 – Initiation & Structure Phase | Approved 1/15/2021 |
| <b>G</b>  | 8 | Perform a post-implementation review (lessons learned) after each deployment and post on the OCIO dashboard within 45 to 60 days of go-live | Ongoing             | <b>G</b>                                  | 7  | DG5 – Transition & Deploy Phase<br>DG6 – Construct, Transition & Deploy Phase                  | Approved 6/23/2021 |
| <b>G</b>  | 9 | Process and timeline for filling the SBCTC CIO position by 1/31/2018  | Complete            |   |    |  |                    |

*Note: New ctclink Investment Plan approved by OCIO, with above conditions, on Jan. 19, 2018.*

## REGULAR ITEM

March 30, 2022

Tab 2

### 2023-25 Operating Budget Development Process

#### Brief Description

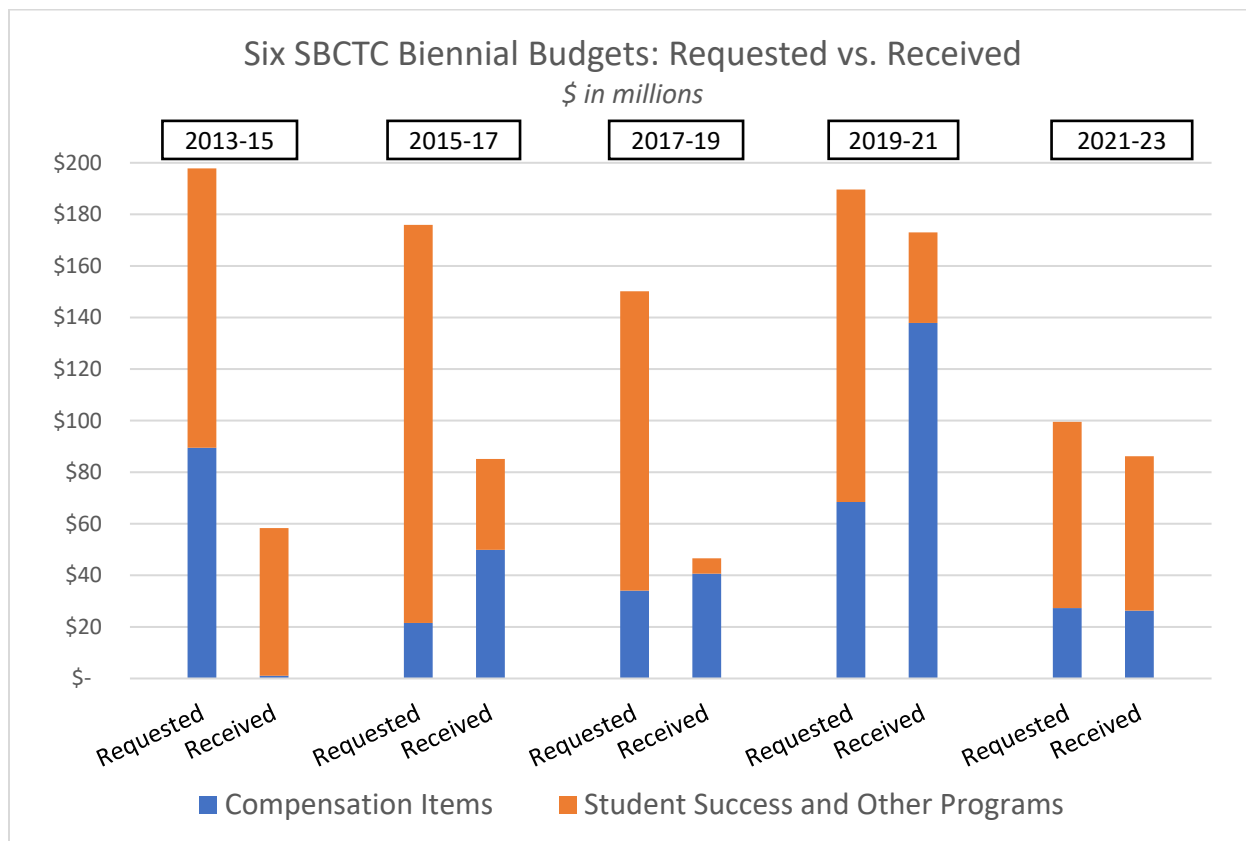
Not long after the Legislature passes its supplemental budget, the community and technical college system begins defining its two-year budget request for the next biennium. This study session item will include a review of past system requests and recent Legislative investments. State Board members will discuss needs of the college system and give staff feedback on process and strategies for the budget development process.

#### How does this item link to the State Board's Strategic Plan?

Legislative operating and capital appropriations are the foundation for the college system's operation. State resources provide the means to make progress on the State Board's vision and strategic plan to achieve educational equity, improve completion rates, and increase access and retention.

#### Background information and analysis

The State Board has the statutory responsibility in RCW 28B.50.090 to submit a single budget request on behalf of the college system. Establishing a single budget proposal for 34 colleges requires a delicate balance. On one hand, funding requests should be as specific, and evidence based as possible. On the other, meeting the needs of 34 different institutions is best done by maintaining a degree of flexibility for colleges. At times in the past, the college system has submitted many diverse requests, including up to 12 different policy proposals. More recently, the college system has agreed to submit a few large requests in its biennial budgets. This approach allows for concise, clear messaging by all college system stakeholders, and it appears to have been quite successful. The chart below illustrates college system biennial requests compared with funding received from the Legislature for the last six biennia.



In planning for the 2019-21 biennium, the State Board and presidents agreed to approach budget development with a longer timeframe in mind, as well as the discipline to keep college system budget requests at three or fewer major requests. The three 2019-21 biennial requests included:

1. Competitive Compensation – Requested a 12.4 percent salary increase over four years, in addition to COLAs (\$68 million).
2. Guided Pathways – Requested full funding for Guided Pathways (\$86 million).
3. High Demand Capacity – Requested 2,500 more enrollments in high-demand programs (\$35 million).

The Legislature passed the Workforce Education Investment Act during the 2019 session and it included a plan to fully fund Guided Pathways over four years. The request for compensation increases above standard cost of living adjustments (COLA) was not funded. While new high demand enrollments were not funded directly, over \$40 million was dedicated to increasing nurse educator and high demand faculty salaries.

The 2021-23 budget development process occurred not long after the onset of the COVID19 pandemic. Budget instructions from the Office of Financial Management directed agencies to identify 15 percent budget reductions. A faculty COLA was included in the college system budget proposal, but prior plans to request additional pay increases were set aside temporarily. Budget



requests were focused on pandemic response and recovery. Below is an abbreviated summary of the 2021-23 operating budget requests and the level of funding they ultimately received in the enacted budget.

| 2021-23 Budget Requests (\$ in thousands)            | Requested | Received |
|--|-----------|----------|
| Faculty COLA   | 27,270    | 20,890   |
| Equitable Recovery - Anti-Racist Curriculum Review   | 15,545    | 1,500    |
| Equitable Recovery - Virtual Technology Improvements | 30,606    | 0        |
| Workforce Development - Job Skills                   | 10,000    | 10,000   |
| Workforce Development – Worker Retraining            | 3,895     | 0        |
| Workforce Development - High Demand                  | 12,213    | 2,000    |
| Remaining Guided Pathways Funding (from 2019-21)     | 15,876    | 15,876   |

The 2022 Supplemental Operating Budget proposal was, again, focused on responding to emerging needs in the state due to the pandemic and other global crises. A detailed review of the supplemental operating budget is a separate agenda item under Tab 7 of the State Board meeting packet.

### Budget Planning Process

As in the past, a survey is being completed by all college districts where they identify their budget priorities and needs for next biennium. Those results will be brought to the State Board at their May meeting. That meeting will also include time for additional participation by college system stakeholders including presidents, trustees, faculty and staff labor organizations and students.

Considering the time needed to develop budget proposals, historically the State Board has identified its top budget priorities at the June meeting. Presidents discuss and provide feedback on those priorities at their summer retreat. The final budget proposals are completed and approved by the State Board in late summer for submission to OFM and the Legislature in September.

### Potential questions

- Reflecting on the past few budget processes, are there long-term priorities that have been lost amid the pandemic response?
- How can the budget development process be leveraged to ensure progress on the State Board's Strategic Plan?

- Are there new ideas for engaging a broad range of college system stakeholders in budget development discussions?

### Preferred result

This item should stimulate a robust discussion of the college system operating budget development process. No State Board action is needed at this time.

Policy Manual Change Yes  No

Prepared by: Cherie Berthon, Operating Budget Director  
(360) 704-1023, cberthon@sbctc.edu

## STUDY SESSION

March 30, 2022

Tab 3

### Textbook Affordability

#### Brief Description

Open Educational Resources copyright cleared materials that are made available for free public use, have been widely touted as one of the most effective solutions to help reduce the cost of textbooks in the college system. The State Board has been leading the advancement of Open Educational Resources and Open Pedagogy in higher education through conducting research, establishing/implementing policies, and providing professional development for colleges. This presentation provides an overview of the college systems current infrastructure of support for colleges' use of Open Educational Resources and the progression of work for the past 10 years to help with textbook affordability. The Board will also be updated on the latest initiatives including winning of the 2021 Open Textbook Grant from the U.S. Department of Education.

#### How does this item align to the State Board's Strategic Plan?

##### Goal 1: Achieve educational equity for students who are historically underrepresented.

All Open Educational Resources initiatives are designed to enhance educational equity by eliminating one of the most challenging roadblocks of students' access to education, the cost of textbooks. Washington community and technical colleges are home to at least 40,000 economically disadvantaged students and textbooks costing up to \$200 are a significant barrier to their paths to education and careers. This is especially true with open educational resources and low-cost labeling policy work which is designed to increase equitable access to open educational resources themselves. In the past, open educational resources benefited only those who accidentally signed up for an open educational resources based course. The open educational resources and low-cost labeling policies allow students to be fully informed about courses using open educational resources and low-cost materials at the time of registration, thus open educational resources opportunities no longer remain confined to random luck.

##### Goal 2: Improve completion rate.

All open educational resources initiatives have high potential to improve students' completion rates. According to the 2018 WA Student Survey on Textbook Affordability<sup>1</sup> which received over 10,000 responses from current students, an alarming number of students take courses without the required materials. Nearly 44 percent of students indicated that they have sometimes or often taken courses without the required materials due to the cost of those materials. This study revealed that the cost of course materials impacts students' decisions on course taking: many have taken fewer classes (37 percent), dropped or withdrew from a class (19 percent), or not registered for a specific class (38 percent). open educational resources will enable students to take more credits without high course

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<sup>1</sup> 10,000 students have spoken (<https://tinyurl.com/wa-students-dash>)

materials costs, and also increase their chances to succeed as they will be equipped with the necessary materials from the first day of class.

## Background information and analysis

Community colleges have been the gateway to postsecondary education for many economically disadvantaged students. According to a national affordability study, 44 percent of low-income students choose to attend community colleges as their first college and nearly 70 percent of these students reported that they chose community colleges for affordability reasons. However, while the lower tuition at a community college extends access to college education for underserved students, these students may face another financial challenge: *the cost of textbooks*.

The College Board estimated<sup>2</sup> that in 2021-22 the average tuition and fees for a full-time student enrolled in a public two-year college amounts to \$3,800 and the books and supplies cost is \$1,460 – equivalent to nearly 40 percent of the tuition cost. Open educational resources, copyright cleared materials that are made available for the free public use, have been widely touted as an effective solution to help reduce the cost of textbooks in the community college system. The Washington community and technical college system has been leading the advancement of open educational resources in higher education since 2010. The progression of this work can be illustrated in three phases, each with a unique focus.

### Phase 1: Completion and distribution of the Open Course Library (2011-2013)

Washington community and technical colleges were first exposed to open educational resources through the college system's first statewide open educational resources initiative, the Open Course Library. This initiative delivered 81 open course packages, all openly licensed allowing free public download and adaptation. One exemplary result from the Open Course Library project is that two faculty members published an open textbook for Precalculus. The book's web page where students can download the textbook for free, has had almost 804,213 visitors as of March 2022. Students have purchased over 30,000 printed copies of the book for roughly \$15 per copy.

### Phase 2: Establishment of a support infrastructure for faculty open educational resources use (2014-2016)

With the experience from the Open Course Library project, State Board staff has worked to build an infrastructure of support for faculty use of open educational resources. It is made up of three areas: open research, open policy, and open initiatives, designed to inform and guide one another. This infrastructure ensures that we prioritize initiatives and policy development based strictly on needs uncovered by research. For example, one of the systemwide studies<sup>3</sup> offered a comprehensive picture of the spectrum of faculty use of open educational resources and institutional support needed. The finding of this study led State Board staff to develop a series of professional development opportunities, such as open educational resources 101 (statewide training for faculty) and Open Washington (open educational resource information hub).

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<sup>2</sup> *Trends in College Pricing* by College Board (<https://research.collegeboard.org/trends/college-pricing>)

<sup>3</sup> *Qualitative Investigation of Faculty OER Usage* (<https://tinyurl.com/openwa-qualitative>)

### Phase 3: Establishment and Implementation of Policy and Law (2017-2020)

With an increased college system understanding in open educational resources, the State Board has established and implemented new policies to structurally improve textbook affordability. State Board staff helped pass legislation<sup>4</sup> that requires colleges to label courses that use open educational resources and low-cost materials. State Board staff ran multiple rounds of statewide studies to collect feedback on the open educational resources and low-cost labeling policy guideline including one survey of students with 10,050 responses<sup>5</sup>. These labels now appear on class search pages as course attributes in ctcLink and students can filter the courses that use open educational resources or low-cost materials. It enables students to make more informed choices at the time of registration and provides equitable access to affordable course materials.

### Phase 4: Curation and development of open educational resources for underinvested, but critical programs (2021-Present)

Current emphasis is on development and curation of open educational resources for some of the most underserved, yet high-demand programs. The State Board has recently been awarded a grant from the U.S. Department of Education to develop a set of open textbooks for three professional technical programs: Welding, Healthcare, and Criminal Justice. The lack of available open textbooks in technical fields significantly limits colleges' capacity to support low-income students seeking pathways into the workforce.

The Washington Open ProfTech project was launched in January 2022, and is well underway with faculty cohorts authoring open textbooks for Introduction to Welding, Introduction to Healthcare, and Introduction to Criminal Justice. We are planning to expand this project beyond three textbooks pending continued funding from the U.S. Department of Education.

### Potential questions

- How else can colleges assist faculty members who wish to employ open educational resources or other affordable low-cost course materials?
- How might the staff work with colleges to address support needed to maintain/continue the momentum of open educational resources across the college system?
- What kind of support is needed to help make open educational resources a campus wide initiative?

### Recommendation/preferred result

- Engage in discussion with college presidents/vice presidents to support colleges' cohesive and smooth implementation of open educational resources projects, such as Open Educational Resources and Low-Cost labeling policies.

Policy Manual Change Yes  No

Prepared by: Boyoung Chae, policy associate, Education technology and open Education, bchae@sbctc.edu

<sup>4</sup> RCW 28B.50.789 (<https://tinyurl.com/openwa-law>)

<sup>5</sup> 10,000 students have spoken (<https://tinyurl.com/wa-students-dash>)



# TEXTBOOK AFFORDABILITY & OPEN WASHINGTON

Boyoung Chae

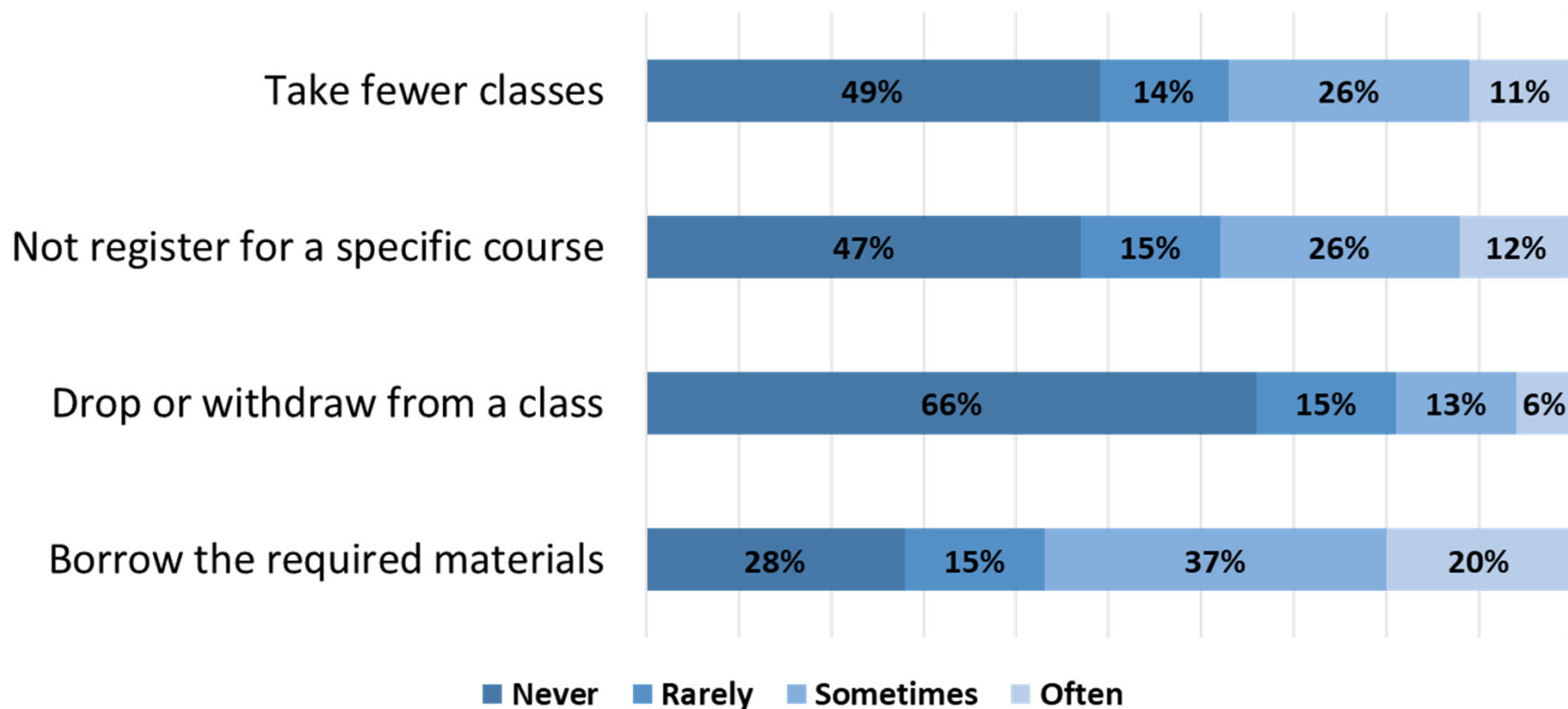
March 30, 2022

# BACKGROUND

- Community colleges have been the gateway to postsecondary education for economically disadvantaged students.
- Washington is home to at least 64,000 students receiving need-based aid.
- 2021-22 the average tuition for a full-time student enrolled in a public two-year college amounts to \$3,800 and the cost of books and supplies is \$1,460.



# IMPACT OF THE COST OF TEXTBOOK





# A SOLUTION: OPEN EDUCATIONAL RESOURCES





# OPEN EDUCATIONAL RESOURCES (OER)

- Copyright cleared materials that are made available for free public use
- Typically released with an open license or placed in the public domain
- Any resources can be Open Educational Resources: books, course readings, images, videos, articles, quizzes, etc.

## **PHASE 1: OPEN COURSE LIBRARY (2011-2013)**

- Funded by the Gates Foundation and Washington Legislature, SBCTC developed 81 course packages, all openly licensed allowing free public download and adaptation.
- Offered the first exposure to Open Educational Resources and provided an opportunity for education and networking for SBCTC.



## **PHASE 2: SUPPORT INFRASTRUCTURE (2014-2016)**

- Launched the Open Washington, an infrastructure of support for SBCTC faculty members.



# ILLUSTRATION OF OPEN WASHINGTON, THE INFRASTRUCTURE OF SUPPORT

## OPEN WASHINGTON

Open Washington is the Infrastructure of Support for faculty to learn, find and adopt no-cost or low-cost materials, also known as Open Educational Resources (OER).

Support equity for our students by advocating and encouraging the use of OER. Check out [OpenWa.org](https://OpenWa.org) today for free trainings and resources.

### PROFESSIONAL DEVELOPMENT

- ✓ OER 101 Training
- ✓ OER Resource Center
- ✓ OER Repository
- ✓ OER Application
- ✓ Tutoring and Consultation

### POLICY & LEGISLATION

- ✓ Open Licensing Policy
- ✓ OER Coding Policy
- ✓ Low-Cost Coding Policy

### RESEARCH

- ✓ Faculty perception and use of OER
- ✓ Student textbook affordability
- ✓ Consensus building around OER coding definition





## **PHASE 3: POLICY IMPLEMENTATION (2017-2020)**

Established and implemented new policies to structurally improve textbook affordability matters including.

1. Open Educational Resources Labeling Policy
2. Low-Cost Labeling Policy

# OPEN EDUCATIONAL RESOURCES & LOW-COST LABELING POLICIES

- Two state coding policies that require the specific labeling of courses that use Open Educational Resources or low-cost materials.
- Multiple statewide studies conducted including one student survey with 10,050 responses.
- These labels appear in the class search and students can filter the courses accordingly.
- Legislation passed (RCW 28B.50.789) requiring all colleges in ctcLink to implement these policies.

## **PHASE 4: OPEN EDUCATIONAL RESOURCES FOR UNDERINVESTED (2021-PRESENT)**

Executing the development and curation of Open Educational Resources for some of the most underserved, yet high-demand programs.

1. Washington Open Prof-tech
2. Washington 100





# PROFESSIONAL TECHNICAL PROGRAM (PROF-TECH)

- Prof-tech programs focus on preparing students for employment in a specific industry, such as agriculture, automotive, aviation, global trade, construction, manufacturing, allied health, homeland security, hospitality, and logistics.
- Nearly two-thirds (64%) of all Washington students, were enrolled in prof-tech programs.



## **WASHINGTON OPEN PROF-TECH: SIGNIFICANCE**

- Washington is home to at least 40,000 economically disadvantaged prof-tech students.
- Open textbooks are scarce and limited in most Professional Technical (prof-tech) fields.
- Introductory prof-tech courses use textbook as primary course materials.



## **WASHINGTON OPEN PROF-TECH: PROJECT GOAL**

Develop a set of introductory open textbooks for three highest in-demand professional technical (prof-tech) programs including:

- Welding
- Criminal Justice
- Healthcare



## **WASHINGTON OPEN PROF-TECH: PROJECT FUNDING**

- SBCTC's proposal has been awarded a grant from the U.S. Department of Education.
- SBCTC is planning to expand this project beyond three textbooks pending continued funding from the U.S. Department of Education.

# WASHINGTON OPEN PROF-TECH: PROJECT PROGRESS

- Project was launched in January 2022, and is well underway.
- Completed the recruitment of the faculty authors for three textbook development cohorts (Introduction to Criminal Justice, Introduction to Welding, and Introduction to Healthcare),
- Formed support staff teams to assist faculty authors in the areas of accessibility, Open Educational Resources/copyright, and instructional design.



# WASHINGTON 100

- Developing an inventory of Open Educational Resources for Washington's 100 highest enrolled courses.
- Provides direct support for the system initiatives related to mapping out students' academic progress, such as Running Start and Guided Pathway.
- Inventory webpage will be launched in March 2022.



# QUESTIONS

**Boyoung Chae, Ph.D.**

**Project Director, Washington Open PROF-TECH**

Policy Associate, Educational Technology & Open Education

Washington State Board for Community and Technical Colleges

[bchae@sbctc.edu](mailto:bchae@sbctc.edu) | 360-628-3549

**Brandon Censon**

**Faculty Author, Washington Open PROF-TECH**

Professor/Program Chair, Respiratory Therapy and Community Health  
dept.

Tacoma Community College

[bcenson@tacomacc.edu](mailto:bcenson@tacomacc.edu)



## STUDY SESSION

March 30, 2022

Tab 4

### Executive Director Search Update

#### Brief Description

The board will hear an update on the Executive Director Search process.

#### How does this item link to the State Board's Strategic Plan?

The executive director position is established by state statute to support the Board and provide leadership and general direction of Washington's community and technical college system. The State Board has a tradition of substantive and innovative work and a highly motivated and skilled staff who strive to meet the evolving needs of the Board and the college including all aspects of the Strategic Plan.

#### Background information and analysis

Following the retirement announcement of current Executive Director, Jan Yoshiwara, the State Board held a Special Meeting on December 10, 2021, to establish an Executive Director Search Advisory committee. The purpose of the Search Advisory Committee is to support the State Board for Community and Technical Colleges in drafting the profile of the Executive Director, recruiting candidates, reviewing applicants based on criteria established by the Board, and recommending a finalist pool for consideration by the Board.

The Search Advisory Committee solicited feedback from stakeholders in their development of the final Position Profile. The participants who helped to develop the final position profile include:

- Internal System Stakeholders – Information on challenges/opportunities and candidate characteristics/traits will be solicited from internal stakeholders through survey and/or through telephone conversations with stakeholder leaders (i.e. student, faculty leaders, advisory councils).
- External System Stakeholders – Information on challenges/opportunities and candidate characteristics/traits will be solicited through telephone conversations and e-mails with external stakeholders (i.e. Washington State Labor Council, AWB, the Roundtable, COP, WSAC, WTECB, OSPI, the Governor's Office and Legislature Higher Education leads).

The Board approved the position profile and passed Resolution 22-02-05 at the February 3, 2022, Board meeting. After the meeting, the Executive Director search website went live and national and local advertisements began to run. We are in the recruitment phase of this process actively seeking applications and nominations for the positions. The priority screening date is March 31, 2022.

Advertisements are running in the following locations:

- <https://www.linkedin.com/feed/update/urn:li:activity:6897625671347130368>
- [https://www.facebook.com/jobs/job-opening/3793589657533446/?source=post\\_timeline](https://www.facebook.com/jobs/job-opening/3793589657533446/?source=post_timeline)



- <https://twitter.com/SBCTCWashington/status/1491932025447596033>
- <https://www.diverseeducation.com/>
- <https://jobs.chronicle.com/job/446783/>
- <https://www.hispanicoutlookjobs.com/jobs/21899/Executive-Director>
- <https://www.jbhe.com/2022/02/wa-ctc-exec-director/>
- <https://www.academicdiversitysearch.com/job/washington-state-board-for-community-and-technical-colleges-executive-director/>
- <https://www.higheredjobs.com/products/DiversityInclusionSpotlight.cfm>
- <https://www.wihe.com/job-details/26521/executive-director/>
- [dehpd-wactc@googlegroups.com](mailto:dehpd-wactc@googlegroups.com)
- [Careers.wa.gov](http://Careers.wa.gov)
- SBCTC College Systems Jobs Search
- SBCTC all staff
- SBCTC directors, college presidents and president's assistants
- Trustees
- Board Members
- Indeed
- System listservs
- Evans School of Public Policy & Governance, University of Washington
- Extensive email distribution list that includes diversity groups and HR and higher ed professionals
- Word of mouth and personal contacts

The Executive Director Search Advisory Committee participated in implicit bias training on March 3, 2022, led by the State Board Equity, Diversity, and Inclusion team. This training was provided to help support committee members and help inform their thinking related to screening and interview questions. The Board will also have an opportunity to participate in training during the May study session. The Search Advisory Committee continues to represent, seek feedback from, and communicate with their respective constituent groups. The group is working on screening tools and interview questions for the initial interviews.

### Potential question

- Which skills, abilities, and qualities does the Board find as highest priority in selecting the next Executive Director?

### Recommendation/preferred result

Through Board discussion, Board members will identify priority skills, abilities, and qualities for the Search Advisory Committee to aid in their task of screening applicants and conducting initial interviews.

The Executive Director Search Advisory Committee, staff, and Board are encouraged to continue to share the Executive Director position opportunity with their groups and networks.

Policy Manual Change Yes  No

Prepared by: Julie Huss, Human Resource Director, [jhuss@sbctc.edu](mailto:jhuss@sbctc.edu)

## **CONSENT ITEM (RESOLUTION 22-03-06)**

March 31, 2022

Tab 5a

### **Clark College property exchange**

#### **Brief Description**

Clark College is seeking approval to exchange property with the City of Ridgefield for an extension of Pioneer Street to the entrance of the new Clark College north county satellite campus.

#### **How does this item link to the State Board's priorities?**

Providing better access for students and employees is consistent with the State Board's mission and is needed to meet the state's post-secondary attainment goals and workforce needs.

#### **Background information and analysis**

The State Legislature has funded the design and construction of the first building on Clark College's new North County Satellite campus in Ridgefield Washington.

The City of Ridgefield has extended roads and utilities to the campus and now needs approximately 0.563 acres of the college property to extend a road from the Pioneer Street roundabout to the entrance of the campus. Approximately 0.320 acres would be an easement for stormwater and utilities and 0.243 would be a transfer for the right-of-way. The City also needs a temporary construction easement for the project. The property is illustrated in attachments A, B and C.

The road extension will be bid and paid for by the City and is expected to cost several times the value of the land.

On December 8, 2022, Clark College's Board of Trustees requested the State Board authorize the exchange. The college is working with Department of Enterprise Service for the property exchange in accordance with State Board policy 6.40.

#### **Potential questions**

Is the exchange consistent with the State Board's goal to advocate for resources that support college enrollment?

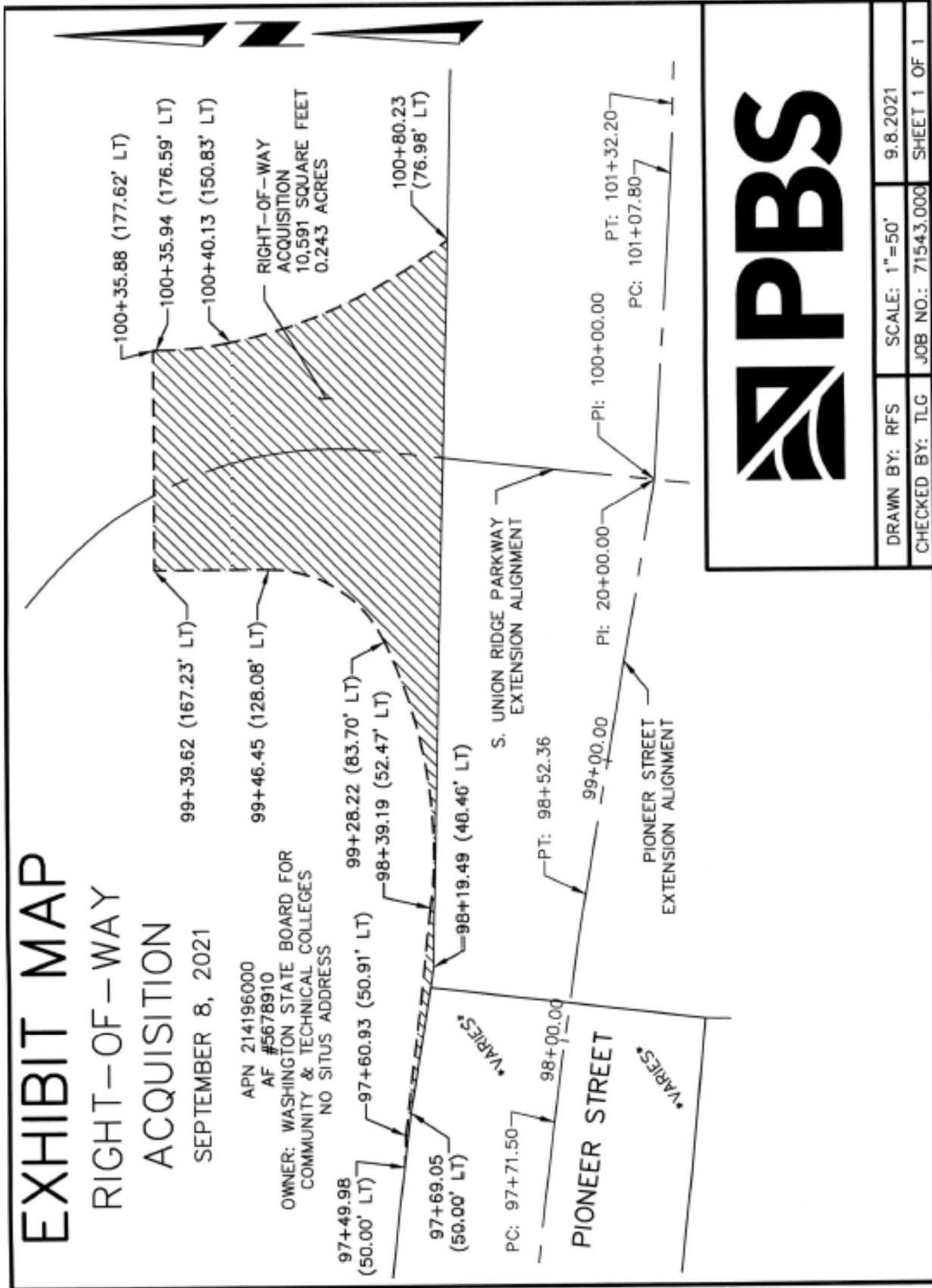
#### **Recommendation/preferred result**

Staff recommends approval of Resolution 22-03-06 giving Clark College authority to work with DES to provide the easements and transfer approximately 0.243 to the City of Ridgefield in exchange for the benefit of the road extension to the new campus.

Policy Manual Change Yes  No

Prepared by: Wayne Doty, capital budget director

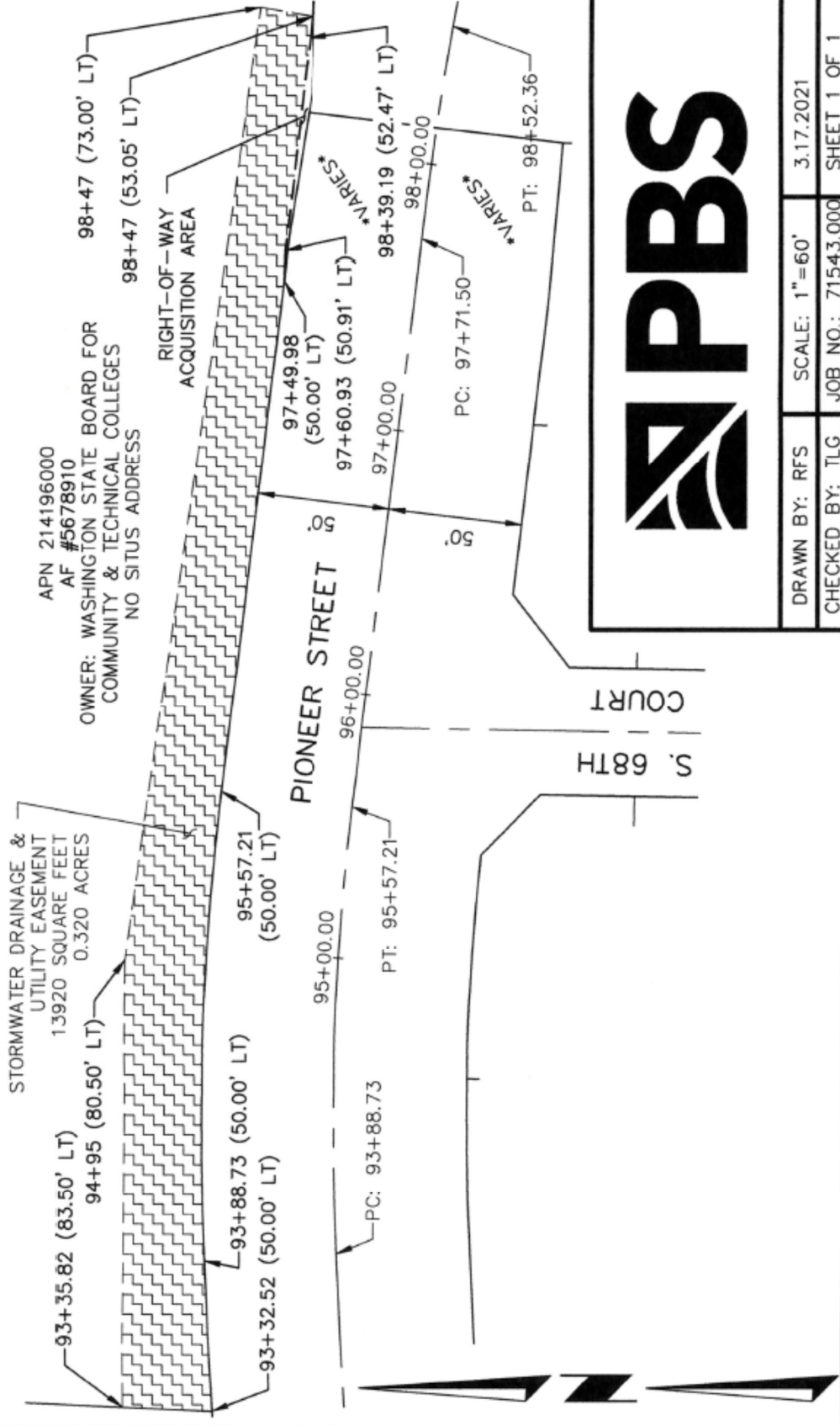
(360) 704-4382, wdoty@sbctc.edu



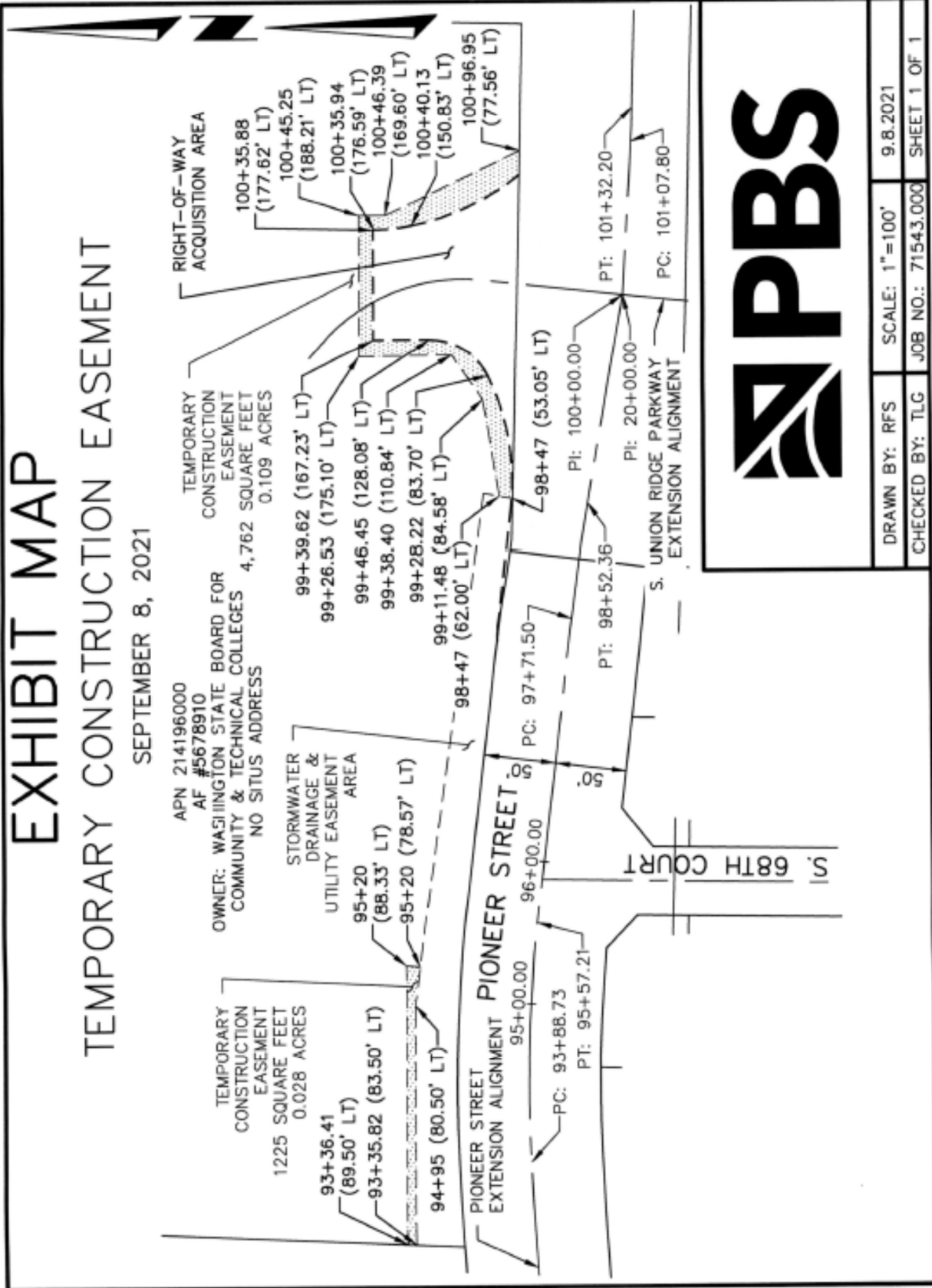
# EXHIBIT MAP

## STORMWATER DRAINAGE & UTILITY EASEMENT

MARCH 17, 2021



|                 |                    |              |
|-----------------|--------------------|--------------|
| DRAWN BY: RFS   | SCALE: 1"=60'      | 3.17.2021    |
| CHECKED BY: TLG | JOB NO.: 71543.000 | SHEET 1 OF 1 |





## **STATE OF WASHINGTON STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES RESOLUTION 20-03-06**

A resolution relating to Clark College's request to exchange college land with the City of Ridgefield in exchange for the City of Ridgefield's extension of Pioneer Street to the north county satellite campus of Clark College.

**WHEREAS**, the State Legislature has funded the design and construct of the first building on Clark College's new North County Satellite campus in Ridgefield Washington; and

**WHEREAS**, the City of Ridgefield has extended roads and utilities to the campus and now needs approximately 0.563 acres of the college property to extend a road from the Pioneer Street roundabout to the entrance of the campus; and

**WHEREAS**, approximately 0.320 acres would be an easement for stormwater and utilities and 0.243 would be a transfer for the right-of-way for the new road; and

**WHEREAS**, the City also needs a temporary construction easement for the project; and

**WHEREAS**, the road extension will be bid and paid for by the City and is expected to cost several times the value of the land; and

**WHEREAS**, on December 8, 2022, the Clark College Board of Trustees requested the State Board authorize the exchange; and

**WHEREAS**, the college is working with Department of Enterprise Service for the property exchange in accordance with State Board policy 6.40; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes Clark College to exchange approximately 0.243 acres plus related easements to the City of Ridgefield in exchange for extending Pioneer Street to the north county satellite campus.

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 03/31/2022

Attest

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Jan Yoshiwara, secretary

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Jay Reich, chair

## **CONSENT ITEM (RESOLUTION 22-03-07)**

March 31, 2022

Tab 5b

### **Bellevue College increase of local capital expenditure authority for Early Learning Center repairs**

#### **Brief Description**

Bellevue College seeks approval to spend up to an additional \$1,023,626 in local funds to complete renovations including exterior play areas and drainage improvements at the Early Learning Center.

#### **How does this item link to the State Board's Strategic Plan?**

This project will support student success and retention by providing relevant support services.

#### **Background information and analysis**

Bellevue College received approval to spend up to \$350,000 in local funds during the 2015-17 biennium to correct roof and gutter repairs. While that work was underway, the college received \$800,000 in grant funds from Costco for additional exterior play area and water drainage improvements.

The total estimated cost of the Early Learning Center improvements is \$1,373,626. The college requests permission to expend \$223,626 in additional local funds to complete the current scope of work.

Bellevue College's Board of Trustees approved this request in January 2021.

#### **Potential questions**

Is this project consistent with the State Board's goal of increasing enrollment and completions?

#### **Recommendation/preferred result**

Staff recommends approval of Resolution 22-03-07 giving Bellevue College the authority to spend up to an additional \$1,023,626 in local funds to complete renovations of the Early Learning Center.

Policy Manual Change Yes  No

Prepared by: Wayne Doty, capital budget director  
wdoty@sbctc.edu

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 22-03-07**

A resolution relating to Bellevue College's request to spend up to an additional \$1,023,626 in local funds to complete renovations at the Early Learning Center.

**WHEREAS**, Bellevue College received approval to spend up to \$350,000 in local funds to repair the roof and gutters on the Early Learning Center building in the 2015-17 biennium; and

**WHEREAS**, while roof repairs were underway, the college received a grant from Costco for \$800,000 to further renovate the exterior play areas and address drainage issues; and

**WHEREAS**, total project cost is now estimated to be \$1,373,626; and

**WHEREAS**, the college would like approval to spend an additional \$223,626 in local funds to complete the current scope; and

**WHEREAS**, Bellevue College's Board of Trustees approved this request in January 2021; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes Bellevue College to spend up to an additional \$1,023,626 in local funds to complete the Early Learning Center renovations; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 03/31/2022

Attest

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Jan Yoshiwara, secretary

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Jay Reich, chair



## **CONSENT ITEM (RESOLUTION 22-03-08)**

March 31, 2022

Tab 5c

### **Pierce College Puyallup – local capital expenditure authority for Science, Technology, Engineering, and Mathematics Building**

#### **Brief Description**

Pierce College Puyallup seeks approval to spend up to \$6,325,000 in local funds to complete construction of the Science, Technology, Engineering, and Mathematics (STEM) building

#### **How does this item link to the State Board’s Strategic Plan?**

This project will support student success and retention by providing modern campus facilities.

#### **Background information and analysis**

Pierce College currently has state funds of \$41,969,000 for project 40000293 to build the STEM building on the Puyallup campus.

Due to labor and supply chain increases as well as regional construction escalation and a sales tax increase, the total project cost as currently designed is estimated to be \$48,294,000. This results in the need for an additional \$6,325,000 in local funds.

Pierce College’s Board of Trustees approved this request on February 2, 2022.

#### **Potential questions**

Is this project consistent with the State Board’s goal of being responsive to the changing needs in the community and using resources efficiently?

#### **Recommendation/preferred result**

Staff recommends approval of Resolution 22-03-08 giving Pierce College Puyallup the authority to spend up to \$6,325,000 in local funds to complete construction of the Science, Technology, Engineering, and Mathematics building project 40000293.

Policy Manual Change Yes  No

Prepared by: Wayne Doty, capital budget director  
wdoty@sbctc.edu

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 22-03-08**

A resolution relating to Pierce College Puyallup's request to spend up to \$6,325,000 in local funds to complete construction of the Science, Technology, Engineering, and Mathematics building.

**WHEREAS**, Pierce College currently has \$41,969,000 in state funding for project 40000293 to build the Science, Technology, Engineering, and Mathematics (STEM) building on the Puyallup campus; and

**WHEREAS**, due to labor and supply chain increases along with construction escalation and a sales tax increase, the current estimated project cost is \$48,294,000; and

**WHEREAS**, an additional \$6,325,000 in local funds is needed to complete the project as designed; and

**WHEREAS**, Pierce College's Board of Trustees, approved this request on February 2, 2022; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes Pierce College Puyallup to spend up to \$6,325,000 in local funds to complete construction of the Science, Technology, Engineering, and Mathematics building project 40000293; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 3/31/2022

Attest

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Jan Yoshiwara, secretary

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Jay Reich, chair

## **CONSENT ITEM (RESOLUTION 22-03-09)**

March 31, 2022

Tab 5d

### **Spokane Community College increase of local capital expenditure authority for Building Eight renovations**

#### **Brief Description**

Spokane Community College seeks approval to spend up to an additional \$800,000 in local funds to complete renovations in Building Eight.

#### **How does this item link to the State Board's Strategic Plan?**

This project will support student success and retention by using campus facilities efficiently.

#### **Background information and analysis**

Spokane Community College has been demolishing and renovating buildings, moving programs, and mitigating parking space loss due to the North Spokane Corridor freeway project. The college received local capital expenditure authority of \$15 million in State Board Resolution 20-02-06. The college then requested a reduction of \$7 million in State Board Resolution 21-02-02. The college also requested additional funds of \$1,757,193 in State Board Resolution 22-02-03.

Final renovations of Building Eight to accommodate the Spokane Community College Facilities and Operations department along with renovated academic space is experiencing increased construction costs due to supply chain issues. After construction bid results and selecting three additional alternates, project costs have increased \$800,000.

Spokane Community College's chief financial officer, with delegated authority by the Board of Trustees, approved this request on February 11, 2022.

#### **Potential questions**

Is this project consistent with the State Board's goal of increasing enrollment and completions?

#### **Recommendation/preferred result**

Staff recommends approval of Resolution 22-03-09 giving Spokane Community College the authority to spend up to an additional \$800,000 in local funds to complete renovations of Building Eight.

Policy Manual Change Yes  No

Prepared by: Wayne Doty, capital budget director  
wdoty@sbctc.edu

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 22-03-09**

A resolution relating to Spokane Community College's request to spend up to an additional \$800,000 in local funds to complete renovations in Building Eight.

**WHEREAS**, Spokane Community College has been demolishing and renovating buildings, moving programs, and addressing parking space losses due to the North Spokane Corridor freeway project; and

**WHEREAS**, the college received local capital expenditure authority of \$15 million in State Board Resolution 20-02-06 and a reduction of \$7 million in State Board Resolution 21-02-02 and an increase of \$1,757,193 in State Board Resolution 22-02-03; and

**WHEREAS**, the college is completing final renovations of Building Eight to accommodate the Facilities and Operations department along with academic programs; and

**WHEREAS**, after bid selection and addition of three alternates, an additional \$800,000 is needed to complete the project; and

**WHEREAS**, Spokane Community College's chief financial officer, with delegated authority by the Board of Trustees, approved this request on February 11, 2022; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes Spokane Community College to spend up to an additional \$800,000 in local funds to complete Building Eight renovations; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 03/31/2022

Attest

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Jan Yoshiwara, secretary

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Jay Reich, chair



## STATE BOARD MEETING MINUTES

Thursday, February 3, 2022

### Board members

Jay Reich, chair // Phyllis Gutierrez Kenney, vice chair // Carol Land McVicker // Fred Whang

Ben Bagherpour // Crystal Donner // Chelsea Mason // Martin Valadez // Mack Hogans

Jan Yoshiwara, Executive Director // Beth Gordon, Executive Assistant

Statutory Authority: Laws of 1991, Chapter 28B.50 Revised Code of Washington

### Call to order and adoption of agenda

Chair Jay Reich called the meeting to order at 9 a.m., welcomed those present, and requested a motion to adopt the agenda.

**Motion:** Moved by Ben Bagherpour, seconded by Carol Landa McVicker, and unanimously approved by the Board the agenda for the February 3, 2022, State Board meeting.

### Approval of Consent Agenda

- a. Bellevue College, BAS, Cybersecurity  
**Resolution 22-02-01**
- b. Everett Community College, BAS, Accounting  
**Resolution 22-02-02**
- c. **Spokane Community College, Increase Expenditure, Building 8**  
**Resolution 22-02-03**
- d. Everett Community College, Property Sale, 2333 Seaway Blvd.  
**Resolution 22-02-04**
- e. December 1, 2021, State Board Meeting Minutes
- f. December 10, 2021, State Board Meeting Minutes

**Motion:** Moved by Mack Hogans seconded by Carol Landa McVicker and unanimously approved by the Board the adoption of the February 3, 2022, consent agenda.

### Legislative Session Update

The board was be updated by staff and student legislative interns on the current 2022 legislative session. The 60-day legislative session began on January 10, 2022. The primary focus entering the 2022 legislative session is a sustainable operating budget for the college system, the capital budget request, and legislation supporting Basic Education for Adults.

As COVID-19 continues to be part of our lives and widens economic and racial divides, our community and technical colleges are uniquely positioned to build a healthy and inclusive economy.

We train students of all ages and backgrounds for real-time job opportunities and upskill workers for businesses as they rebound from the recession. Our 2022 supplemental operating budget request will help students experiencing homelessness and help other students navigate available financial aid.

Investing in capital projects at community and technical colleges will stimulate local economies across Washington. The projects will create healthy and safe facilities where people of all ages and backgrounds can learn skills for a changing job market. The 2022 supplemental capital request asks the legislature to fund an emergency repair and the remainder of the capital project list from the 2021 biennial request.

### **Policy Issues**

**SB 5771** Including certain residents who do not have a high school diploma or credential and the number of students expected to enroll in basic education for adults courses at community and technical colleges in caseload forecast council forecasting.

- Status: Jan. 25, Scheduled for executive session in the Senate Committee on Higher Education and Workforce Development

### **Other issues in the 2022 session:**

**SB 5600** Concerning the sustainability and expansion of state registered apprenticeship programs.

- Status: Jan. 24, Executive action taken in the Senate Committee on Labor, Commerce and Tribal Affairs

**SB 5764** Concerning apprenticeships and higher education.

- Status: Jan. 25, Scheduled for executive session in the Senate Committee on Higher Education and Workforce Development

**HB 1760** Expanding access to dual credit programs.

- Status: Jan. 28, Scheduled for executive session in the House committee on Education.

**SB 5719** Concerning dual credit costs.

- Status: Jan. 21, Executive action taken in the Senate Committee on Early Learning and K-12 Education, Majority; 1<sup>st</sup> substitute bill be substituted, do pass and refer to Ways and Means.

**HB 1840** Improving diversity, equity, and mental health at the community and technical colleges.

- Status: Jan. 27, Scheduled for executive session in the House Committee on College and Workforce Development.

**HB 1659** Making higher education more affordable and accessible for students by bridging the gap between cost and need to reduce barriers, improve opportunity, and advance economic security.

- Status: Jan. 24, referred to Appropriations.

**HB 1835** Creating outreach and completion initiatives to increase postsecondary enrollment.

- Status: Jan. 20, Executive action taken in the House Committee on College and Workforce Development.

## **ACT Report**

Doug Mah, ACT President presented:

## **Labor Report**

Carla Naccarato Sinclair, WEA and HyeEun Park, AFT, presented:

## **WACTC Report**

Christine Johnson, WACTC Chair presented:

## **Climate Solutions**

World-wide, climate change poses one of the most significant challenges that humanity has faced. Already, the warming climate is threatening the infrastructure, health and wellbeing of Washington State's communities and economies and will continue to do so for the foreseeable future.

At the same time, we are better equipped than ever to address these challenges as Washington State has emerged as a leader in research, policy, and infrastructure planning related to a clean energy future. In the past few years, the State has enacted legislation that will implement policies designed to reduce carbon emissions, create jobs, improve health outcomes, and ensure all workers and vulnerable communities benefit from these changes. Efforts to broaden curriculum reform at the college system level now will reinforce and build alignment with these policies.

K-12's ClimeTime (climate science teacher training) will result in high school graduates who are much more literate about the climate crisis enrolling in community and technical colleges. Some will also be aware of local and regional climate strategies. The community and technical college system needs to be ready to build on the knowledge and skills of these students at the postsecondary level.

Community and technical colleges are well positioned to integrate climate solutions throughout the curriculum in align with both K-12 offerings through ClimeTime and with universities' established environmental science programs. Through Guided Pathways redesign, the college system is already engaged in transformative work affecting curriculum and student services.

Climate solutions curriculum must be integrated across programs, not just in science or technology fields. Solutions are emerging from a multidisciplinary approach. Community and technical colleges are key to educating the workers across industry sectors who can implement climate solutions in their workplaces. The college system has a successful record of accomplishment of doing such work through a communities of practice model, which engages groups of faculty in supporting one another as they explore new curricular content and integrate it into their courses and degree or certificate programs.

## **Executive Director Search Update (Resolution 22-02-05)**

The board will head an update on the Executive Director Search process and reviewed and approved the final Position Profile

Motion: Moved by Carol Landa McVicker seconded by Chelsea Mason and unanimously approved by the Board the adoption of Resolution 22-02-05, approving the Executive Director Position Profile.

## Executive Director Report

Jan Yoshiwara, Executive Director

- Future enrollment planning
- Presidential turn over and searches
- New Assistant Attorney General

## Adjournment/next meeting

There being no further business, the State Board adjourned its February 3, 2022, regular meeting at 12:30 p.m. The next meeting is scheduled for March 30-31 2022.

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Jan Yoshiwara, Secretary

---

Jay Reich, Chair





Washington Association of  
Community and Technical Colleges  
Board of Presidents



A resolution acknowledging the work of Dave Stolier.

**WHEREAS**, Dave Stolier retired as Senior Assistant Attorney General and Education Division Chief on February 28, 2022 after 30 years at the Washington State Office of the Attorney General; and

**WHEREAS**, Dave Stolier provided exceptional legal advice to Washington's 34 community and technical colleges in their mission to provide accessible, affordable and equitable higher education for all; and

**WHEREAS**, Washington's community and technical colleges appreciate Dave Stolier's guidance on a wide range of issues originating from individual institutions, our college system, and the State Board; and

**WHEREAS**, Washington's community and technical colleges appreciate Dave Stolier's unwavering legal integrity and his candor in identifying actions that may stray from law or legal precedence; and

**WHEREAS**, despite a heavy work load and critical deadlines, Dave Stolier quickly responded to questions at any time, day or night; and

**WHEREAS**, as Education Division Chief at the Attorney General's Office, Dave Stolier worked with his colleagues to provide consistent advice across all 34 community and technical colleges; and

**WHEREAS**, Dave Stolier and his legal team shepherded Washington's community and technical colleges through some of the most turbulent years in our nation's history; and

**WHEREAS**, Dave Stolier helped colleges navigate emotionally charged legal issues surrounding gun rights, freedom of speech, hate speech and educational access for DREAMERS and international students; and

**WHEREAS**, Dave Stolier crafted legal agreements that led to the successful deployment of a new software system that provides modern online tools for students, faculty and staff across all colleges; and

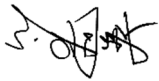
**WHEREAS**, Dave Stolier guides his clients with a mix of compassion, expertise and humor that provides reassurance and perspective even in the most worrisome times; and

**WHEREAS**, Dave Stolier's brilliant and exacting legal work improved policies and informed court decisions at both the state and federal levels; and

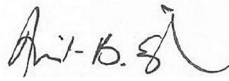
**WHEREAS**, Dave Stolier has advanced the cause of justice for students and colleges across Washington state and our nation;

**THEREFORE BE IT RESOLVED** that the Washington State Board for Community and Technical Colleges and the Washington Association for Community and Technical Colleges thank Dave Stolier for his loyal and effective service and wish him a joyful retirement complete with kayaking, traveling, and the love of friends and family.

APPROVED AND ADOPTED on March 4, 2022.



Lin Zhou  
Bates Technical College



Amit Singh  
Edmonds College



Luke Robins  
Peninsula College



Gary Locke  
Bellevue College



Darrell Cain  
Everett Community College



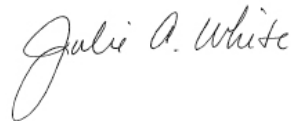
Michele Johnson  
Pierce College



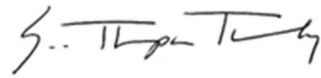
Walter Hudsick  
Bellingham Technical College



Edward Brewster  
Grays Harbor College



Julie White  
Pierce College Fort Steilacoom



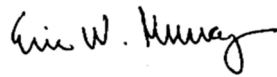
Sara Thompson Tweedy  
Big Bend Community College



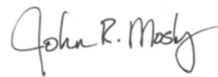
Suzanne Johnson  
Green River College



Matthew Campbell  
Pierce College Puyallup



Eric Murray  
Cascadia College



John Mosby  
Highline College



Kevin McCarthy  
Renton Technical College



Bob Mohrbacher  
Centralia College



Amy Morrison  
Lake Washington Institute of  
Technology



Yoshiko Harden  
Seattle Central College



Karin Edwards  
Clark College



Christopher Bailey  
Lower Columbia College



Shouan Pan  
Seattle Colleges



Joyce Loveday  
Clover Park Technical College



Chemene Crawford  
North Seattle College



Steve Hanson  
Shoreline Community College



Rebekah Woods  
Columbia Basin College



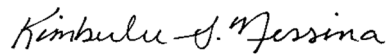
Marty Cavalluzzi  
Olympic College



Tom Keegan  
Skagit Valley College



Tim Stokes  
South Puget Sound  
Community College



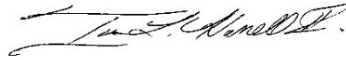
Kimberlee Messina  
Spokane Falls Community  
College



Kathi Hiyane-Brown  
Whatcom Community College



Rosie Rimando-Chareunsap  
South Seattle College



Ivan Harrell  
Tacoma Community College



Linda Kaminski  
Yakima Valley College



Christine Johnson  
Community Colleges of Spokane



Chad Hickox  
Walla Walla Community College



Jay Reich  
State Board Chair



Kevin Brockbank  
Spokane Community College



Jim Richardson  
Wenatchee Valley College



Phyllis Gutierrez Kenney  
State Board Vice Chair



Carol Landa-McVicker  
State Board Member



Fred Whang  
State Board Member



Ben Bagherpour  
State Board Member



Crystal Donner  
State Board Member



Chelsea Mason-Placek  
State Board Member



Martin Valadez  
State Board Member



Mack Hogans  
State Board Member



Jan Yoshiwara  
Executive Director

## **REGULAR ITEM (RESOLUTION 22-03-10)**

March 31, 2022

Tab 6

### **Capital Budget Update**

#### **Brief Description**

RCW 28B.50.090 gives the State Board the power and duty to submit a single budget request for state capital funding for the community and technical colleges. This law also gives the State Board the responsibility to disburse the funds received for the colleges. This agenda item will provide an update on the 2021-23 state capital funds currently appropriated for the colleges, the new appropriations in the 2022 supplemental capital budget, and the development of the 2023-25 capital request.

#### **How does this item link to the State Board's Priorities?**

The built environment supports enrollment, equity, diversity and completions.

#### **Background information and analysis**

##### **2021-23 Capital Budget**

In the 2021-23 biennial budget, Substitute House Bill 1080 enacted in May 18, 2021, the legislature appropriated funding for lists of minor projects, design and construction phases of major projects, and equipment funding to be used in a career preparation and launch competitive grant program. The bill also authorized financing at four colleges backed by local resources.

In June 2021 the State Board adopted resolution 21-06-35 directing staff to allocate the resources in the enacted 2021-23 biennial capital budget and complete the 2022 supplemental capital request. This resolution also adopted the criteria and guidelines for development of its 2023-25 capital request.

All of the minor project funding was allocated to the colleges for the projects in July 2021 except the funding for the emergency and hazardous materials abatement pools managed by State Board staff in accordance with policy 6.50, and the funding provided for the State Board to administer its capital program.

Each of the system-wide pools started with \$2 million. As of March 2, 2022, three colleges have been allocated a total of \$599,175 from the Emergency pool and one college has been allocated \$500,000 from the hazardous materials abatement pool.

\$991,000 was provided for program administration including the biennial facility condition survey, an inventory software license for the system, and other staffing needs. The software license was paid for and the facility condition survey of approximately 22 million square feet of facilities has been completed.

The career preparation and launch equipment grant started with \$5 million. The equipment funding

is being allocated along with other funding for career preparation and launch programs through a competitive grant administered by the State Board education division. The grant program is open until all funding is allocated. As of March 2, 2022, a total of \$3,018,749 of the equipment funding had been allocated to eight colleges.

The following nine major projects received construction-phase funding in the 2021-23 biennial budget:

- \$43,848,000 Shoreline -- Allied Health, Science and Manufacturing
- \$19,342,000 Spokane Falls -- Fine and Applied Arts Replacement
- \$53,230,000 Clark -- North Clark County Satellite
- \$48,084,000 Everett -- Learning Resource Center
- \$44,026,000 Grays Harbor -- Student Services and Instructional Building
- \$30,519,000 North Seattle -- Library Building Renovation
- \$9,483,000 Walla Walla -- Science and Technology Building Replacement
- \$38,600,000 Pierce Puyallup -- STEM building
- \$39,942,000 Bellevue -- Center for Transdisciplinary Learning and Innovation

Funding for construction is allotted from the Office of Financial Management based on progress. The projects at Shoreline, Spokane Falls, Everett, North Seattle, and Walla Walla were bid and construction funding was allocated for them. The Grays Harbor project has bid and the construction allotment is pending. The projects at Clark, Pierce Puyallup, and Bellevue are still negotiating the Guaranteed Maximum Price with their design-build contractors.

The following ten major projects received design-phase funding in the 2023-25 biennial budget:

- \$2,992,000 Tacoma -- Center for Innovative Learning and Engagement
- \$3,266,000 Wenatchee -- Center for Technical Education and Innovation
- \$3,039,000 Shoreline -- STE(A)M Education Center
- \$3,206,000 Lower Columbia -- Center for Vocational and Transitional Studies
- \$3,368,000 Spokane -- Apprenticeship Center
- \$3,096,000 Cascadia -- CC5 Gateway Building
- \$3,656,000 Edmonds -- Triton Learning Commons
- \$3,997,000 Renton -- Health Sciences Center
- \$2,268,000 Centralia -- Teacher Education and Family Development Center
- \$2,257,000 Skagit -- Library Culinary Arts Building

Funding for design is also allotted from the OFM based on progress. Colleges must complete a pre-design and receive OFM's approval of it before the remainder of the design-phase funding may be allotted. The funding for all of the pre-designs were allocated to the colleges in July 2021.

Only the pre-design for the Shoreline project has been completed so far and its approval is pending.

## 2022 Capital Request

The 2022 capital request was submitted to the Office of Financial Management and the legislature in September 2021. Funding for Emergency Asbestos Mitigation of the Olympic South building on the Pierce Fort Steilacoom campus was added to the request in State Board resolution 21-12-57 on December 1, 2021.

The Governor's proposed 2022 supplemental budget was released on December 16, 2021, and it included full funding for the top two system priorities; Emergency Asbestos Mitigation at Pierce College Fort Steilacoom, and a list of Minor Infrastructure Replacement projects at thirty-one community and technical colleges.

As of March 4, 2021, both the Senate and House proposals fund the Emergency Asbestos Mitigation at Pierce College Fort Steilacoom and provide partial funding for the Minor Infrastructure Replacement project list. The funding level for the Minor Infrastructure Replacement project list is \$4,903,000 in the Senate and \$13,796,000 in the House proposals.

The Senate proposal includes a \$40 million inflation and contingency pool at the OFM and accepts the State Board's preferred structure for its 2023-25 capital request. The Senate proposal has been passed to the House. The House proposal has been passed out of the House Capital committee.

The legislature is working toward a compromise of the two proposals. This legislative session is scheduled to end on March 10, 2022. A comparison of the legislative budget to the State Board's request will be available prior to the March 30-31, 2021, State Board meeting.

Consistent with legislative intent, once the new funding is allotted to us by the OFM, the funding provided for the prioritized list of infrastructure assets needing replacement can be allocated to the highest priority projects as submitted to the legislature. The list is in Attachment A.

Funding for the Emergency Asbestos Mitigation of Olympic South building on the Pierce Fort Steilacoom campus can be allocated to Pierce College District.

Please see attached resolution 22-03-10 directing staff to allocate the funding provided in the enacted 2022 supplemental capital budget.

## 2023-25 Capital Budget Request

### New Major Projects

The State Board adopted criteria and policies for selection of new major capital projects along with funding targets for new minor work for its 2023-25 capital budget request in resolution 21-06-35.

Twenty new major project proposals were submitted in December 2021. A 56-member task force with representatives from the president's association and its commissions for business administration, instruction, diversity, and student services and State Board staff scored the proposals with oversight from the trustee's association. The preliminary scores were released on February 21, 2022, and all appeals were resolved on March 3, 2022. The final results from this selection were released on March 4, 2022. The final scores are in **Attachment B**.

Consistent with WACTC recommendation and State Board resolution, the new major projects that scored at least 70 points are to be added to the pipeline below the other projects in the pipeline in

rank order from this selection.

### New Request Structure

In section 7038 of the 2021-23 capital budget bill SHB 1080, the legislature directed the State Board to look at alternative methods of prioritizing and presenting its capital request for the 2023-25 biennium.

The report adopted in State Board resolution 21-12-56 recommended it submit a single prioritized request with minor projects above major projects and to request funding for major projects all at once, both design and construction-phase funding, to allow more efficient delivery of the projects with fewer unknowns.

The Senate's capital proposal adopts this recommendation in Section 7008 bill SSB 5651 and it is expected to be in the final legislative budget bill.

The president's association is having a study session on development of the 2023-25 capital budget in March 2022, and is expected to have a recommendation in April for the 2023-25 capital budget request. The State Board will have an opportunity to act in May or June. The request will be due to the OFM in September 2022.

### Potential questions

- Is the implementation of the 2021-23 capital budget going as expected?
- Are there any questions about the 2022 supplemental capital budget and its proposed allocation?
- Are there any questions or additional guidance for development of the 2023-25 capital request?

### Preferred result

State Board staff will provide an update on the implementation of the 2021-23 capital budget, the 2022 supplemental capital request, and the development of the 2023-25 capital request. State Board members will be more informed about the capital budget, provide guidance for future budget development, and be more prepared to adopt its 2023-25 request in May or June 2022.

State Board staff will be directed to allocate the funding in the 2022 supplemental capital budget consistent with the legislative intent for which it was provided.

Policy Manual Change Yes  No

Prepared by: Wayne Doty, capital budget director

360-704-4382, wdoty@sbctc.edu



The prioritized request for Minor Infrastructure Replacement Projects in the SBCTC 2022 Supplemental Request along with the Senate and House proposed funding levels are on the following 14 pages.



Minor Infrastructure Replacement Project List 40000431 in 2022 SBCTC Capital Request in priority order

| Priority / College - Project Number / Description   | Project Cost | Cumulative Cost |
|---|--------------|-----------------|
| <p><b>1</b></p> <p><b>Bellevue - 1</b></p> <p>Replace multiple Primary switchgears located on the Bellevue C. Main Campus (080A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Primary switchgear locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 3755, 3757, 3759, 3761 &amp; 3763).</p> | \$ 256,000   | \$ 256,000      |
| <p><b>2</b></p> <p><b>Lake Washington - 5</b></p> <p>Replace multiple Storm Lines located on the Lake Washington I. T. Main Campus (260A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Storm Line locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 1858, 1859 &amp; 1861).</p>            | \$ 634,000   | \$ 890,000      |
| <p><b>3</b></p> <p><b>Columbia Basin - 2</b></p> <p>Replace a Emergency Access Road located on the Columbia Basin College Main Campus (190A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Emergency Access Road location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 3570).</p>                       | \$ 619,000   | \$ 1,509,000    |
| <p><b>4</b></p> <p><b>Skagit Valley - 1</b></p> <p>Replace a Emergency Access Road located on the Skagit Valley College Main Campus (040A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Emergency Access Road location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 4903).</p>                         | \$ 619,000   | \$ 2,128,000    |
| <p><b>5</b></p> <p><b>Peninsula - 1</b></p> <p>Replace a Emergency Access Road located on the Peninsula College Main Campus (010A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Emergency Access Road location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 5135).</p>                                 | \$ 187,000   | \$ 2,315,000    |
| <p><b>6</b></p> <p><b>Everett - 2</b></p> <p>Replace a Primary switchgear located on the Everett C. C. Main Campus (050A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Primary switchgear location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 2342).</p>   | \$ 48,000    | \$ 2,363,000    |
| <p><b>7</b></p> <p><b>Highline - 4</b></p> <p>Replace a Potable Water Meter located on the Highline C. C. Main Campus (090A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 645).</p>  | \$ 46,000    | \$ 2,409,000    |

Minor Infrastructure Replacement Project List 40000431 in 2022 SBCTC Capital Request in priority order

| Priority / College - Project Number / Description  | Project Cost | Cumulative Cost |
|--|--------------|-----------------|
| <b>8</b>   |              |                 |
| <p><b>Big Bend - 2</b><br/>                     Replace a Transformer 3 Phase located on the Big Bend Community College Main Campus (180A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Transformer 3 Phase location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1592).</p>  | \$ 77,000    | \$ 2,486,000    |
| <b>9</b>   |              |                 |
| <p><b>Big Bend - 1</b><br/>                     Replace multiple Primary switchgears located on the Big Bend Community College Main Campus (180A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Primary switchgear locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 1593 &amp; 1594).</p>   | \$ 95,000    | \$ 2,581,000    |
| <b>10</b>  |              |                 |
| <p><b>Whatcom - 1</b><br/>                     Replace multiple Potable Water Meters located on the Whatcom C. C. Main Campus (210A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Potable Water Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2918 &amp; 2919).</p>   | \$ 25,000    | \$ 2,606,000    |
| <b>11</b>  |              |                 |
| <p><b>Walla Walla - 1</b><br/>                     Replace multiple Transformer 3 Phases located on the Walla Walla C. C. Main Campus (200A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Transformer 3 Phase locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 1933, 1934, 1935, 1936, 1937, 1938, 1940, 1943, 1949 &amp; 1950).</p> | \$ 633,000   | \$ 3,239,000    |
| <b>12</b>  |              |                 |
| <p><b>Grays Harbor - 1</b><br/>                     Replace a Fire System Water Line located on the Grays Harbor College Main Campus (020A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Fire System Water Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 885).</p>   | \$ 58,000    | \$ 3,297,000    |
| <b>13</b>  |              |                 |
| <p><b>Edmonds - 2</b><br/>                     Replace a Cooling tower located on the Edmonds C. C. Main Campus (230A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Cooling tower location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 2458).</p>  | \$ 195,000   | \$ 3,492,000    |
| <b>14</b>  |              |                 |
| <p><b>Skagit Valley - 2</b><br/>                     Replace a Gas Meter located on the Skagit Valley College Main Campus (040A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Gas Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 4788).</p>  | \$ 25,000    | \$ 3,517,000    |
| <b>15</b>  |              |                 |
| <p><b>Clark - 4</b><br/>                     Replace multiple Sewer Lines located on the Clark College Main Campus (140A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Sewer Line locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2822 &amp; 2824).</p>   | \$ 339,000   | \$ 3,856,000    |

Minor Infrastructure Replacement Project List 40000431 in 2022 SBCTC Capital Request in priority order

| Priority / College - Project Number / Description   | Project Cost | Cumulative Cost |
|---|--------------|-----------------|
| <b>16</b>   |              |                 |
| <p><b>Clark - 3</b><br/>                     Replace a Non Potable Water Line located on the Clark College Main Campus (140A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Non Potable Water Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 315).</p>  | \$ 778,000   | \$ 4,634,000    |
| <b>17</b>   |              |                 |
| <p><b>Lake Washington - 1</b><br/>                     Replace a Primary switchgear located on the Lake Washington I. T. Main Campus (260A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Primary switchgear location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1813).</p>   | \$ 39,000    | \$ 4,673,000    |
| <b>18</b>   |              |                 |
| <p><b>Lake Washington - 2</b><br/>                     Replace a Electrical Vault located on the Lake Washington I. T. Main Campus (260A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Electrical Vault location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1814).</p>   | \$ 25,000    | \$ 4,698,000    |
| <b>19</b>   |              |                 |
| <p><b>Lower Columbia - 1</b><br/><br/>                     Replace multiple Transformer 3 Phases located on the Lower Columbia College Main Campus (130A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Transformer 3 Phase locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2358 &amp; 2359).</p>         | \$ 149,000   | \$ 4,847,000    |
| <b>20</b>   |              |                 |
| <p><b>South Puget Sound - 3</b><br/>                     Replace a Storm Line located on the South Puget Sound C. C. Main Campus (240A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Storm Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 125).</p>  | \$ 691,000   | \$ 5,538,000    |
| <b>21</b>   |              |                 |
| <p><b>South Puget Sound - 2</b><br/>                     Replace a Pump station located on the South Puget Sound C. C. Main Campus (240A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Pump station location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 126).</p>  | \$ 300,000   | \$ 5,838,000    |
| <b>22</b>   |              |                 |
| <p><b>Grays Harbor - 4</b><br/>                     Replace a Pump station located on the Grays Harbor College Main Campus (020A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Pump station location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 989).</p>  | \$ 52,000    | \$ 5,890,000    |
| <b>23</b>   |              |                 |
| <p><b>Spokane - 2</b><br/><br/>                     Replace multiple Transformer 3 Phases located on the Spokane C. C. Main Campus (171A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Transformer 3 Phase locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 3972, 3983, 3989, 4002, 4039 &amp; 4048).</p> | \$ 451,000   | \$ 6,341,000    |

Senate Proposal funding level

Minor Infrastructure Replacement Project List 40000431 in 2022 SBCTC Capital Request in priority order

| Priority / College - Project Number / Description  | Project Cost | Cumulative Cost |
|--|--------------|-----------------|
| <b>24</b>  |              |                 |
| <p><b>Renton - 3</b><br/>                     Replace a Potable Water Meter located on the Renton T. C. Main Campus (270A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1475).</p>  | \$ 46,000    | \$ 6,387,000    |
| <b>25</b>  |              |                 |
| <p><b>Edmonds - 3</b><br/>                     Replace a Potable Water Meter located on the Edmonds C. C. Main Campus (230A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 2411).</p>  | \$ 67,000    | \$ 6,454,000    |
| <b>26</b>  |              |                 |
| <p><b>Green River - 4</b><br/>                     Replace multiple Potable Water Meters located on the Green River C. C. Main Campus (100A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Potable Water Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 4627 &amp; 4629).</p>             | \$ 133,000   | \$ 6,587,000    |
| <b>27</b>  |              |                 |
| <p><b>Seattle Central - 1</b><br/>                     Replace a Potable Water Meter located on the Seattle Central C. C. Main Campus (062A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 5669).</p>                                | \$ 46,000    | \$ 6,633,000    |
| <b>28</b>  |              |                 |
| <p><b>Spokane - 3</b><br/>                     Replace multiple Emergency Access Roads located on the Spokane C. C. Main Campus (171A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Emergency Access Road locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 4053 &amp; 4057).</p>                 | \$ 1,371,000 | \$ 8,004,000    |
| <b>29</b>  |              |                 |
| <p><b>Spokane Falls - 3</b><br/>                     Replace a Sewer Line located on the Spokane Falls C. C. Main Campus (172A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Sewer Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 4314).</p>  | \$ 457,000   | \$ 8,461,000    |
| <b>30</b>  |              |                 |
| <p><b>North Seattle - 2</b><br/>                     Replace a Potable Water Meter located on the North Seattle C. C. Main Campus (063A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1794).</p>                                    | \$ 76,000    | \$ 8,537,000    |
| <b>31</b>  |              |                 |
| <p><b>Columbia Basin - 4</b><br/>                     Replace multiple Potable Water Lines located on the Columbia Basin College Main Campus (190A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Potable Water Line locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 3483, 3487 &amp; 3488).</p> | \$ 1,441,000 | \$ 9,978,000    |

Minor Infrastructure Replacement Project List 40000431 in 2022 SBCTC Capital Request in priority order

| Priority / College - Project Number / Description   | Project Cost | Cumulative Cost              |
|---|--------------|------------------------------|
| <p><b>32</b><br/> <b>Spokane - 1</b><br/>                     Replace multiple Primary switchgears located on the Spokane C. C. Main Campus (171A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Primary switchgear locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 3990, 4016, 4028, 4036, 4038 &amp; 4040).</p> | \$ 256,000   | \$ 10,234,000                |
| <p><b>33</b><br/> <b>Bellingham - 2</b><br/>                     Replace a Sewer Line located on the Bellingham T. C. Main Campus (250A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Sewer Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 3222).</p>  | \$ 213,000   | \$ 10,447,000                |
| <p><b>34</b><br/> <b>Highline - 2</b><br/>                     Replace a Emergency Access Road located on the Highline C. C. Main Campus (090A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Emergency Access Road location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 866).</p>   | \$ 594,000   | \$ 11,041,000                |
| <p><b>35</b><br/> <b>Spokane - 4</b><br/>                     Replace multiple Potable Water Lines located on the Spokane C. C. Main Campus (171A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Potable Water Line locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 3821 &amp; 3822).</p>                         | \$ 1,293,000 | \$ 12,334,000                |
| <p><b>36</b><br/> <b>Spokane Falls - 1</b><br/>                     Replace a Emergency Access Road located on the Spokane Falls C. C. Main Campus (172A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Emergency Access Road location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 4437).</p>                                  | \$ 157,000   | \$ 12,491,000                |
| <p><b>37</b><br/> <b>North Seattle - 3</b><br/>                     Replace a Potable Water Line located on the North Seattle C. C. Main Campus (063A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1796).</p>  | \$ 1,305,000 | \$ 13,796,000                |
| <p><b>38</b></p>  |              | House Proposal funding level |
| <p><b>38</b><br/> <b>Shoreline - 3</b><br/>                     Replace multiple Potable Water Meters located on the Shoreline C. C. Main Campus (070A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Potable Water Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 5157 &amp; 5192).</p>                   | \$ 143,000   | \$ 13,939,000                |
| <p><b>39</b><br/> <b>Lake Washington - 3</b><br/>                     Replace a Gas Meter located on the Lake Washington I. T. Main Campus (260A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Gas Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1901).</p>  | \$ 25,000    | \$ 13,964,000                |

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| Priority / College - Project Number / Description   | Project Cost | Cumulative Cost |
|---|--------------|-----------------|
| <p><b>40</b><br/> <b>Bellingham - 1</b><br/>                     Replace a Transformer 3 Phase located on the Bellingham T. C. Main Campus (250A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Transformer 3 Phase location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 3157).</p>  | \$ 77,000    | \$ 14,041,000   |
| <p><b>41</b><br/> <b>Wenatchee Valley - 3</b><br/>                     Replace multiple Storm Lines located on the Wenatchee Valley College Main Campus (150A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Storm Line locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 3656 &amp; 3658).</p>                                   | \$ 400,000   | \$ 14,441,000   |
| <p><b>42</b><br/> <b>Columbia Basin - 3</b><br/>                     Replace a Potable Water Meter located on the Columbia Basin College Main Campus (190A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 3496).</p>  | \$ 45,000    | \$ 14,486,000   |
| <p><b>43</b><br/> <b>Green River - 1</b><br/>                     Replace a Transformer 3 Phase located on the Green River C. C. Main Campus (100A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Transformer 3 Phase location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 4761).</p>  | \$ 78,000    | \$ 14,564,000   |
| <p><b>44</b><br/> <b>Skagit Valley - 3</b><br/>                     Replace a Non Potable Water Line located on the Skagit Valley College Main Campus (040A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Non Potable Water Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 4889).</p>  | \$ 133,000   | \$ 14,697,000   |
| <p><b>45</b><br/> <b>Clark - 1</b><br/>                     Replace a Primary switchgear located on the Clark College Main Campus (140A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Primary switchgear location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 355).</p>   | \$ 47,000    | \$ 14,744,000   |
| <p><b>46</b><br/> <b>Wenatchee Valley - 1</b><br/>                     Replace multiple Emergency Access Roads located on the Wenatchee Valley College Main Campus (150A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Emergency Access Road locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 3698, 3699, 3702 &amp; 3706).</p> | \$ 900,000   | \$ 15,644,000   |

Minor Infrastructure Replacement Project List 40000431 in 2022 SBCTC Capital Request in priority order

| Priority / College - Project Number / Description   | Project Cost | Cumulative Cost |
|---|--------------|-----------------|
| <p><b>47</b><br/> <b>Everett - 1</b><br/>                     Replace a Emergency generator located on the Everett C. C. Main Campus (050A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Emergency generator location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 2238).</p>  | \$ 60,000    | \$ 15,704,000   |
| <p><b>48</b><br/> <b>South Seattle - 4</b><br/>                     Replace a Storm Line located on the South Seattle C. C. Main Campus (064A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Storm Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 2703).</p>  | \$ 225,000   | \$ 15,929,000   |
| <p><b>49</b><br/> <b>Highline - 1</b><br/>                     Replace multiple Transformer 3 Phases located on the Highline C. C. Main Campus (090A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Transformer 3 Phase locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 534, 557 &amp; 561).</p>              | \$ 229,000   | \$ 16,158,000   |
| <p><b>50</b><br/> <b>Columbia Basin - 5</b><br/>                     Replace multiple Sewer Lines located on the Columbia Basin College Main Campus (190A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Sewer Line locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 3515, 3516, 3517 &amp; 3519).</p>         | \$ 1,465,000 | \$ 17,623,000   |
| <p><b>51</b><br/> <b>North Seattle - 1</b><br/>                     Replace multiple Cooling towers located on the North Seattle C. C. Main Campus (063A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Cooling tower locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 1787 &amp; 1788).</p>                   | \$ 124,000   | \$ 17,747,000   |
| <p><b>52</b><br/> <b>Renton - 2</b><br/>                     Replace multiple Gas Meters located on the Renton T. C. Main Campus (270A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Gas Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 1437 &amp; 1441).</p>   | \$ 25,000    | \$ 17,772,000   |
| <p><b>53</b><br/> <b>Green River - 2</b><br/>                     Replace multiple Emergency Access Roads located on the Green River C. C. Main Campus (100A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Emergency Access Road locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 4655, 4656 &amp; 4657).</p> | \$ 1,759,000 | \$ 19,531,000   |
| <p><b>54</b><br/> <b>Everett - 4</b><br/>                     Replace a Electric Line located on the Everett C. C. Main Campus (050A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Electric Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 2274).</p>  | \$ 178,000   | \$ 19,709,000   |

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| Priority / College - Project Number / Description  | Project Cost | Cumulative Cost |
|--|--------------|-----------------|
| <b>55</b>  |              |                 |
| <p><b>Everett - 3</b><br/>                     Replace a Transformer 3 Phase located on the Everett C. C. Main Campus (050A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Transformer 3 Phase location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 2341).</p>  | \$ 83,000    | \$ 19,792,000   |
| <b>56</b>  |              |                 |
| <p><b>Centralia - 2</b><br/>                     Replace multiple Transformer 3 Phases located on the Centralia College Main Campus (121A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Transformer 3 Phase locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 104, 112 &amp; 115).</p>    | \$ 207,000   | \$ 19,999,000   |
| <b>57</b>  |              |                 |
| <p><b>Walla Walla - 2</b><br/>                     Replace a Electric Line located on the Walla Walla C. C. Main Campus (200A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Electric Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1955).</p>  | \$ 291,000   | \$ 20,290,000   |
| <b>58</b>  |              |                 |
| <p><b>South Puget Sound - 1</b><br/>                     Replace a Potable Water Meter located on the South Puget Sound C. C. Lacey (240B). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 393).</p>                           | \$ 25,000    | \$ 20,315,000   |
| <b>59</b>  |              |                 |
| <p><b>South Seattle - 2</b><br/>                     Replace multiple Potable Water Meters located on the South Seattle C. C. Main Campus (064A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Potable Water Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2594 &amp; 2606).</p> | \$ 133,000   | \$ 20,448,000   |
| <b>60</b>  |              |                 |
| <p><b>Highline - 5</b><br/>                     Replace a Pump station located on the Highline C. C. Main Campus (090A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Pump station location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 703).</p>   | \$ 62,000    | \$ 20,510,000   |
| <b>61</b>  |              |                 |
| <p><b>Grays Harbor - 2</b><br/>                     Replace a Potable Water Meter located on the Grays Harbor College Main Campus (020A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 916).</p>                             | \$ 31,000    | \$ 20,541,000   |
| <b>62</b>  |              |                 |
| <p><b>Clover Park - 1</b><br/>                     Replace a Transformer 3 Phase located on the Clover Park T. C. Main Campus (290A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Transformer 3 Phase location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1256).</p>                                | \$ 78,000    | \$ 20,619,000   |



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| Priority / College - Project Number / Description   | Project Cost | Cumulative Cost |
|---|--------------|-----------------|
| <p><b>63</b></p> <p><b>Renton - 1</b></p> <p>Replace a Transformer 3 Phase located on the Renton T. C. Main Campus (270A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Transformer 3 Phase location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1440).</p>  | \$ 84,000    | \$ 20,703,000   |
| <p><b>64</b></p> <p><b>Lower Columbia - 3</b></p> <p>Replace multiple Potable Water Meters located on the Lower Columbia College Main Campus (130A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Potable Water Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2390, 2391, 2393 &amp; 2394).</p> | \$ 66,000    | \$ 20,769,000   |
| <p><b>65</b></p> <p><b>Lake Washington - 4</b></p> <p>Replace a Potable Water Meter located on the Lake Washington I. T. Main Campus (260A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1837).</p>  | \$ 31,000    | \$ 20,800,000   |
| <p><b>66</b></p> <p><b>South Seattle - 1</b></p> <p>Replace multiple Gas Meters located on the South Seattle C. C. Main Campus (064A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Gas Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2627, 2629 &amp; 2631).</p>                               | \$ 27,000    | \$ 20,827,000   |
| <p><b>67</b></p> <p><b>Walla Walla - 4</b></p> <p>Replace multiple Potable Water Meters located on the Walla Walla C. C. Main Campus (200A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Potable Water Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 1978, 1987, 1992 &amp; 1998).</p>         | \$ 75,000    | \$ 20,902,000   |
| <p><b>68</b></p> <p><b>Walla Walla - 3</b></p> <p>Replace multiple Gas Meters located on the Walla Walla C. C. Main Campus (200A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Gas Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2107, 2108, 2109, 2110, 2111 &amp; 2112).</p>                 | \$ 45,000    | \$ 20,947,000   |
| <p><b>69</b></p> <p><b>Bates - 3</b></p> <p>Replace multiple Potable Water Meters located on the Bates T. C. Downtown Campus (280A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Potable Water Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2144 &amp; 2146).</p>                             | \$ 58,000    | \$ 21,005,000   |

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| Priority / College - Project Number / Description  | Project Cost | Cumulative Cost |
|--|--------------|-----------------|
| <b>70</b>  |              |                 |
| <p><b>Bates - 2</b><br/>                     Replace multiple Gas Meters located on the Bates T. C. Downtown Campus (280A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Gas Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2145 &amp; 2147).</p>                                     | \$ 25,000    | \$ 21,030,000   |
| <b>71</b>  |              |                 |
| <p><b>Everett - 5</b><br/>                     Replace a Potable Water Meter located on the Everett C. C. Main Campus (050A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 2344).</p>  | \$ 25,000    | \$ 21,055,000   |
| <b>72</b>  |              |                 |
| <p><b>Edmonds - 1</b><br/>                     Replace multiple Gas Meters located on the Edmonds C. C. Main Campus (230A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Gas Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2513, 2514, 2515, 2517, 2521, 2522, 2523 &amp; 2524).</p> | \$ 51,000    | \$ 21,106,000   |
| <b>73</b>  |              |                 |
| <p><b>Lower Columbia - 2</b><br/>                     Replace a Cooling tower located on the Lower Columbia College Main Campus (130A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Cooling tower location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 2401).</p>  | \$ 115,000   | \$ 21,221,000   |
| <b>74</b>  |              |                 |
| <p><b>Yakima Valley - 1</b><br/>                     Replace multiple Gas Meters located on the Yakima Valley C. C. Main Campus (160A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Gas Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 3317, 3318, 3321, 3323 &amp; 3415).</p>       | \$ 31,000    | \$ 21,252,000   |
| <b>75</b>  |              |                 |
| <p><b>Edmonds - 5</b><br/>                     Replace a Underground storage located on the Edmonds C. C. Main Campus (230A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Underground storage location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 2494).</p>  | \$ 118,000   | \$ 21,370,000   |
| <b>76</b>  |              |                 |
| <p><b>Big Bend - 3</b><br/>                     Replace multiple Potable Water Meters located on the Big Bend Community College Main Campus (180A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Potable Water Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 1647 &amp; 1696).</p>   | \$ 28,000    | \$ 21,398,000   |
| <b>77</b>  |              |                 |
| <p><b>Yakima Valley - 2</b><br/>                     Replace a Potable Water Meter located on the Yakima Valley C. C. Main Campus (160A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 3351).</p>                                | \$ 25,000    | \$ 21,423,000   |

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| Priority / College - Project Number / Description   | Project Cost | Cumulative Cost |
|---|--------------|-----------------|
| <p><b>78</b><br/> <b>Columbia Basin - 1</b><br/>                     Replace a Transformer 3 Phase located on the Columbia Basin College Main Campus (190A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Transformer 3 Phase location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 3565).</p>                                | \$ 70,000    | \$ 21,493,000   |
| <p><b>79</b><br/> <b>Wenatchee Valley - 2</b><br/>                     Replace a Gas Meter located on the Wenatchee Valley College Main Campus (150A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Gas Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 3662).</p>  | \$ 25,000    | \$ 21,518,000   |
| <p><b>80</b><br/> <b>Spokane Falls - 2</b><br/>                     Replace a Potable Water Meter located on the Spokane Falls C. C. Main Campus (172A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 4485).</p>                                    | \$ 25,000    | \$ 21,543,000   |
| <p><b>81</b><br/> <b>Olympic - 1</b><br/>                     Replace a Transformer 3 Phase located on the Olympic College Main Campus (030A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Transformer 3 Phase location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 5515).</p>  | \$ 69,000    | \$ 21,612,000   |
| <p><b>82</b><br/> <b>Shoreline - 1</b><br/>                     Replace a Transformer 3 Phase located on the Shoreline C. C. Main Campus (070A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Transformer 3 Phase location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 5238).</p>  | \$ 84,000    | \$ 21,696,000   |
| <p><b>83</b><br/> <b>Bates - 1</b><br/>                     Replace multiple Transformer 3 Phases located on the Bates T. C. Downtown Campus (280A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Transformer 3 Phase locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2137, 2138 &amp; 2149).</p>               | \$ 286,000   | \$ 21,982,000   |
| <p><b>84</b><br/> <b>Shoreline - 2</b><br/>                     Replace multiple Gas Meters located on the Shoreline C. C. Main Campus (070A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Gas Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 5302, 5303, 5305, 5307, 5308, 5309, 5312 &amp; 5313).</p> | \$ 52,000    | \$ 22,034,000   |
| <p><b>85</b><br/> <b>Clark - 2</b><br/>                     Replace a Transformer 3 Phase located on the Clark College Main Campus (140A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Transformer 3 Phase location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 362).</p>   | \$ 82,000    | \$ 22,116,000   |

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| Priority / College - Project Number / Description  | Project Cost | Cumulative Cost |
|--|--------------|-----------------|
| <b>86</b>  |              |                 |
| <p><b>Bellevue - 2</b><br/>                     Replace a Transformer 3 Phase located on the Bellevue C. Main Campus (080A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Transformer 3 Phase location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 3752).</p>                                       | \$ 60,000    | \$ 22,176,000   |
| <b>87</b>  |              |                 |
| <p><b>Grays Harbor - 3</b><br/>                     Replace a Potable Water Line located on the Grays Harbor College Main Campus (020A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 888).</p>                             | \$ 289,000   | \$ 22,465,000   |
| <b>88</b>  |              |                 |
| <p><b>Highline - 3</b><br/>                     Replace a Gas Meter located on the Highline C. C. Main Campus (090A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Gas Meter location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 524).</p>   | \$ 25,000    | \$ 22,490,000   |
| <b>89</b>  |              |                 |
| <p><b>Grays Harbor - 6</b><br/>                     Replace a Storm Line located on the Grays Harbor College Main Campus (020A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Storm Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 963).</p>   | \$ 112,000   | \$ 22,602,000   |
| <b>90</b>  |              |                 |
| <p><b>Skagit Valley - 4</b><br/>                     Replace a Retention pond located on the Skagit Valley College Main Campus (040A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Retention pond location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 4949).</p>                                  | \$ 26,000    | \$ 22,628,000   |
| <b>91</b>  |              |                 |
| <p><b>Centralia - 1</b><br/>                     Replace a Primary switchgear located on the Centralia College Main Campus (121A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Primary switchgear location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 113).</p>                                   | \$ 48,000    | \$ 22,676,000   |
| <b>92</b>  |              |                 |
| <p><b>Renton - 4</b><br/>                     Replace multiple Storm Lines located on the Renton T. C. Main Campus (270A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Storm Line locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 1422, 1470, 1472, 1473, 1502, 1503 &amp; 1505).</p> | \$ 882,000   | \$ 23,558,000   |
| <b>93</b>  |              |                 |
| <p><b>Highline - 6</b><br/>                     Replace a Storm Vault located on the Highline C. C. Main Campus (090A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Storm Vault location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 804).</p>   | \$ 25,000    | \$ 23,583,000   |

Minor Infrastructure Replacement Project List 40000431 in 2022 SBCTC Capital Request in priority order

| Priority / College - Project Number / Description   | Project Cost | Cumulative Cost |
|---|--------------|-----------------|
| <b>94</b>   |              |                 |
| <p><b>Grays Harbor - 5</b><br/>                     Replace a Sewer Vault located on the Grays Harbor College Main Campus (020A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Sewer Vault location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 993).</p>  | \$ 25,000    | \$ 23,608,000   |
| <b>95</b>   |              |                 |
| <p><b>Pierce - 3</b><br/>                     Replace a Sewer Vault located on the Pierce College Ft. Steilacoom Campus (111A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Sewer Vault location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1002).</p>   | \$ 25,000    | \$ 23,633,000   |
| <b>96</b>   |              |                 |
| <p><b>Pierce - 2</b><br/>                     Replace a Sewer Line located on the Pierce College Ft. Steilacoom Campus (111A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Sewer Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1003).</p>   | \$ 1,626,000 | \$ 25,259,000   |
| <b>97</b>   |              |                 |
| <p><b>Pierce - 1</b><br/>                     Replace a Potable Water Line located on the Pierce College Ft. Steilacoom Campus (111A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1084).</p>                               | \$ 584,000   | \$ 25,843,000   |
| <b>98</b>   |              |                 |
| <p><b>Renton - 5</b><br/><br/>                     Replace multiple Storm Vaults located on the Renton T. C. Main Campus (270A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Storm Vault locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 1469, 1471, 1499, 1501, 1504 &amp; 1506).</p> | \$ 113,000   | \$ 25,956,000   |
| <b>99</b>   |              |                 |
| <p><b>Walla Walla - 5</b><br/>                     Replace a Potable Water Line located on the Walla Walla C. C. Main Campus (200A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Potable Water Line location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 1973).</p>                                 | \$ 350,000   | \$ 26,306,000   |
| <b>100</b>  |              |                 |
| <p><b>Green River - 3</b><br/>                     Replace multiple Gas Meters located on the Green River C. C. Main Campus (100A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Gas Meter locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 4667 &amp; 4677).</p>                        | \$ 25,000    | \$ 26,331,000   |
| <b>101</b>  |              |                 |
| <p><b>Edmonds - 4</b><br/><br/>                     Replace multiple Storm Lines located on the Edmonds C. C. Main Campus (230A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Storm Line locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2478, 2479 &amp; 2507).</p>                   | \$ 332,000   | \$ 26,663,000   |

Minor Infrastructure Replacement Project List 40000431 in 2022 SBCTC Capital Request in priority order

| Priority / College - Project Number / Description  | Project Cost      | Cumulative Cost      |
|--|-------------------|----------------------|
| <p><b>102</b></p> <p><b>South Seattle - 3</b></p> <p>Replace multiple Potable Water Lines located on the South Seattle C. C. Main Campus (064A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Potable Water Line locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2597 &amp; 2598).</p> | <p>\$ 284,000</p> | <p>\$ 26,947,000</p> |
| <p><b>103</b></p> <p><b>Clark - 5</b></p> <p>Replace a Sewer Vault located on the Clark College Main Campus (140A). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Sewer Vault location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 2823).</p>  | <p>\$ 25,000</p>  | <p>\$ 26,972,000</p> |
| <p><b>104</b></p> <p><b>Clark - 6</b></p> <p>Replace multiple Storm Vaults located on the Clark College Main Campus (140A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Storm Vault locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 2916 &amp; 2917).</p>                             | <p>\$ 38,000</p>  | <p>\$ 27,010,000</p> |
| <p><b>105</b></p> <p><b>Columbia Basin - 6</b></p> <p>Replace multiple Storm Vaults located on the Columbia Basin College Main Campus (190A). These components have exceeded their useful life and are the most likely to fail and disrupt campus operations. The Storm Vault locations and other details are fully described in the agency's 2019 Infrastructure Survey (assets 3546 &amp; 3547).</p>           | <p>\$ 48,000</p>  | <p>\$ 27,058,000</p> |
| <p><b>106</b></p> <p><b>Bates - 4</b></p> <p>Replace a Storm Vault located on the Bates T. C. South Campus (280B). This component has exceeded its useful life and is the most likely to fail and disrupt campus operations. The Storm Vault location and other details are fully described in the agency's 2019 Infrastructure Survey (asset 2215).</p>   | <p>\$ 25,000</p>  | <p>\$ 27,083,000</p> |

**2023-25 New Major Project Selection**  
Final Scoring Results  
March 3, 2022

| <b>College</b>         | <b>Project</b>   | <b>Score</b> | <b>Rank</b> |
|------------------------|--|--------------|-------------|
| Everett                | Student & Family Resource Center                         | 88.064       | 1           |
| Tacoma                 | Student Support Center                                   | 83.165       | 2           |
| Renton                 | Trades and Industries Building                           | 82.218       | 3           |
| Columbia Basin         | Center for Applied Science and Agriculture               | 82.011       | 4           |
| Clover Park            | Center for Innovative Teaching and Community Connections | 81.674       | 5           |
| South Seattle          | Georgetown Campus, Building B                            | 80.838       | 6           |
| Bates                  | Student Success Center                                   | 79.449       | 7           |
| Wenatchee              | Immersive Technology and Engineering Center              | 79.314       | 8           |
| Seattle Central        | Welcome Center & Edison Technical Modernization          | 78.954       | 9           |
| Highline               | Academic Pathways and Technology Center                  | 78.886       | 10          |
| Spokane Falls          | Teaching & Learning Commons                              | 78.633       | 11          |
| Lower Columbia         | Welcome Center   | 78.139       | 12          |
| Shoreline              | Comprehensive Student Services Center                    | 77.068       | 13          |
| Big Bend               | Health Science and Performing Arts Center                | 75.268       | 14          |
| Skagit                 | Industrial Technology & Public Safety Building           | 73.370       | 15          |
| Spokane                | Allied Health Building                                   | 70.684       | 16          |
| Lake Washington        | East Building Renovation and Expansion                   | 70.187       | 17          |
| Bellingham             | Building A Renovation & Building Y Replacement           | 70.185       | 18          |
| Pierce Fort Steilacoom | Cascade Building, Phase 4 Renovation                     | 69.736       | 19          |
| Centralia              | Technology Center Renovation                             | 63.326       | 20          |

**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
RESOLUTION 22-03-10**

A resolution relating to the allocation of the State Board's 2022 supplemental capital budget.

**WHEREAS**, the State Board is required to request and allocate state resources for the community and technical colleges; and

**WHEREAS**, the State Board requested \$305,525,000 in total for several projects in its 2022 supplemental capital request; and

**WHEREAS**, the legislature has provided some new appropriations in the enacted budget that are needed for the projects in the State Board's request; and

**THEREFORE BE IT RESOLVED**, State Board staff are directed to request allotment of the new appropriations from the Office of Financial Management; and

**THEREFORE BE IT RESOLVED**, once the funding is allotted, State Board staff are directed to allocate the funding to the projects for which it was requested; and

**THEREFORE BE IT RESOLVED**, the minor infrastructure replacement funding shall be allocated for the highest priority projects consistent with the table in Attachment A; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 3/31/2022

Attest

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Jan Yoshiwara, secretary

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Jay Reich, chair



## REGULAR ITEM

March 31, 2022

Tab 7

### 2022 Operating Supplemental Budget

#### Brief Description

The 2022 Legislative session was very positive for the community and technical colleges, especially the supplemental operating budget. New Legislative investments increased the system appropriation by \$82 million or nine percent for 2022-23. These new policy items will be reviewed and discussed by the Board. The final Fiscal Year 2023 allocation will be taken up at the May State Board meeting.

#### How does this item link to the State Board's Priorities?

Legislative operating and capital appropriations to the State Board for Community and Technical Colleges are the foundation for the system's operation. State resources provide the means to make progress on our goals.

#### Background information and analysis

This Legislative session, the supplemental operating budget process was unusual in its scope and size. With significant revenue increases over the last year, the Governor and Legislature increased the overall state operating budget by \$5 billion to reach a total of \$64 billion. Public higher education as a sector increased by \$336 million, including \$150 million for a new, low-interest student loan program.

The State Board for Community and Technical College system effectively advocated for its needs this session. Every operating budget request of the system was funded by the Legislature. Additional policy investments were also made, such as equipment and enrollments to expand the number of nursing graduates. As a result, the system operating budget appropriation next fiscal year will be \$82 million higher and exceed \$1 billion for the first time.

Attachment A, is a detailed description which will be reviewed during the State Board meeting. It is worth noting that most new investments were focused on specific students or workforce programs which may not be disbursed to all colleges equally. It is likely most will require an application process that allows colleges to express interest in the specific funding.

#### Potential questions

- How do investments in the supplemental operating budget inform our Legislative outreach strategies going forward?
- How do the new Legislative investments advance the system's strategic goals?



### Preferred result

No staff recommendation is needed at this time. The Governor is expected to sign the budget in late March or early April. The State Board will review the full allocation for 2022-23 at its May meeting.

Policy Manual Change Yes  No

Prepared by: Cherie Berthon, operating budget director  
(360) 704-1023, cberthon@sbctc.edu

## 2022 Supplemental Budget

Attachment A

### Community & Technical College System

Including State General Fund, Education Legacy Account  
and Workforce Education Investment Account

Dollars in Thousands

| Budget Items                                   | Legislative Budget |                  |                  |
|--|--------------------|------------------|------------------|
|  | FY 2022            | FY 2023          | Biennial Total   |
| <b>Total Carry Forward Level</b>               | <b>928,826</b>     | <b>960,850</b>   | <b>1,889,676</b> |
| <b>Maintenance Level</b>                       |                    |                  |                  |
| Lease Adjustment SBCTC                         | 82                 | 109              | <b>191</b>       |
| CTC Benefits Litigation                        | 2,000              | 3,497            | <b>5,497</b>     |
| CAP Tuition Backfill Inflation Adj.            | 668                | 767              | <b>1,435</b>     |
| <b>Funding at Maintenance Level</b>            | <b>931,576</b>     | <b>965,223</b>   | <b>1,896,799</b> |
| <b>Compensation Items</b>                      |                    |                  |                  |
| Salary Increase in FY 23 (See below)           |                    | 32,086           | <b>32,086</b>    |
| PEBB Rate Change                               |                    | 5,242            | <b>5,242</b>     |
| All other benefit & Central Svs Adj            | (445)              | (16)             | <b>(461)</b>     |
| <b>New Policy Items</b>                        |                    |                  |                  |
| Cybersecurity Workforce w/ COE                 |                    | 7,223            | <b>7,223</b>     |
| Expand Homeless Student Assistance             |                    | 2,932            | <b>2,932</b>     |
| Financial Aid Access & Support Contracts       |                    | 2,720            | <b>2,720</b>     |
| Integrating Climate Solutions                  |                    | 1,500            | <b>1,500</b>     |
| Refugee Education                              |                    | 1,728            | <b>1,728</b>     |
| Commercial Driver's License                    | -                  | 2,500            | <b>2,500</b>     |
| Health Workforce Grants                        |                    | 8,000            | <b>8,000</b>     |
| Healthcare Simulation Labs                     | -                  | 8,000            | <b>8,000</b>     |
| Dental Education Study                         |                    | 75               | <b>75</b>        |
| Student Healthcare Access                      |                    | 80               | <b>80</b>        |
| Nursing Education                              |                    | 3,760            | <b>3,760</b>     |
| Renton TC Pilot Program                        | 30                 | 243              | <b>273</b>       |
| <b>Funding for bill fiscal notes</b>           |                    |                  |                  |
| Outreach Specialists HB 1835                   |                    | 1,500            | <b>1,500</b>     |
| Apprenticeships SB 5964                        |                    | 331              | <b>331</b>       |
| Hazing Prevention HB 1751                      |                    | 170              | <b>170</b>       |
| Careers in Retail HB 2019                      |                    | 36               | <b>36</b>        |
| <b>Policy Level Subtotal</b>                   | <b>(415)</b>       | <b>78,110</b>    | <b>77,695</b>    |
| <b>Total Proposed 2022 Supplemental Budget</b> | <b>931,161</b>     | <b>1,043,333</b> | <b>1,974,494</b> |
| <i>Percent Change from Carry Forward Level</i> | 0%                 | 9%               | 4%               |

## REGULAR ITEM

March 31, 2022

Tab 8

### Legislative wrap-up

#### Brief Description

The board will be updated on results from the 2022 legislative session.

#### 2022 Student Legislative Interns

Melissa Littleton, Tacoma Community College  
MJ Mencias, Highline College

#### How does this item link to the State Board's Strategic Plan?

Identifying possible changes to state law that result in improved service delivery to students supports four system goals.

- **Enrollment, Completion and Equity:** When legislative goals are met, community and technical colleges have the resources to maintain open doors and promote student success to completion.
- **Advocacy:** To accomplish the college system legislative goals, State Board members, staff, and college system leaders are engaged with the legislature and policy makers to support colleges in promoting student success.

#### Background information and analysis

The 2022 60-day legislative session adjourned Sine Die on March 10. The primary focus of the college system entering the 2022 legislative session was a sustainable operating budget, continued capital budget investments, and legislation supporting Basic Education for Adults.

As COVID-19 continues to be part of our lives and widen economic and racial divides, our community and technical colleges are uniquely positioned to build a healthy and inclusive economy—to pull people and businesses through this crisis stronger than they were before. We train students of all ages and backgrounds for real-time job opportunities and upskill workers for businesses as they rebound from the recession. The legislature agreed with this sentiment and made important investments in the college system to help the state recover.

**Policy Issues**

**SB 5771** Including certain residents who do not have a high school diploma or credential and the number of students expected to enroll in basic education for adults courses at community and technical colleges in caseload forecast council forecasting.

- The bill passed the senate unanimously but did not get a hearing in the House Appropriations Committee.

**Budget Priorities**

*Operating Budget:*

The 2022 legislature made significant investments in the community and technical college system:

| SBCTC Requests                                   | Amount in Millions               | Gov   | Senate | House | Legislative Budget<br>\$ in millions |
|--|----------------------------------|-------|--------|-------|--------------------------------------|
| Cybersecurity 500 Enrollments + COE              | \$ 7.2                           | ✓     | ✓      | ✓     | \$7.223                              |
| Expand Services to Homeless Students             | \$ 2.9                           | ✓     | ✓      | ✓     | \$2.932                              |
| Financial Aid - Part 1 - Added Staff at Colleges | \$ 3.9                           | ✓     |        |       | 0                                    |
| Financial Aid - Part 2 - Outreach with CBOs      | \$ 2.7                           | ✓     | ✓      | ✓     | \$2.72                               |
| Climate Solutions                                | \$ 1.5                           | ✓     | ✓      |       | \$1.5                                |
| Refugee Education                                | \$ 3.1                           | ✓     | ✓      | ✓     | \$1.728                              |
| <b>Policy Items of Governor/Legislature</b>      |                                  |       |        |       |                                      |
| Healthcare Simulation Lab Equipment              | <i>Funding level in millions</i> | \$5.8 | \$8    | \$5.8 | \$8.0                                |
| Healthcare Workforce Opportunity Grants          |                                  | \$8   | \$8    | \$8   | \$8.0                                |
| Nursing Education                                |                                  |       |        | \$3.8 | \$3.76                               |
| Commercial Driver's License Training             |                                  | \$3.8 | \$5    | \$3.8 | \$2.5                                |
| Outreach Specialists (HB 1835)                   |                                  |       |        | \$1.5 | \$1.5                                |
|  |                                  |       |        |       |                                      |

| Bills & small provisos      |  |  |  |  | \$ In whole dollars |
|-----------------------------|--|--|--|--|---------------------|
| Apprenticeship (SB 5764)    |  |  |  |  | \$331,000           |
| Hazing Prevention (HB 1751) |  |  |  |  | \$170,000           |
| Careers in Retail (HB 2019) |  |  |  |  | \$36,000            |
| Renton Tech Pilot Program   |  |  |  |  | \$273,000           |
| Dental Education Study      |  |  |  |  | \$75,000            |
| Student Healthcare Access   |  |  |  |  | \$80,000            |

**Running Start Rates per FTE for 2022-23**

Non-Vocational Rate \$9,342

Vocational Rate: \$10,284

Note: This is the full rate. Colleges receive 93 percent per FTE.

**Compensation Summary**

Fund Split for all: 85 percent state / 15 percent tuition

| Employee Group  | Percent Increase   |
|---|--|
|   | July 1, 2022   |
| Faculty & Tech College Classified                           | 4.743% <i>Note: rate increased slightly from earlier budgets due to the use of updated inflation data.</i> |
| Classified Represented (WFSE & WPEA)<br>Highline and Yakima | 3.25% and \$2,000 lump sum if <\$99,000 annual salary  |
| Exempt  | 3.25%  |

**Healthcare & Pension Benefits**

Monthly PEBB rate per employee is \$1,130 in FY 23.

Pension benefits are increased by 3 percent for PERS and TRS 1 Plan members, resulting in a PERS employer rate increase of 0.14 percent and TRS employer rate increase of 0.27 percent.

***Capital Budget***

The supplemental capital budget fully funds the Pierce College Fort Steilacoom emergency asbestos mitigation project with \$13.2M and provides \$8.5M for minor works infrastructure replacement projects needed across the college system.

### Other issues in the 2022 session:

**SB 5600** Concerning the sustainability and expansion of state registered apprenticeship programs.

- Status: March 11, Delivered to Governor.

**SB 5764** Concerning apprenticeships and higher education.

- Status: March 11, Delivered to Governor.

**HB 1760 & SB 5719** - Expanding access and addressing costs of dual credit programs.

- These bills did not pass; however, parts of the bill were added as a budget proviso.
  - Summer running start – up to 15 credits for high school seniors
  - Limited grant money for Running Start students to use for books, fees, and transportation

**HB 1840** Improving diversity, equity, and mental health at the community and technical colleges.

- This bill did not pass.

**HB 1659** Making higher education more affordable and accessible for students by bridging the gap between cost and need to reduce barriers, improve opportunity, and advance economic security.

- This bill did not pass but parts of the bill were rolled into HB 1835

**HB 1835** Creating outreach and completion initiatives to increase postsecondary enrollment.

- Status: March 10, Delivered to Governor.

### Potential questions

- Does the State Board have feedback or questions about legislative issues and progress towards meeting college system legislative goals?

### Recommendation/preferred result

The State Board is asked to provide feedback on legislative issues.

Policy Manual Change Yes  No

Prepared by: Arlen Harris, Legislative Director

aharris@sbctc.edu