A resolution awarding \$18,081,518 of state funds to community colleges for delivery of corrections education.

WHEREAS, the State Board for Community and Technical Colleges is entering into a contract with the Washington State Department of Corrections for the community and technical college system to provide education and training to eligible justice-involved in state correctional institutions; and

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges delegates authority to the Executive Director to sign a contract with the Department of Corrections that totals \$18,081,518; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges grants the Executive Director authority to award state correctional education funds to individual higher education providers consistent with Board policy and state law; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges grants the Executive Director authority to modify the contract with the Department of Corrections as necessary and to adjust the proposed awards if the anticipated program funding changes due to state or federal action; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to adjust this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges grants the Executive Director authority for final grant spending authority to designated providers in a manner consistent with this resolution.

APPROVED AND ADOPTED on June 24, 2021.

Attest

Jan Yoshiwara, secretary

A resolution relating to the revision and adoption of the State Board Policy Manual

WHEREAS, it is important for the State Board to provide the colleges with policy guidance for operation of the colleges,

WHEREAS, a number of changes have occurred to the community and technical college system that have resulted in new and different ways of conducting state business,

WHEREAS, a number of statutory changes have occurred to the community and technical college system that have resulted in new compliance requirements,

WHEREAS, it was a priority to review these changes with college system groups prior to taking action,

WHEREAS, it was a priority that policies be provided in an accessible e-format, including links to pertinent information,

WHEREAS, it is important that the State Board's Policy Manual reflect the changes and communicate policies clearly to the college system and external audiences,

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges and attached Policy Manual on June 24, 2021.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on June 24, 2021,

Attest

Jan Yoshiwara, secretary

A resolution relating to reassigning Plan Administrator responsibilities to the Washington State Board for Community and Technical College's Director of Human Resources position.

WHEREAS, the State Board sponsors the State Board Retirement Plan, the State Board Supplemental Benefit Plan and the State Board Voluntary Investment Plan; and

WHEREAS, Plan Administrator responsibilities are currently assigned to the Deputy Executive Director of Business Operations; and

WHEREAS, the incumbent Deputy Executive Director of Business Operations is retiring effective June 30, 2021.

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges assigns Plan Administrator responsibilities for the sponsored plans to its Director of Human Resources position effective July 1, 2021; and

**BE IT FURTHER RESOLVED,** that the State Board for Community and Technical Colleges authorizes its Director of Human Resources to revise the plan documents affected by this action.

APPROVED AND ADOPTED on 06/24/2021

Attest

Jan Yoshiwara, secretary



A resolution relating to approval for the executive director to spend up to \$1,100,000 in state funds for a statewide advertising campaign.

WHEREAS, the Washington Association for Community and Technical Colleges on April 30, 2021 voted to launch a statewide advertising campaign with financial contributions from each college; and

WHEREAS, the advertising campaign will focus on unemployed and under-employed people of color, a population heavily impacted by the economic damage caused by COVID-19; and

WHEREAS, Washington's community and technical colleges saw a 14 percent drop in enrollments statewide between fall 2019 and fall 2020; and

WHEREAS, these enrollment declines are pronounced among students of color and students in professional-technical programs; and

WHEREAS, Washington's community and technical college system serves about 320,000 students each year, nearly half of whom are students of color; and

WHEREAS, enrollment declines affect the future earning potential and economic security of many Washingtonians — especially people of color — and hinder Washington's progress toward statewide higher education goals and an equitable economic recovery; and

WHEREAS, the enrollment declines are occurring at the very time that Washington state has a robust, expanded financial aid program called the Washington College Grant; and

WHEREAS, a statewide advertising campaign will persuade more Washingtonians to gain in-demand job skills at a community or technical college with the assistance of the Washington College Grant;

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to spend \$1,100,000 in state funds for a statewide advertising campaign.

APPROVED AND ADOPTED on 06/24/2021

Attest .

Jan Yoshiwara, secretary

A resolution relating to North Seattle College's request to spend up to \$2,300,000 in local funds for energy saving capital improvements as prioritized in its Facility Improvement Measure study.

WHEREAS, North Seattle College completed a Facility Improvement Measure study to identify and prioritize for building system replacement and upgrades for energy and water savings; and

WHEREAS, the study recommended replacement of all building fluorescent fixtures with more energy efficient lighting and controls, upgrading parking lot lighting, duct and building envelope sealing, and water saving measures throughout campus; and

WHEREAS, the improvements are expected to have a twelve-year return on investment; and

WHEREAS, the college will use grants from the Department of Commerce and Puget Sound Energy as well as financing for energy saving projects through the State Treasurer's office; and

WHEREAS, North Seattle College's Board of Trustees approved this request on June 10, 2021.

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes North Seattle College to spend up to \$2,300,000 in local funds related to energy and water savings capital improvements.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on 06/24/2021

Attest

Jan Yoshiwara, secretary

A resolution relating to Pierce College's request to spend up to \$2,500,000 in local funds for asbestos abatement in the Olympic South building.

WHEREAS, Pierce College is currently modernizing the Olympic South building in state funded minor project 40000112/P314; and

WHEREAS, planned asbestos abatement was performed incorrectly and the abatement contractor recleaned the contracted area; and

WHEREAS, post-abatement lab tests found extensive asbestos contamination well beyond the current project area and with additional asbestos contaminant types; and

WHEREAS, any type of financial settlement with the abatement contractor is unlikely due to the complexity and extent of building contamination; and

WHEREAS, Pierce College's Board of Trustees approved this request on June 9, 2021.

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes Pierce College to spend up to \$2,500,000 in local funds related to the asbestos abatement in the Olympic South building; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on 06/24/2021

Attest

Jan Yoshiwara, secretary

A resolution relating to Seattle Central College's request to spend up to \$3,950,000 in local funds for energy saving capital improvements in the Broadway Edison, and Science and Math buildings.

WHEREAS, Seattle Central College engaged McKinstry to perform an investment grade energy audit and identify priorities for building system replacement and upgrades; and

WHEREAS, the two highest priorities are an air-to-water heat pump and electrical panel in the Broadway Edison building and lab exhaust hood, lighting fixture replacements and HVAC controls in the Science and Math buildings; and

WHEREAS, total estimated project cost is \$3,950,000 with a fifteen-year return on investment; and

WHEREAS, the college will use a grant from the Department of Commerce and financing for energy saving projects through the State Treasurer's office; and

WHEREAS, Seattle Central College's Board of Trustees approved this request on June 10, 2021.

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes Seattle Central College to spend up to \$3,950,000 in local funds related to energy savings capital improvements in the Broadway Edison and Science and Math buildings.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on 06/24/2021

Attest

Jan Yoshiwara, secretary

A resolution relating to South Seattle College's request to spend up to \$2,065,176 in local funds for energy saving capital improvements as prioritized in its Facility Improvement Measure study.

WHEREAS, South Seattle College completed a Facility Improvement Measure study to identify and prioritize building system replacement and upgrades for energy savings; and

WHEREAS, the study recommended boiler replacement in two buildings, high efficiency lamps, motion sensors for lighting and ventilation, and sealing of the building envelope and ductwork of several buildings on both the main and Georgetown campuses; and

WHEREAS, the study also recommended optimizing the water fixtures in all buildings on both campuses; and

WHEREAS, the total estimated cost of these improvements is \$2,065,176 with a fourteen-year return on investment; and

WHEREAS, the college will use a grant from the Department of Commerce and financing for energy saving projects through the State Treasurer's office; and

WHEREAS, South Seattle College's Board of Trustees approved this request on June 10, 2021.

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes South Seattle College to spend up to \$2,065,176 in local funds related to energy and water savings capital improvements.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on 06/24/2021

Attest

Jan Yoshiwara, secretary

A resolution relating to Wenatchee Valley College's request to spend up to \$2,500,000 in local funds to design and construct phase 1 of a health science center on their Omak campus.

WHEREAS, Wenatchee Valley College would like to construct a 10,000 square foot building to house health, American Indian Indigenous Studies, and continuing education programs, along with student support services; and

WHEREAS, Phase 1 of this project includes design, Department of Enterprise Services fees, and construction of the building outer shell; and

WHEREAS, estimated cost of phase 1 and value of proposed federal grant is \$2,500,000. Estimated total building cost is \$5,000,000; and

WHEREAS, this project will not proceed with construction if remaining funding is not secured by the end of the design process; and

WHEREAS, all operation, maintenance, repairs or renovations in the future will be paid from local college funds. The college will obtain appropriate expenditure authority for future capital work; and

WHEREAS, Wenatchee Valley College's Board of Trustees approved this request on May 19, 2021.

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes Wenatchee Valley College to spend up to \$2,500,000 in local funds to design and construct phase 1 of a health science center on the Omak campus; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on 06/24/2021

Attest

Jan Yoshiwara, secretary

A resolution relating to the 2021-23 enacted operating budget and the FY 2022 allocation

WHEREAS, the State Board for Community and Technical Colleges submitted a 2021-23 biennial operating budget request to make significant improvements in the funding provided for the 2021-23 biennium; and

WHEREAS, the 2021 legislature passed a 2021-23 biennial operating budget with funding for FY 2022 outlined in Attachment A; and

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes the allocation of funds for fiscal year 2022 as outlined in Attachment A; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on June 24, 2021

Attest

Jan Yoshiwara, secretary

A resolution relating to 2021-22 Tuition and Fees.

WHEREAS, RCW 28B.15.067 grants the State Board authority to set tuition and fees for non-resident students to the State Board for Community and Technical Colleges; and

WHEREAS, the State Board has the authority to adopt resident tuition up to the amount set by the Legislature through the *College Affordability Program*.

WHEREAS, in 2021, the Legislature authorized resident undergraduate tuition increases in 2021-22 up to 2.8 percent consistent with the *College Affordability Program*, passed in 2015.

WHEREAS, 2021-22 building fee rates for lower- and upper-division tuition are required to be increased by the Seattle CPI inflation factor;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges:

- Adopts the community college lower division course tuition and fee schedule and rates for 2021-22 as set forth in Attachment A;
- Adopts the community college upper division course tuition and fee schedule and rates for 2021-22 as set forth in Attachment A;

Requires the deposit of three percent of operating fee revenues into the Community and Technical College Innovation Fund.

APPROVED AND ADOPTED on June 24, 2021

Attest

Jan Yoshiwara, secretary

A resolution relating to the allocation of the State Board's 2021-23 biennial capital budget, its 2022 supplemental capital budget request, and development of its 2023-25 capital request.

WHEREAS, the State Board is required to request and allocate state resources for the community and technical colleges; and

WHEREAS, the reappropriations and new appropriations provided in the enacted budget as shown in Attachment 1 are needed for the projects in the State Board's 2021-23 request; and

WHEREAS, the underfunded minor infrastructure replacement projects and unfunded major projects from the State Board's 2021-23 capital budget request as shown in Attachment 2 represent the most pressing immediate needs of the colleges in priority order; and

WHEREAS, State Board staff have worked with the system's stakeholders to update the scoring criteria in response to policy objectives, market conditions and other administrative and legislative requirements; and

WHEREAS, a selection of new major projects for the 2023-25 capital budget request is necessary to identify the major capital projects needed for the community and technical colleges; and

WHEREAS, all 34 community and technical colleges will be eligible to submit one major project proposal in December 2021; and

WHEREAS, any proposal scoring at least 70 points using the updated criteria will be added to the pipeline of major projects for future requests; and

**THEREFORE BE IT RESOLVED**, the funding in the 2021-23 enacted capital budget shall be allocated to the colleges consistent with the table in Attachment 1 based on progress as required by the Office of Financial Management; and

**BE IT FURTHER RESOLVED**, State Board staff will update the unfunded project costs in Attachment 2 in collaboration with the colleges and submit them for funding in the 2022 supplemental capital request; and

**BE IT FURTHER RESOLVED,** the proposed 2023-25 major project scoring criteria in Attachment 3 shall be used to evaluate the college proposals relative to the State Board's policy objectives and goals; and.

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on 06/24/2021

Attest

Jan Yoshiwara, secretary

A resolution relating to funding the ctcLink project through completion.

WHEREAS, Washington's 34 community and technical colleges share a common administrative computer software system, ctcLink, that provides a wide range of administrative functionality to the colleges; and

WHEREAS, half of the community and technical colleges have migrated to and are operating in the ctcLink system; and

WHEREAS, the remaining colleges are scheduled to migrate to the ctcLink system in fall 2021 and winter 2022; and

WHEREAS, the Information Technology Investment Plan adopted in 2017 to fund the ctcLink project relied upon colleges foregoing a percent of their tuition revenue to fund the ctcLink project; and

WHEREAS, as a result of the pandemic, tuition revenues have decreased resulting in significant decreases in the funding supporting the ctcLink project; and

WHEREAS, this decrease in tuition revenue has resulted in a funding shortfall for the ctcLink project; and

WHEREAS, the State Board temporarily bridged the cashflow problem through loans to the ctcLink project; and

WHEREAS, a system workgroup developed options to address the funding shortfall and the college presidents adopted one of these to recommend to the State Board.

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges accepts the recommendation made by college presidents that the funding shortfall be addressed through college districts paying a share of the shortfall based upon their percentage share of average enrollments calculated over a three-fiscal year period using 50 percent headcounts and 50 percent full-time equivalent students.

APPROVED AND ADOPTED on 06/24/2021

Attest

Jan Yoshiwara, secretary



A resolution relating to funding the ctcLink staffing plan.

WHEREAS, Washington's 34 community and technical colleges share a common administrative computer system, ctcLink, that provides a wide range of administrative functionality to the colleges; and

WHEREAS, half of the community and technical colleges have migrated to and are operating in the ctcLink system; and

WHEREAS, the remaining colleges are scheduled to migrate to the ctcLink system in fall 2021 (Deployment Group 5) and winter 2022 (Deployment Group 6; and

WHEREAS, the Washington State Board for the Community and Technical Colleges and the college system leadership want to ensure sufficient resources are available to assist colleges in Deployment Groups 5 and 6 as they migrate, and all 34 colleges as they operate in the ctcLink system.

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges adopts the plan recommended by college presidents for funding the additional staff needed to support ctcLink operations:

- Contributions from Running Start and International Contract revenues at the following rates:
  - o Running Start: 2.5 percent for Fiscal Years 2022 and 2023. Beginning in Fiscal Year 2024, decrease to 1.5 percent; and
  - o International Contract: three percent for Fiscal Years 2022 and 2023. Beginning in Fiscal Year 2024, decrease to 2.5 percent; and
- In Fiscal Year 2024 lower the Innovation Account rate to two percent; and

BE IT FURTHER RESOLVED, that in conjunction with a Fiscal Year 2022 review of the allocation model, the system explore the idea and implications of a more streamlined approach to funding central Information Technology Services; and

BE IT FURTHER RESOLVED, that the staffing plan be reviewed one-year after Deployment Group 6 and routinely thereafter to ensure staffing levels are appropriate for service needs.

APPROVED AND ADOPTED on 06/24/2021

Attest

Jan Yoshiwara, secretary

A resolution relating to allocating and awarding \$17,084,554 of federal and state contracted workforce training funds to the community and technical college. (See Attachment A)

WHEREAS, the State Board has the authority to allocate and award federal job training funds; and

WHEREAS, community and technical colleges have fulfilled the application requirements set forth for Carl D. Perkins, and Early Achievers Grants; and

WHEREAS, each Carl D. Perkins, and Early Achievers Grants application has gone through a state level review process and has been recommended by their respective advisory committee to the State Board for Community and Technical Colleges for funding;

**THEREFORE BE IT RESOLVED,** that the State Board for Community and Technical Colleges awards a total of \$17,084,554 for FY 2021-22, as detailed in Attachment A, consisting of:

- 1. \$12,437,002 for Carl D, Perkins Grant
- 2. \$4,647,522 for Early Achievers Grants

**BE IT FURTHER RESOLVED,** that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on June 24, 2021

**Attest** 

Jan Yoshiwara, secretary

A resolution relating to allocating and awarding \$26,373,550 of federal and state contracted student support funds to the community and technical college. (See Attachment A)

WHEREAS, the State Board has the authority to allocate and award federal job training funds; and

WHEREAS, community and technical colleges have fulfilled the application requirements set forth for WorkFirst and Basic Food Employment and Training; and

WHEREAS, Basic Food Employment and Training and WorkFirst application has gone through a state level review process and has been recommended by their respective advisory committee to the State Board for Community and Technical Colleges for funding;

**THEREFORE BE IT RESOLVED,** that the State Board for Community and Technical Colleges awards a total of \$26,373,550 for FY 2021-22, as detailed in Attachment A, consisting of:

- 1. \$14,206,404 for Basic Food Employment and Training
- 2. \$12,167,146 for WorkFirst

**BE IT FURTHER RESOLVED,** that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on June 24, 2021

Attest

Jan Yoshiwara, secretary

A resolution awarding \$12,238,779 of federal adult and family literacy funds.

WHEREAS, the State Board has the authority to award federal adult and family literacy funds; and

WHEREAS, the requirements set forth in the request for proposals align with the State Board's System Direction and priorities and the Board-approved plan for Basic Education for Adults; and

WHEREAS, individual applicants have fulfilled the requirements set forth in the request for continuation; and

WHEREAS, each application has gone through a state level continuation and review process and has been recommended to the State Board for funding;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges awards a total of \$12,238,779 of federal funds as outlined in Attachment A; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments to the proposed awards if the anticipated program funding changes due to state or federal action; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to spend carryover funds and grant final spending authority to designated providers in a manner consistent with the Washington State Title II Talent and Prosperity for All Plan under the Workforce Innovation and Opportunity Act, the terms of the Requests for Application, and this resolution.

APPROVED AND ADOPTED on June 24, 2021.

**Attest** 

Jan Yoshiwara, secretary